

Calhoun County Medical Control Authority
Monday, January 19, 2004
Kellogg Community College Lane *Thomas Building Room #101*
Battle Creek, MI
9:00 – 11:00 a.m.

- I. Call to Order: The meeting was called to order by Carol DiBiaggio, Chairperson at 9:00 a.m.
Present: Carol Di Biaggio Chet Dalski Mark Burke
 Ron Ducheney Marti Whitacre Jeff Shufeldt
 Darel Woolsey Steve Frisbie Paula Lange
- Voting Members Absent: Robert Kiessling Kristin Sims Larry Hausman
 Gary Mikula Jill Fish
- Guest: Jerry Bischoff
- II. Approval of Minutes: The November 2, 2003 minutes were approved with the following revisions:
-Pg 2-C delete sentence ‘A suggestion was made...she agrees with the agency.’ And page 3-D add ‘When crossing county lines, the services will practice the protocols of the county’.
- III. Facilitator/Timekeeper - Chet Dalski
- IV. Committee/Officer Reports - see attached report
- A. CQI Committee - Paula Lange
-New County protocols have been approved by the State.
-A copy of a new medication sheet, worked on by Julie Masten, was passed around. This will be titled for Calhoun County and placed in the back of the new protocol as a reference.
- B. Finance Committee - Chet Dalski - No report today
-Due to our offices being moved in December to the second floor and the college hiring a new CFO, no financial report was done.
- A request for all runs made by ambulance agencies for 2003 year be submitted by end of January. The hospitals have submitted their documentation. This information will be analyzed to determine dues to be paid.
-A check to reimburse Life Care for the upgrade of LifePac 12's will be sent per request made by Steve Frisbie.
-At the next meeting look at investments for part of our depreciation funds.
- C. Medical Directors Report - Paula Lange – see attached
-February 1, 2004 will be the start of the new protocols.
-Helicopter transport issue was again raised. This was addressed in a memo to the medics. They are to contact on-line medical control prior to transporting the patient by helicopter. The new protocols we are implementing address this issue. The first responder on scene may place helicopter on standby but they cannot call for it. The medic in charge can call for the helicopter.

-The level of involvement by Medical Director when a medic has been dismissed was discussed. Medical Director has authority and control over medics but does not employ them. The medics practice under Paula's license and she has a responsibility to ensure a certain level of care. Control over hiring and firing belongs to agency and quality over-site belongs to Medical Control. Chet and Paula will review the rules, talk to Robyn Shivley, seek legal advice and bring back their findings to the committee.

-Dead on scene, biggest problem is interaction between police and medic. Send out a memo "no patient will be pronounced dead unless can be physically examined by a medic and if the police bar access to any patient that hasn't been pronounced dead, the medic will contact their supervisors, medical examiner and if that does not work contact Medical Control for help in getting access to his/her patient". This would clarify the protocol.

-\$120,000 will be available for training this year for the 5th District, 1/3 will be split evenly amount the counties and the other 2/3 will be population based. Contact Paula on any funds that have been spent to possibly get matching dollars for the County.

-MI-Train is the state's website <http://mi.train.org> used as a clearinghouse for information on training for CEU/s and CME credits.

-E911 nothing new to report.

-Education Program Enhancement Committee is a new CQI committee for KCC – EMS program with Paula as the head. The committee will evaluate instructors, students and feedback from instructors. A final report will be given to the college at the end of the year.

-Move the April meeting date from April 19 to the 26.

V. Old Business

A. Hazmat/Disaster Drill Update - Greg Babcock no report

-Steve attended a health department food terrorist activity meeting as Life Care and CCMCA representative.

B. Michigan Area Safety Services – Jerry Bischoff

-Letters have been sent requesting local support and pursuing 911 activation. An offer of free pagers and a frequency from a previous agency was offered by Chet representing CCMCA. Recommendations – do follow-up on outstanding issues.

VI. New Business

A. 2004 Capital Requests

-Life Care's equipment request submitted and loan information will be in the April Finance report.

Marshall Fire Fighter/Ambulance is evaluating their needs.

B. Homeless Count – Carol DiBiaggio

-January 29, 2004 is the date for homeless headcount. The results of this count will determine the funding that comes back to the area. There are more homeless women and children in the last 3-4 years. Michigan Housing Development Authority is mandating a State count for a 24-hour period from midnight on the 29th to midnight on the 30th. All agencies are asked to participate with the number and site location of homeless. Be aware there are blankets available to pass out to homeless.

- VII. What Went Well/What Needs to be Improved
- Motion passed to reimburse Paula for the cost of the conference she attended. (Frisbie/Duchenev).
 - Ron will give a 20-minute presentation on his trip to Russia for the next meeting.
 - In the future, the January meeting date will be moved from 3rd Monday to the 4th Monday because the 3rd is Martin Luther King Jr. day.
- VII. Next Board Meetings, Times, and Locations
- April 26, 2004 at Lane Thomas Building Room # 101**
 - July 19, 2004 at Lane Thomas Building Room # 101
 - October 18, 2004 at Lane Thomas Building Room # 101
 - January 31, 2005 at Lane Thomas Building Room # 101
- IX. Meeting adjourned at 10:35 a.m.