



**BACHELOR of SCIENCE
Business Administration
Program and Course Equivalency Guide for Kellogg Community College (2010 – 2011)**

The Bachelor of Science with a Business Administration major requires at least 120 semester hours of course work and is designed to equip students with professional managerial knowledge and skills applicable to both profit and not-for-profit organizations. Students must complete 45 semester hours of 300 and 400 level courses for graduation. In keeping with the College Mission, students are expected to complete one hour of service learning for every hour they are enrolled at Miller College. Service learning may be performed at any time prior to the completion of the Senior Seminar. *The purpose of this guide is to outline the Business Administration program's requirements for the catalog year noted above. Please be aware that your catalog year and requirements are determined by the first semester in which you actually take classes at Miller College.*

DEGREE REQUIREMENTS

Robert B. Miller College <u>Courses</u>	<u>Kellogg Community College Course Equivalencies</u>	Robert B. Miller College <u>Courses</u>	<u>Kellogg Community College Course Equivalencies</u>
General Education Requirements			
English Composition – 9 SH		Ethics/Philosophy – 3 SH	
English Composition I	ENGL 151	An ethics or philosophy course	PHIL 201, 202, 230, 250 HUMA 205
C LBAR 300 – Junior Seminar *		or PHIL 310 – Business and Professional Ethics	
C ENGL 310 – Advanced Comp and Textual Analysis I *		or PHIL 320 – Leadership Principles	
(pre-req: English Composition I and “C” or higher in LBAR 300)		C A Globally-Oriented Course – 3 SH	
Science and Mathematics – 9 SH		One of the following courses:	
A laboratory science course	Any science course with a lab	COMM 410 – Intercultural Communication	
or		SOC1 310 – Human Diversity	
SCIE 320 – Environmental Issues and Local Impact		EDUC 302 – Diversity and Inclusion I	
C SCIE 330 – Research Methods *		BSRN 300 – Community Health	
(pre-req: LBAR 300 with a grade of “C” or higher)		C Senior Seminar	
Statistics	BUAD 112 or MATH 130	(Counted in the Business Administration Major)	
or		General Education – 9 SH	
MATH 305 – Applied Statistics **		Courses in any General Education Area	Any approved General Education course not counted above
(Counted in the Business Administration Major)		C – The Miller College Core consists of courses that must be taken to ensure that students have specified upper division general education courses from Miller College.	
Social Science/Humanities/Creativity – 6 SH		*Basic Proficiency in Microsoft Word is expected	
This category includes, but is not limited to: Appreciation of the Arts, Creative Arts, Creative Writing, Geography, History, Humanities, Lifetime Wellness, Literature, Philosophy, Physical Education, Psychology, Political Science, and Sociology courses	Any approved course in this category.	**Basic Proficiency in Microsoft Excel is expected	
Oral Communication – 6 SH		The Robert B. Miller College is in compliance with State and Federal laws prohibiting discrimination on the basis of race, religion, gender, age, height, weight, national origin, marital status, sexual orientation, or disability. The College is committed to providing equal access to all programs, services and activities to persons with disabilities. This includes compliance with The Americans with Disabilities Act (ADA). Questions should be directed to the Director of Administrative Services, The Robert B. Miller College, 450 North Avenue, Battle Creek, MI 49017-3397, (269) 660-8021.	
Speech, Interpersonal Communication	COMM 101, 111, 207	As circumstances, laws, and regulations change, the College may find it necessary to make changes to this document. For a report of campus crime statistics, please visit http://ope.ed.gov/security .	
or		The Robert B. Miller College Student Services Office	
COMM 310 – Presentation Delivery and Design		450 North Avenue ■ Battle Creek, MI 49017 269-660-8021 ■ info@millercollege.edu	
One of the following courses:			
An organizational behavior course	BUAD 274, COMM 205, HUSE 250		
A group communication course			
PSYC 310 – Organizational and Group Dynamics			
		Updated 07/22/10	

