

Calhoun County Medical Control Authority
January 22, 2007

Kellogg Community College Lane *Thomas Building Room #218*
 Battle Creek, MI
9:00 – 11:00 a.m.

- I. Call to Order – The meeting was called to order by Carol DiBiaggio at 9:12 a.m.
Board Members Present

Name	Represents	Position	Meeting Date: 1/22/07			Attendance History	Notes
			Present	Excused	Absent		
Carol DiBiaggio	BCHS Admin	Chairperson	X			12/12	
Chet Dalski	KCC	Sec/Treasurer	X			12/12	
Mark Burke	Marshall FFA	Board Member	X			12/12	
Jill Fish	911 Dispatch	Board Member			X	9/12	Phone message
Sara Davis	Oaklawn ED	Board Member			X		
Dirk Borton	Albion CA	Board Member			X	9/12	
Steve Frisbie	LifeCare	Board Member	X			11/12	
Elizabeth Mackey	CCMCA	Interim Medical Dir.	X			2/12	
James Stevens	At Large	At Large Board	X			6/6	
Larry Hausman	Urban MFR	Board Member			X	4/12	Phone message
David Komasara	Oaklawn	Physician Representative	X		X	3/7	Phone message
Kristin Sims	Oaklawn Admin	Vice-Chairperson				7/8	
Steve Marzolf	BCHS ED	At-Large Exe.					
Robert Kiessling	Rural MFR	Board Member			X	3/12	

Others Present

Dottie Bowersox representing Calhoun County Health Department.
 Shirley Curtis representing Reading Ambulance Unit Inc.

- II. **Approval of Minutes: The October 23, 2006 minutes were approved as written (Stevens/Burke).**

- III. **Public Forum**
 No guests.

IV. **Committee/Officer Reports**

A. PSRO Committee - Elizabeth Mackey

-The committee has met twice and reviewed two cases with concerning issues. First case was a gunshot wound in Albion, 1 EMT, 2 Medics and Public Safety on scene. A ½ hour scene time, numerous intubation attempts, no Medical Control

contact until transporting of patient, and an inappropriate patient diversion was discussed. Second case was an unresponsive male found in parking lot in Battle Creek with no backboard, no C collar and no physical exam documented and poor customer service to the patient. Steve Frisbie will follow up with the concerned citizens.

-A concern over putting a helicopter in route by a Medical First Responder agency was discussed. We have a protocol in place that is not being practiced. Dr Mackey will plan to attend the Fire Chiefs Council meeting and introduce herself and address this issue.

-A revamping of the current CQI process requesting PCR's being faxed daily or delivered weekly and having email addresses of medics and/or supervisors for a direct feedback.

-New protocols are back from the State; as soon as Zofran becomes available as generic, pharmacies will stock bags.

-Approved Fentanyl with provisional change of dose .5 to 1 microgram and max dose to 2 micrograms per kilogram.

-PVAD/CPAP protocols to be approved; must submit educational training.

B. Finance Committee – Budget Chet Dalski

-The summary of funds did not include the interest (1mo) from the CD's.

Motion to accept the financial report. (Frisbie/Burke)

Request all agencies submit the runs for 2006 year to calculate the dues per runs.

-Motion passed to maintain the 2006 fees for agencies for fiscal year 2007.(Frisbie/Stevens) One abstention.

-Kellogg Community College increased their fees to \$300 per year.

Per Rick Scott, Chief Financial Officer for KCC, our audit was good/clear and Rick recommended we attach/combine our funds with KCC's and invest in restricted funds (get a higher return on our money).

-Motion passed to merge our CD funds with KCC, as the CDs mature to generate greater interest. (Frisbie/Stevens) One abstention.

-Motion to accept the financial report. (Frisbie/Burke)

-Chet will generate a new invoice to Jackson for Albion Community Ambulance for current and past dues.

-5th District funds were approved for \$23,253 and medical staff must be trained in IS 100, 200 and 700 by April 2007. All CCMCA voting members will need to be trained.

-A committee of Tim Miner, Mark Burke and Chet Dalski will come up with best use of the funds. A June 30, 2007 deadline has been set for funds to be used.

C. Medical Directors Report - Elizabeth Mackey

-Dr. Mackey submitted paperwork for reimbursement of cost of Medical Director Conference attended. The conference and meeting with vendors was valuable.

-There are some problems with intubations in the field.

-Marshall Area Fire Fighters Ambulance Authority will be going to electronic patient reporting. This would improve our overseeing the run reports.

V. Old Business

A. Depreciation Fund Request – Steve Frisbie

-Chet will cash in CD's #7456 and #6461 and withdraw from our savings account the amount of \$78,000 for the loan request for purchase of an ambulance for LifeCare Ambulance Service.

B. Protocol for Cricoids/Airway Management

-This will be moved to the April meeting.

VI. New Business

Medical Director

-CCMCA will implement a conflict of interest statement/plan relative to board members. This could be a simple policy /operations statement. Carol is requesting feedback from members as to changes, if any, to the current Bylaws. Steve, Mark and Elizabeth will research other counties on what they have in place.

-Discussion on sharing resources with Branch County, the merging of the two counties under a shared Medical Director, or establishing a consortium with Branch County as a first step. Chet, Carol, Elizabeth, Mark and Steve will report back the findings.

VII. What Went Well/What Needs to be Improved

VIII. Next Board Meetings, Times, and Locations

April 23, 2007 at 9:00 a.m. in Lane Thomas Building Room #218

July 23, 2007 at 9:00 a.m. in Lane Thomas Building Room #218

October 22, 2007 at 9:00 a.m. in Lane Thomas Building Room #218

IX. Meet adjourned by Carol DiBiaggio at 10:45 a.m.