

# DAVENPORT UNIVERSITY - PARALEGAL STUDIES\*

## BS Degree Completion Transfer Guide

120 Semester Credit Hours

Effective Fall 2007 - Summer 2008

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### KELLOGG COMMUNITY COLLEGE

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#### FIRST AND SECOND YEAR: COMPLETION OF ASSOCIATES DEGREE AT KELLOGG COMMUNITY COLLEGE

- Associates Degree In: Paralegal  
or  
 Other AA degree

*Students should consult with a Kellogg Community College advisor to determine requirements and required courses for Associates Degree.*

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#### THIRD YEAR

*The following courses are required to be taken if not previously completed in the Associate Degree.*

*Please Note: Students may dual enroll at both Kellogg Community College and Davenport University to complete 3rd year courses.*

*Please see a Kellogg Community College advisor or Davenport University admissions representative for details.*

#### Foundations of Excellence

##### Davenport Competency Requirement

- COMM120 Presentation Techniques.....
- ECON200 Microeconomics.....
- ECON201 Macroeconomics.....
- ENGL109 Composition.....
- ENGL110 Advanced Composition.....
- FRSM100 Career & Education Seminar or Open Elective.
- MATH120 College Mathematics.....
- MATH320 Introduction to Statistics.....
- HUMN Humanities Elective.....
- SOSC Social Science Elective.....
- SCI/MATH Science/Math Elective.....

##### Kellogg Community College Equivalent

- COMM207 Public Speaking
- ECON202 Principles of Economics-MICRO
- ECON201 Economics-
- ENG151 Freshman Composition
- ENG152 Freshman Composition II
- COMM101 Foundations of Interpersonal Communication
- MATH121 Intermediate Algebra
- BUAD112 Statistics or Business Statistics
- Creativity Elective
- PSYC201 Introduction to Psychology
- Critical Thinking Elective in MATH/SCI area

#### Foundations of Business

- ACCT201 Accounting Foundations I.....
- BITS210 Microcomputer Apps: Word Processing.....
- BITS211 Microcomputer Apps: Spreadsheets.....
- BUSN210 Professional Ethics.....
- CISP101 Computer Foundations.....
- LEGL210 Business Law Foundations.....

- ACCO101 General Accounting
- OIT176 & 177 Beginning Word & Intermediate Word
- OIT182 Intermediate Excel
- PHIL202 Introduction to Ethics
- OIT100 Introduction to Computer Information Systems
- BUAD201 Business Law

#### Major

- LEGL101 Intro to Paralegal Studies.....
- LEGL214 Legal Research & Writing.....
- LEGL220 Computers for Paralegals.....

- PARA110 Introduction to Paralegalism
- PARA120 Basic Legal Research and Writing
- PARA240 Litigation Procedures

#### **Choose 12 credits from the following:**

- LEGL204 Family Law.....
- LEGL211 Criminal Law.....
- LEGL302 Real Estate & Probate Law.....
- LEGL303 Bankruptcy Law.....

- PARA234 Family Law
- CRJU202 Criminal Law
- PARA233 Will, Trusts, and Probate Admin.
- PARA252 Bankruptcy and Creditor-Debtor Law

## FOURTH YEAR: Bachelor Degree Completion\*

The following courses **must** be taken at Davenport University to meet residency and program specific major requirements. Please contact a Davenport University Admissions Representative with any questions.

### Foundations of Excellence

- ENGL311 Professional Writing
- SOSOC201 Diversity in Society

### Foundations of Business

- MGMT211

### Major

- LEGL213 Torts
- LEGL215 Litigation
- LEGL301 Business Organizations
- LEGL330 Interviewing & Investigation
- LEGL415 Advanced Litigation
- LEGL490 Paralegal BS Internship

### Choose 12 credits from the following:

- LEGL212 E-Commerce Law
- LEGL230 Constitutional Law/Civil Liberties
- LEGL300 Evidence and Criminal Procedure
- LEGL320 International Business Law
- LEGL401 Employment and Labor Law

### Open Electives

\* The state of Michigan requires a minimum of 120 credit hours for Bachelors Degree completion. To meet this minimum, Open Electives may be required. Non-developmental level courses taken at your community college and not applied directly toward third year requirements will be applied in this area. An official evaluation of transfer credit will determine the need for electives.

Number of credits accepted in transfer:93

Number of credits to be completed after transfer:30

**\*This program can be completed at the following Davenport University Locations: Grand Rapids-Main Campus (Lettinga)**