

Calhoun County Medical Control Authority
Monday, April 15, 2002
Kellogg Community College Learning Resource Center, Spring Lake Room
Battle Creek, MI
9:00 – 11:00 a.m.

I. Call to Order: The meeting was called to order by Carol DiBiaggio, Chairperson at 9:00 a.m.

Present: David Fuller	Ron Duchaney	Paula Lange
Carol DiBiaggio	Theresa Dawson	Steven Frisbie
Chet Dalski	Elizabeth Schneiderman	

II. Approval of Minutes: The Minutes of January 21, 2002 were approved as written.(Duchaney/Dalski) Chet was appointed time keeper and facilitator for the meeting.

III.

IV. Committee/Officer Reports

A. CQI Committee - Paula

-Paula provided a summary for her CQI and Medical Directors reports in a handout form due to her loosing her voice.

-Discussion on raw data followed. A letter will be going out to the medics on the correct documentation and filling out of form.

-Next meeting a more refined audit tool with * of key importance and summary/feedback from medics on any that are problematic will be presented at next meeting.

B. Finance Committee Chet

-Chet presented summary of funds and dues. We have a\$17,000 budget and a cash collection of approximately \$14,000. We supplement the budget with interest.

-Motion was passed to approve budget.(Frisbie/Duchaney)

B. Medical Directors Report - Paula

-Presented as written. Motion approved to accept report as written.(Dalski/Frisbie)

V. Old Business

A. Operations-Task Force; Frisbie, Dalski, Lange, Dawson

-Discussion of the evaluation form with “teaching up to 20 hours in EMS” changed to read “teaching/evaluating” and “ACLS instructor” removed from form.

-Motion was passed to approve the Medical Director evaluation form/tool as written, with the changes made, the job description, and the addendum to the contract with the evaluation process beginning at the July meeting and finishing the October meeting yearly, with a friendly amendment with notification at the October meeting of a discontinuance of the contract. (Frisbie/Duchaney)

-KCC board did not want to reopen the contract to make the amendments.

B. Ambulance/Hospital Restocking Programs tabled due to Pat’s absence.

C. Emmett Rescue Debt – Steve

- Made contact with David Lucus, attorney, who feels we have a slim chance of recouping our losses because the original/signed loan contacts are missing.
- To date we have paid less than \$1000 to the attorney.

D. Homer Area Ambulance Service

- Brief history was given on the issue.
- To date there has been no response to the official letter sent from Paula and Carol.
- Paula will make a follow-up phone call to Bill Burkwalt and send a copy of the letter to the township supervisor in Homer.

VI. New Business

A. CCMCA Board Directory

1. Bylaws revision

- Emmett Rescue has been removed from the bylaws.
- Wait 3 months before removing Albion/Trillium Hospital because they may open up a 24-hour access/emergency center, through Foote.
- A committee of Paula, Chet, Pat, Carol and David to handle revisions of bylaws will set meeting date before leaving meeting.
- Currently 16 members, including 2 from Albion.
- A temporary amendment was passed to suspend the 2 Albion positions till it is resolved to have a voting quorum with 7 members present.(Dalski/Frisbie)

2. CCMCA Directory

- A database has been started with current members personal/professional information.

3. VA Medical Center

- David Rider from VA Fire Dept was interested in becoming a part of CCMCA and was invited to our meeting by Chet. VA plans to have their members trained at basic level, bring in outside paramedics, and transport 24/7.
- The board needs to look at adding VA/Guard base as representative of Federal Government.

B. Ambulance Crashes/Life Care Response Letter (handout)

- Life Care will be doing press releases regarding ambulance accidents while in transport.
- KCC exceeds the State requirement of 4 hours All Safe Driving with a 16 hour course.
- CCMCA has downgraded priority 1 calls to priority 3.

C. State of Michigan/Robin Shivley Letter/Form (handout)

- Starting January 14 each life support agency will have at least 1 rig examined per year.

D. HAZMAT Update (Disaster Planning)

- A mock disaster is being planned for June 2002 potentially at the VIP tent during the Balloon Festival.
- Medical Control folks from other counties may attend.
- Chet as volunteered as a evaluator for the event.

-Battle Creek Fire is 1 of 12 response teams to go anywhere within the State in case of emergency.

-51st Army unit will have an updated mobile lab.

E. 5th MRC Meeting of April 9, 2002

-We are assigned homeland security issues and how we respond.

-A conference on Homeland Security will be held April 2003, by invite only and we should send 1 or 2 representatives.

-Paula and Chet will continue to be representatives for Medical Response Committee district 5 and report back to CCMCA.

VII. Adjournment

A. Next Board Meetings, Times, and Locations

July 15, 2002 at Learning Resource Center, Spring Lake Room

October 21, 2002 at Learning Resource Center, Spring Lake Room