

Calhoun County Medical Control Authority
Monday April 21, 2003
Kellogg Community College Lane Thomas Building Room # 104
Battle Creek, MI
9:00 – 11:00 a.m.

- I. Call to Order: The meeting was called to order by Carol DiBiaggio, Chairperson at 9:00 a.m.
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|----------|----------------|------------------|-----------------|
| Present: | Paula Lange | Darel Woolsey | Mark Burke |
| | Ron Ducheney | William Burkwalt | Jill Fish |
| | Chet Dalski | Steven Frisbie | Pat De Vera |
| | Theresa Dawson | Carol DiBiaggio | Gregory Babcock |
| | Anita Magda | Shirley Curtis | Gary Mikula |
- II. Approval of Minutes: The minutes of the January 21, 2003 were approved as written.(Mikula/De Vera)
- III. Facilitator/Timekeeper: Chet Dalski
- IV. Committee/Officer Reports
- A. CQI Committee - Paula Lange
- A written report was presented.
 - CQI will now be called Peer Review per new State Protocols
 - Branch County would like to look over our revised General Considerations and Protocols to see if they want to adopt the same thing.
 - If adopt new Protocols 20% of charts or approximately 200 charts will need to be reviewed. We will need to change how we do this because of quantity.
 - All members were present at last CQI meeting.
 - State protocols requires all arrests be reviewed.
 - An outcome review would be helpful.
 - Next CQI meeting first Wednesday of July.
- B. Finance Committee - Chet Dalski
- No written report, KCC's system is down.
 - New email account for all correspondence from the State ems@kellogg.edu
 - DLIS is new corresponding office from State
- C. Medical Directors Report - Paula Lange
- Handout provided
 - Homeland Security Task Force at Federal Center has stockpile of equipment setting.
 - Attached is copy of what Kalamazoo form, handed out at the scene of a biological attack. Look over to see if would be tool for us.
 - E911 has completed new consolidated communication center.
 - Homer is up and running, all equipment set and ready to go, waiting for State inspection.

- Med COMM letter is ready to be sent to all agencies who transport within the County for the correct phone numbers for recording of the phone lines.
- Hospital Sub-committee is tentatively planning to buy 4 level B suits for each hospital and each ambulance service, within the county, will receive 10 Mark I kits.
- Full scale exercise on June 26.
- State Protocols AED policies does not restrict the kind of AED purchased. A user can use whatever unity they want, including decoder, but a printout needs to be sent to med control. written. CCMCA can make recommendations on type of pads to be compatible to rest of county.
- Would like to start testing medics on new protocols next month.

V. Old Business

A. Bioterrorism Needs Assessment & Funding - Chet, Pat, Carol, Paula

- All checks have been received.
- The State Task Force is no longer in existence.
- New Homeland Security Advisory Board headed by Col. McDaniels of National Guard.

B. Hazmat/Disaster Drill Update - Steve Frisbie & Paula Lange

- 5th Distric will have an event on June 26 using resources inside and outside of the county.
- A second event will be happening at a second location at the same time.
- EOC members are Chet, Paula, Greg and Jill.

C. Homer Area Ambulance Service

- The official record of the meeting is the written transcript, the recorder and tapes are tools used to produce the document.

D. MED COMM - Chet Dalski

- No new quotes for new system.
- Steve will look into a short-term solution.
- A cost of \$10,000 to \$12,000 is estimate.
- September 2005 is date new service will need to be in place.

E. CCMCA Medical Director's Evaluation Update - Carol DiBiaggio

- We have draft copy of form for evaluation of medical director, job description, and actual agreement with KCC, a final form needs to be submitted.
- On draft form delete the word "onsite" medical director and remove 20 hour teaching in EMS department.
- Dr. Lange has draft copy on her computer will email to Chet and Chet will send this in final form to Carol. Goal is to have this completed and Paula evaluated by July meeting.

F. Michigan Area Safety Services - handout

- Invite to next meeting.
- Chet will send letter requesting business plan, insurance liability, hours of operation, dispatch, operations plans, service area, on-call service, etc.

VI. New Business

A. Calhoun County Emergency Services - Greg Babcock - Overview of Services Now/Future

- Focus on updating plan to take emergency management to the next level.
- Doing monthly training sessions.
- Has implemented all-hazard kits in county patrol cars.
- Has \$170,000 to be spent on first responder, communications, and security for this year.
- Updating sound system at fair grounds in case of incident with part of the funds. Contact Greg if you have specific needs to be considered.
- Outside City of Battle Creek there is no HAZMAT team, created Calhoun County Emergency Response Team of a core group of 25 – 35 people trained in HAZMAT for the outlying areas.
- RASEY Radio Amateur Services Emergency Services has 23 Hamm radio operators for communications in case of a disaster.

B. Loan Request – Steve Frisbie

- LifeCare will be upgrading all their Life Pac 12 monitors and defib units for approximately \$12,000 and in July radio upgrades with a total request in the \$40,000 range.
- Any requests for 2004 year, the services should be thinking/planning and present at July meeting to be voted upon at the October meeting.

C. Education – Gary Mikula

- Bryan Fuller doing lectures for EMS personnel on April 28, 2003 on “Trauma In Pregnancy” and “Neonatal & Pediatric Resuscitation”. A second date is planned to be held in Marshall.
- The plan is to do 2-hour lectures every other month in Battle Creek.

VII. What Went Well/What Needs to be Improved ?

- William Burkwalt presented a clarification on comments regarding statements he made on January 14, 2003 during a structure fire in Homer. He offered a 911 tape of the emergency to dispute previous statement/comments.
- Ron Duchenev very happy to be retired again. He was very impressed with Marshall Fire and Ambulance.
- Gary Mikula presented a concern and requested a review of all patients being flown out of the county that are a non-severe injury. It's more expensive and could they have been treated locally. Do the patients meet protocols to be flown out of the county to Kalamazoo?
- CQI committee could look into this.
- Should we meet every other month vs quarterly?

VIII. Next Board Meetings, Times, and Locations

October 20, 2003 at Lane Thomas Building Room # 101
January 20, 2004 at Lane Thomas Building Room # 101
April 21, 2004 at Lane Thomas Building Room # 101
July 21, 2004 at Lane Thomas Building Room # 101

IX. Adjournment

Carol DiBiaggio

