

Calhoun County Medical Control Authority

**Monday, April 26, 2004**

Kellogg Community College Lane *Thomas Building Room #101*

Battle Creek, MI

9:00 – 11:00 a.m.

- I. Call to Order: The meeting was called to order by Carol DiBiaggio at 9:00 a.m.  
Present: Carol Di Biaggio                      Paula Lange                      Steve Frisbie  
                 Jeff Shufeldt                      Darel Woolsey                      Greg Babcock  
                 Jill Fish    Chet Dalski                      Mark Burke
- Voting Members Absent: Robert Kiessling              Kristin Sims              Larry Hausman  
   Marty Whitacre              Ron Ducheney
- Guest: Stephen Rose
- II. Approval of Minutes: The April 26, 2004 minutes were approved as written.(Dalski/Lange)
- III. Facilitator/Timekeeper: Chet Dalski

Ron was unable to make this meeting, will reschedule his presentation on his trip to Russia for the July meeting.

- IV. Committee/Officer Reports
- A. CQI Committee - Paula Lange – See Attached  
-Discussion on having medics take the protocol test every other year to remind them what is in the protocols. Paula will take some time to review the protocol questions to correct the wording, making the questions more clear.
- B. Finance Committee - Chet Dalski – See Attached - Current assets total \$115,686.35 Reimbursed Life Care for the purchase of Life Pac 12's (\$30,000+). This money is from the equipment fund and as such is interest free and will be repaid over a 5 year period. -The 2003 budget was \$16,750 and the total expense was \$17,171 an overage of \$421. The original formula for the dues calculation was 75% hospitals and 25% transporting agencies and that included Emmett Rescue and Trillium Hospital. At the set rate we are operating at a loss. Two options were presented to correct this. Motion passed to have the members take the two options (A and B) back to their boards and plan to vote at the July meeting with this retro to January 2004. (Dalski/Lange)  
-A motion to approve treasurers report was passed.(Dalski/Lange)
- C. Medical Directors – Report - Paula Lange - See Attached  
-Homeland Security full scale exercise is June 8, 2004 in Albion, Tekonsha and possibly the Emergency operations center in Battle Creek.  
-After a discussion with Robin Shively at the state, Chet found that information about problems with medics or the firing for cause can be retained by med control under the umbrella of CQI. Thus this information would not be discoverable. It will be for our use only and not disseminated.

-5<sup>th</sup> district's goal is to have a set of PPE on every ambulance within the county. With the current funds they will provide each county with 8 sets of PPE (enough for 4 ambulances). The only stipulation is that Emergency Services has provided at least matching funds for PPE for EMS. There are training funds that are available from the 5<sup>th</sup> district from the HRSA grant, more on this later. Paula will work with Greg Babcock and Jim Zoss on getting more money for PPE from their funds for homeland security.

-E911 is concentrating on passing the millage. It goes in front of the Calhoun County Board of Commissioners for their seal of approval next month. A video on the new system will be ready the second week of May and available for groups to request a presentation. Jill or a representative will give a presentation for the July CCMCA Meeting. Greg Babcock has a grant for \$120,000 and Jim Zoss has \$80,000-90,000 that could possibly go for upgrading/consolidating 911 for the county. The 5 county consortium (St. Joseph, Branch, Hillsdale, Calhoun and Cass counties) has submitted for a grant to purchase equipment for dispatch. This money would reduce the millage for the new consolidated dispatch center, saving us all money.

-Presented a State Model Regional Protocol Agreement that can be used to treat patients within the geographic region of another Medical Control Authority. Paula will send a copy to all contiguous counties around us with notification that we intend to use such.

-Paula passed her test for Certificate of Added Qualifications in EMS. Congratulations Dr. Lange!

## V. Old Business

### A. Hazmat/Disaster Drill Update - Greg Babcock (Calhoun County Emergency Services Director)

-The hazmat de-con drill has been put postponed. The June 8, 2004 the Albion exercise is moving forward. The railroad is bringing in a rail car to derail in downtown Albion. This is a local drill/exercise, not a hospital based exercise.

-We will not get any additional matching money for PPE unless we can get Emergency Services in both Battle Creek and Calhoun County to spend more money for EMS. Greg requested members submit their funding requests ASAP. There is \$462,000 in grant money from Homeland Security to be spent this year in Calhoun County with a June 1, 2004 deadline to have the requests submitted to the State. These funds could be used for equipment for EMS including PPE.

-Along with any requests for equipment from members, he needs a list of assets (pieces and types of equipment currently owned by members/organizations).

May 11, 2004 is the date of the 5<sup>th</sup> district biological terrorism round table exercise. Dr. Lange and a couple more members plan on attending.

-Greg has been selected by MHA and other organizations to do hospital incident command training and he is also redoing the crisis plan for 15 – 20 hospital on the East side of the state. Greg is willing to use this expertise to train our hospital personnel also.

### B. Michigan Area Safety Services - Jerry Bischoff - Not present

### C. 2004 Capital Requests –There were none. – 2004 is closed

VI. New Business

A. 5<sup>th</sup> District Medical Response Coalition - Steve Rose – See Attached

-At the last meeting, checks were in the mail for the education piece of funding. The Med Control will receive approximately \$ 12,000 check with the stipulation of using the money by September 30, 2004 or funds will revert back. 8 courses are listed as permissible use of the funds. There are two sets of funds, 1 from HRSA and the other from DOJ. We need to make sure we match up to each of their requirements. Chet has contacted the 5<sup>th</sup> District with our tax number, the address to send the check to, etc. We created a grant line item in the CCMCA account to be able to track these funds separately. We have approximately 100 ambulance personnel that would qualify for the training. A meeting with the principal players; Dr. Lange, Jim Zoss, Chet Dalski, Tim Miner, Steve Frisbie, Greg Babcock, Darel Woolsey, and Mark Burke will take place following the 5<sup>th</sup> District meeting with the task of how the funds are to be spent is then given to the executive board committee. Motion passed to use the funds before the September 30, 2004 deadline. (Dalski/Frisbie)

-Jeff Shufeldt will be stepping down from his position at Oaklawn Hospital and thus his position at CCMCA. At this time no replacement has been named.

B. HERN

-Steve will have the actual cost ready for the next meeting from EMS-Technical Services. He gave an estimate of \$10,000 – 12,000 for onsite for Oaklawn and BCHS which includes storing calls as digital files to be maintained locally or on the internet. This will cover a recorder at both hospital sites. If a designated phone is receiving it would cover cell phones also. When a certain amount of data is received it is downloaded onto cd's. The hospitals would be responsible for the maintenance and downloading. We have to have our plan in place by December 2004. A decision on budgeting the \$12,000 will be addressed at our July 2004 meeting. Greg suggested looking to the homeland security funding for 2005 as a potential source of funds.

VII. Next Board Meetings, Times, and Locations

July 19, 2004, 9:00 a.m. at Lane Thomas Building, Room #101

October 18, 2004, 9:00 a.m at Lane Thomas Building, Room #101

January 24, 2005, 9:00 a.m at Lane Thomas Building, Room #101

(changed to miss Martin Luther King Day)

VII. Meeting adjourned at 11:00 a.m.