

Calhoun County Medical Control Authority  
April 17, 2006

Kellogg Community College Lane *Thomas Building Room #212*  
Battle Creek, MI  
**9:00 – 11:00 a.m.**

- I. **Call to Order:** The meeting was called to or by Carol DiBiaggio at 9:04 a.m.  
**Board Members Present**

Name	Represents	Position	Meeting Date: 10/18/04			Attendance History	Notes
			Present	Excused	Absent		
Carol DiBiaggio	BCHS Admin	Chairperson	X			12/12	
Chet Dalski	KCC	Sec/Treasurer	X			12/12	
Mark Burke	Marshall FFA	Board Member	X			12/12	
Jill Fish	911 Dispatch	Board Member			X	8/12	
Sara Davis	Oaklawn ED	Board Member			X		
	Albion CA	Board Member	X			9/12	Dirk Borton attended
Steve Frisbie	LifeCare	Board Member		X		9/12	Arrived 9:45
Paula Lange	CCMCA	Medical Dir.	X			12/12	
James Stevens	At Large	At Large Board	X			4/4	
Larry Hausman	Urban MFR	Board Member		X	X	4/12	Called off
David Komasara	Oaklawn	Physician Representative			X	1/5	
Kristin Sims	Oaklawn Admin	Vice-Chairperson			X	5/7	
Marty Whitacre	BCHS ED	At-Large Exe.	X			6/12	
Robert Kiessling	Rural MFR	Board Member	X			2/12	

**Others Present**

- II. **Approval of Minutes:** The February 13, 2006 **minutes were approved as written with the following correction** on the Board Members Present grid, Darel Woolsey no longer represents Albion Community Ambulance.(Lange/Dalski)

III. **Public Forum**

IV. **Committee/Officer Reports**

A. PSRO Committee - Paula Lange See Attached  
-Meeting monthly and have gone over protocol changes and addressed questions. We submitted our new protocols in February, 2006, they are due to be officially approved by the middle of May, 2006. If we do not hear from them by the middle

of May, we will assume they are approved and we will start having medics take the new protocol test.

-An attorney requested a copy of our protocol test. Our tests are protected under PRSO so we did not share the test with the attorney.

B. Finance Committee – Budget - Chet Dalski – See Attached

-Albion Community Ambulance has a \$50. credit and Oaklawn Hospital has outstanding dues amount of \$2950. Our Certificates of Deposit totals \$121,162.28 with all our bills paid to date.

-Research has not been completed for the cost and hiring someone to attach the radios to the recorders. Chet will work on this and report out at the July meeting.

-We need the transport figures from 2005 from ambulance agencies and the number of patients admitted thru ER from the hospitals to do a dues reassessment for 2006.

-We have been reimbursed for the \$12,000 we spent for the recorders at each of the hospitals. Paula emailed Bob Dievendorf just after April 1 to ask for the date by which we have to have our funds? Bob replied that we didn't use our funds by March 31 deadline; he is willing to allow us to submit for the additional funding, even though we missed the deadline. The options we were to use were base amount of \$10,000 or 2/3 of the total (total being \$23,253, thus \$15,502) **whichever is greater** by March 31, 2006. We have \$5,502 that should have been spent by March 31; had submitted for only \$10,000.

**-Motion approved to submit documentation for reimbursement for Paula and Chet attending the State Medical Control Authority meeting, Paula for attending the NAEMS convention, and NIMS training completed by Marshall Area Fire Fighter and Ambulance Authority.(Lange/Kiessling)  
Chet and Paula will meet after this meeting to submit the paperwork.**

-The balance of funding \$11,253 will be used on NIMS training by agencies and Chet and Steve will follow up with Tim Miner on the Hazmat suits in the trailer.

-2006 billings have not been processed due to the negative budget we are currently using.

**-Motion approved to increase our budget to \$18,000 for 2006.(Lange/Sims)**

-Regarding requests for use of the depreciation funds for 2006, submit your request at the July meeting and will be voted on at the October meeting.

**-Motion approved for the finance account.(Kiessling/Stevens)**

C. Medical Directors Report - Paula Lange – See Attached

-A letter from Robin Shively regarding the Reading Ambulance issue is included with report basically stating 'unless there is a formal complaint that we have done what we can'.

READING AMBULANCE PLAN OF ACTION

- |  |          |
|--|----------|
| 1). Contact Township Supervisor (Jill will provide name) Paula & Carol | 04/30/06 |
| -History of  |          |
| -Non-compliance = Township liability                                   |          |
| -Certified letter reviewing meeting information to Twp supervisor      | 05/15/06 |
| -Fire Chief on non follow through                                      |          |

2). Paula contact Hillsdale Medical Director

- Not reciprocal agreement
- Review Reading Problems
- Information regarding what we have done

06/15/06

3). Contact with Reading Ambulance – Paula

- No sign-off with CCMCA on rigs
- No participation with CCMCA – CQI

06/15/06

-The revised CBRNE protocols have been sent per Robin. To date, we have not received them.

-We don't need a critical care transport policy in order to adopt a CPAP protocol.

-The EPEC committee met and reviewed the Fall semester teaching at KCC and consensus was that the teaching at KCC is outstanding. Discussion took place about follow up questions to medics who completed the program and are now practicing; 1) do they feel they were adequately trained; and 2) did they not receive training they need out in the streets.

-August 9 or 23, 2006 is tentative date for the Homeland Security exercise for the County.

-Larry Utterback has planned monthly meetings of the EOC staff and alternates (Paula Lange, 1<sup>st</sup> alternate Chet Dalski, 2<sup>nd</sup> alternate Steve Frisbie).

-Dispatchers from Marshall, Lifecare and ACA met and revised the dispatch responses for all their scenarios.

-Steve Frisbie and Paula will be attending the June 2006 Healthcare Leadership Course in Anniston, Alabama.

V. New Business

A. Electronic Patient Reporting - Chet Dalski

-This is an unfunded mandate from the State to begin July 2007. A demo is scheduled in urban areas of Battle Creek, Kalamazoo and Benton Harbor. Medical Control will be overseeing the process.

B. Dr. Lange announced her leaving the area by the end of the year.

VI. What Went Well/What Needs to be Improved

-We can go back to our quarterly meetings since we have cleared some items off the Agenda.

-Dr. Lange has done a great job. We will miss her and wish her the best.

VII. Next Board Meetings, Times, and Locations

**\*\*\*All future meetings will be held in Lane Thomas Building Room #212\*\*\***

July 17, 2006 in Lane Thomas Building, Room #212

October 16, 2006 in Lane Thomas Building, Room #212

January 22, 2007 in Lane Thomas Building, Room #212

IX. Meeting adjourned by Carol DiBiaggio at 10:50 a.m.

