

Calhoun County Medical Control Authority
Monday, January 21, 2003
Kellogg Community College, Learning Resource Center, Spring Lake Room
Battle Creek, MI
9:00 – 11:00 a.m.

I. Call to Order: The meeting was called to order by Carol DiBiaggio, Chairperson at 9:10 a.m.

Present:	Darel Woolsey	Steven Frisbie	Theresa Dawson
	Gary Mikula	Carol DiBiaggio	Paula Lange
	Pat De Vera	Ron Ducheny	Chet Dalski

New member Gary Mikula, Assistant Medical Director, will be replacing Elizabeth Scheiderman.

Special Guest: Jerry Bischoff, Michigan Area Safety Service

II. Approval of Minutes: Recommended revisions: New member, Darel Woolsey will be At-Large Executive board member.

Section V – (E) ‘Albion’ is primary.....with ‘Marshall’ and Reading secondaries.

Section VI – ‘LifeCare was approved to test the spinal immobilization protocol as BCHS has been requesting’

Motion passed to approve minutes with noted revisions.(Ducheny/Frisbie)

New Business

Michigan Area Safety Services – Jerry Bischoff

–Purposed starting MFR standby service for Albion County. Has a letter from the State with the guidelines to be followed. This includes a signoff from the CCMCA. This would be a private program and this could be turned over to the new police chief when has been hired. The service would be 24/7 by using an answering service and 6 minimum MFR employees per State requirement.

–CCMCA requests a proposal in writing with goals, guidelines, command staffing and alternative plan in case Jerry becomes deployed.

–A copy of the county protocols will be mailed to Jerry.

-CCMCA is supportive of this venture.

III. Committee/Officer Reports

A. CQI Committee – Paula presented a written report

-Regional Committee disbanded

B. Finance Committee – Chet

-Motion was passed to approve the proposed budget for 2003.(Dalski/De Vera)

-Motion was passed to approve financial report as presented.(Ducheny/De Vera)

-Per the bylaws, the hospitals are to pay 75% of the dues and agencies 25% . Chet requested the total number of patients through both Oaklanwn and BCHS’s ER, in 1 year period, to come up with new amount owed.

-The \$5000 needs assessment check was received at KCC.

-The finance committee will need to meet to do up a plan for increasing dues.

-The executive board will need to meet to look at the general considerations and report back at next meeting.

- Motion passed to reimburse Paula \$125 and Chet \$80 plus mileage paid out of pocket by them for the bio-terrorism conference.(Frisbie/Ducheny)
- The Emmett Rescue debt has been written-off as a loss.

C. Medical Directors Report - Paula presented a written report.

- Motion passed to approve General Procedures, Adult Treatment Protocols and Pediatric Treatment Protocols.(Lange/Frisbie)
- By the April meeting, the protocol test should be reworked and a goal of July 1 to get everyone tested in the new protocols.
- KCC will be offering a protective measures course in the near future.

IV. Old Business

A. Emmett Rescue Debt – Attorney Letter

- Motion passed to stop pursuing the Emmett Rescue debt.(Lange/Frisbie)

B. Bioterrorism Needs Assessment and Funding check was received.

C. Hasmat/Disaster Drill Update – nothing new

D. Homer Area Ambulance Service

- Homer is still working on bringing everyone up to MFR level.
- Reading Ambulance laying off personnel.
- There are political and adverse issues that need to be addressed between Homer and ACA before they get worse.
- Paula will talk with Bill on clarification of issues and will report back to board.
- Keep on agenda.

E. MED COMM

- Steve will contact Tim Miner on status update on proposed service; will the service cover both HERN and cell phones.

V. New Business

A. Ron Ducheny is acting director for Marshall Fire Fighters and Ambulance for the next 30 to 90 days in a management position only because all his licenses has expired.

B. The performance evaluation tool has been completed.

- The Executive Board will need to set date to have evaluation completed.

VI. Adjournment at 10:45 a.m.

A. Next Board Meetings, Times, and Locations

April 21, 2003 at KCC Lane-Thomas Building Room #101

July 21, 2003

October 20, 2003