

Calhoun County Medical Control Authority
Monday, July 15, 2002
Kellogg Community College Learning Resource Center, Spring Lake Room
Battle Creek, MI
9:00 – 11:00 a.m.

- I. Call to Order: The meeting was called to order by Carol DiBiaggio, Chairperson at 9:15 a.m.
Present: David Fuller Cindy Nall William Engelter
 Jim Elliott Carol DiBiaggio Paula Lange
 Tim Miner Theresa Dawson Chet Dalski
- II. Approval of Minutes: The minutes of April 15, 2002 were approved as written.
(Dawson/Dalski).
- III. Facilitator/Timekeeper: Chet was appointed timekeeper and facilitator for the meeting.
- IV. Committee/Officer Reports
- A. CQI Committee - Paula presented report in written form – see attached.
-A letter will be sent out to agencies “out of compliance” in the future.
-Prioritizing inter-facility transfers by levels of emergency were discussed and Tim Minor will look into this. LifeCare presently uses MDCIS protocol with Sturgis, Three Rivers and Coldwater sites.
-A letter will be going out to all medics stating MD preference will be: “In best interest of the best care for our patients, initial ALS treatment of unstable patients will be done at the scene, prior to transfer of the patient into the ambulance, if possible”.
-Question on how to audit OB as patients are usually delivered straight to OB and not ER.
- B. Finance Committee - Chet
-CD’s have \$142,576.04 to date, savings \$17,777,79 and depreciation loans of \$86,854.36 of which \$57,721 is Emmett Rescue debt.
-Per Tim the Emmett building has been taken by a second mortgage company.
-All dues are paid to date except outstanding \$1500 debt from Trillium.
-A motion passed to revisit the amounts paid in dues by the hospitals and agencies.(Lange/Miner)
- C. Medical Directors Report - Paula see attached.
-The WMD committee meeting was changed to August.
-Steve Frisbie is our alternate rep at the E911 meetings.
-Paula attended Emergency Services Committee, they are looking for replacement for John Townsend.
-Motion was passed to make Paula our representative for the 5th District Medical Response Coalition with Chet as her alternate.(Lange/Miner)
-CCMCA needs to keep an eye on the \$335,000 funds to be used between October 2002 and March 2003, allotted to the 9 counties to make sure of distribution of funds.
-With all the potential Federal funding, we need to stay on top of what is being spent, what types of equipment purchased, to reduce duplication and what counties the money is spent in.

-William Fales has been appointed as Medical Director/Coordinator for groups in the 5th District.

-Each Medical Control and hospital has one vote.

V. Old Business

A. Ambulance/Hospital Restocking Programs - tabled

B. Emmett Rescue Debt - Steve

-Chet will follow-up with Steve as to where we stand at this point, if we are listed as a debtor and have Steve work with the attorney on this issue.

C. Bioterrorism Needs Assessment & Funding - Chet, Pat, Carol, Paula

-Teresa is Oaklawn's rep and Mike Lewis for BCHS.

-Chet drafted a letter and has had no response to date.

-1st collect the data, analyze the data, and use the data to determine where the need assessment is.

-Louisiana State Bio Terrorism will be coming in the fall to run 4 separate classes.

D. Hazmat/Disaster Drill Update - Paula

-Nothing new.

E. Homer Area Ambulance Service - Carol

-Paula will resend letter to Homer Twp. Supervisor, Mayor of Homer and Fire Chief/Board regarding response of Reading Ambulance in small strip of county.

-Paula talked with Bill Burkwalt and he feels at this time there is not a problem with the current ambulance coverage.

F. CMCA Board Membership Directory - Sue

Copies were passed around to correct data. A report form will be used and distributed to all the members.

VI. New Business

A. MED COMM - Chet

-To date all ER's have HERN capabilities.

-Any call from EMS to hospital using cellular must be recorded and if your using HERN and not cellular, just record to HERN to stay in compliance with MED COMM.

-Tim will research this and bring facts back to next meeting.

-Chet will get the law that we need to comply to.

-We could use medical control money to put the county into compliance.

-Chet, Tim and David will do off-line discussion to present in October meeting.

B. Elections - Carol

-Recommendation to continue with the current officers for the next year which will comply with the 2-year bylaws change.

-2003 will be the next election year.

-The position of At-large Executive Board member currently held by William Engelter was tabled till next meeting to get Williams's new position and the area he will be working in. Cindy Null will act as his proxy if he is transferred outside of Calhoun County.
-A motion was passed to accept the previous officers with the caveat that we need to wait to see who is the Albion Community Ambulance representative (Lange/Dalski).

C. Head & Neck Immobilization Protocol Proposal - Carol

-A handout covering information was presented.

-Paula will do all updated changes and will present "all at once" at the next meeting.

D. Draft Revisions of Bylaws – Chet, Pat, Carol, Paula

1. Section 1.8 Attendance Requirements
2. Section 4.2 Medical Control Funding
3. Section 4.3 Capital Improvement Fund
 - a. Funding Proposals
 - b. Standardization of Equipment
4. Other Revisions

-A copy of current by-laws with recommended changes in terminology was presented and gone over.

-Items that were added during the meeting;

-Meetings will be held... "ideally" in the months... section 1.2 added to the months of meetings...

-Section 1.8 excused absence shall be subject to "replacement" from the Board...

-Section 3.1-a. the number 4 removed from the word "treatment".

-Under 2.1 Officers at each "biannual" meeting added and remove annual ...meeting. and remove the 3 from "eligible"...

-Under 3.1-k. We have policy and procedures to look at from other counties to decide upon at a later date.

-A motion was passed to accept the current changes in the bylaws (Lange/Engelter).

VII. What went Well/What Needs to be Improved – We will be starting the meeting at 9 a.m. irregardless the number of members present.

Adjournment

A. Next Board Meetings, Times, and Locations

October 21, 2002 at Learning Resource Center, Spring Lake Room, starting 9 a.m.

January 20, 2003 at Learning Resource Center, Spring Lake Room, starting 9 a.m.

April 21, 2003 at Learning Resource Center, Spring Lake Room, starting 9 a.m.

July 21, 2003 at Learning Resource Center, Spring Lake Room, starting 9 a.m.

October 21, 2003 at Learning Resource Center, Spring Lake Room, starting 9 a.m.