

Calhoun County Medical Control Authority

**Monday, July 19, 2004**

Kellogg Community College Lane *Thomas Building Room #101*

Battle Creek, MI

10:00 – 12:00 a.m.

I. Call to Order: The meeting was called to order by Carol DiBiaggio at 10:05 a.m.

Present: Paula Lange	Steve Frisbie	Darel Woolsey
Marty Whitacre	Kristin Sims	Chris Mullen
Jill Fish	Ron Ducheney	Mark Burke
Greg Babcock	Chet Dalski	Carol DiBiaggio

Voting Members Absent: Larry Hausman Robert Kiessling  
Gary Mikula

Guest: Mrs. Ron Ducheney

\*\* Due to time constraints, the special presentation by the Ducheney will be held at 8:30 a.m. on October 18, 2004 prior to the regular CCMCA quarterly meeting.

II. Approval of Minutes: The April 26, 2004 minutes were approved as written.  
(Ducheney/Dalski)

III. Facilitator/Timekeeper - Chet Dalski

IV. Committee/Officer Reports

A. CQI Committee - Paula Lange - See Attached

-We are doing a 2 month trial on pain medications for burns and orthopedic injury. This would enable a on scene paramedic to give pain medication before he/she makes medical control contact. A memo will be sent to all paramedics, BCHS and Oaklawn Hospital Emergency Departments notifying them of the trial. A 2<sup>nd</sup> memo will go out regarding giving Atrovent before contacting medical control. Dr. Lange will be checking into blood administration during a transfer and what should be done with the empty bags and paperwork. Narcotic wastage documentation (e.g., Dilaudid, MS) is documented at the receiving hospital (destination) by nursing with the paramedic.

B. Finance Committee – Budget - Chet Dalski - See Attached

-Motion supported to drop the word *Depreciation* from the *Equity loans* on the Summary of CCMCA funds.(Frisbie/Lange).

-We are currently running in the red with no funds coming in at the moment from dues. Total assets to date \$181,574.43 With the loss of Emmett Rescue and Trillium, we have decreased our voting membership and decreased our revenues (dues). Two options were presented for a vote (to recalculate the current dues being paid). Steve presented an option C which would leave the dues at 2003 rate for this year and use the loan funds/interest to cover outstanding expenses and go to option B next year. Paula recalculated the 25% of \$13,250 for a total of @3,312.50 owed by the ambulance services (Life Care= \$2,782, Marshall= \$298, and Albion= \$232). Motion supported Option C for 1 year (Frisbie/Burke); 1 vote opposed (Dalski).

- We received grant funds check for \$15,511 and have created a restricted account for income/expense. We will be able to draft checks against this combination account. Jim Zoss is working with a group sponsoring a conference at Kellogg Arena on September 26 - 30. The training is in 4 tracks, with a hospital track, EMS track, operations track and bomb training track. Motion passed to grant funds available for use at the conference in September (Dalski/Frisbie). Our goal is to have 80% of all medics in the county trained by end of September.
- We received EMS Rules and Regulations the complement to Part 209 of PA 368 of 1978 as amended and now in effect. Copies presented to attendees.

C. Medical Directors Report - Paula Lange – See Attached

- The Education Program Enhancement Committee has developed tools to evaluate the KCC EMS classes and evaluation tools for students. The classes evaluation tool is being trialed this Summer.
- E-911 millage vote is August 3, 2004 for the new Consolidated Dispatch Center. The Board has been changed to include a member of CCMCA; the Technical Board also has a CCMCA rep.
- Any exercises planned for Calhoun County include Paula in the mail routing list. The recent Albion exercise was geared towards law enforcement services, not EMS; it went fine. However, Dr. Lange was not notified prior to the exercise.
- Copies of the Mutual Aid Agreement for the entire 5<sup>th</sup> District were distributed. We can purchase 10,000 for \$800. Do we want these?
- The Mark 1 kits *train the trainer* programs planned to be sometime in September.
- Chris recommended checking with the National Guard Armory to see if the trailer could be stored on their site.

V. Old Business

A. Hazmat/Disaster Drill Update - Greg Babcock (Calhoun County Emergency Services Director) - Report moved to first item on today's agenda

- Greg will be leaving for a 3-week drill that may lead to a 1 year deployment overseas. He will have more details by the meeting scheduled for himself, Paula, and Chet on Thursday, July 22, 2004 at 9:00 a.m. to handle the paper flow deadlines for reporting on how the funds from the State are to be spent.
- All narratives will be going into the State on Tuesday, July 20, 2004 and hopefully will hear back from them within a week so that by the first week of August, we should be able to start cutting purchase orders for equipment. We could purchase the mass casualty unit from the list submitted by Paula and Tim Miner but before the purchase is made, would need to know what is it going to be used for, who has the authority to call it out, who opens the unit on scene and is it to be used on scene or in hospital parking lot. This is a good start but we need protocols for this. The list did not include the purchase of a trailer for the equipment and a heated place to store the trailer. Currently Greg has 2 trailers stored at county garages in Marshall. Using International Guard Armories was recommended.
- On the Federal side, Greg is with Michigan National Guard, Military Support Civilian Authority Office set with Colonel Mike Mc Daniels who is deputy director of Homeland Security (appointed by the Governor). We need to check with the Federal Center on how far

out into the community the equipment that is bought, stored and provided by the Federal Center can be utilized. Currently it is to be used at the Federal Center and the immediate surrounding area (radius of 1 block out).

-Mutual Aid draft was passed out. It was modeled after 1<sup>st</sup> District Management from the Detroit area. This would provide broader coverage than the normal ambulance mutual aid contract. For instance, Life Care does not have a contract with the Southwest corner of Michigan because it is too far away. This would cover that. This draft is specifically for EMS.

For the past 5 years, we have had a 5<sup>th</sup> District Management a mutual aid agreement. We can call the 5<sup>th</sup> District Medcom for help and cover all areas. It was suggested that the language should match that on the current Emergency Management Mutual Aid document; we should be okay since this draft is specifically for EMS. Paula will take this information to the next meeting of the 5<sup>th</sup> District.

-5<sup>th</sup> District voted to provide 800 mghz MPSCS radios, installation, equipment to each emergency department and the larger ambulance agencies as funds last. Greg has 14 - 800 mghz radios coming in that will make a total of 21 radios that will be distributed 1 to dispatch, 1 to each fire department, and 1 to each emergency room. These sites will only be able to talk to Greg and other people at Emergency Management. The 800 mghz will be the primary communication route for emergency services. The 800 mghz radio can not be recorded and can not be used as the primary means of communication. State law says you need HERN or MedCom. Chris added discussion on the *mirror* system being used across the State.

-Some time in the Fall, there will be a full scale, functional exercise the EMS. There will be 3 or 4 scenes; everybody will show up at different times during an 8-12 hour period. The Technical Response Team is about 60 days out from doing anything. They are prepared to use their new vehicle.

B. Michigan Area Safety Services - Jerry Bischoff - called will not be available for meeting

C. E911 presentation - Jill Fish - video presentation

-12 minute video presented by Jill included fire chiefs within the county presenting the need for a new consolidated dispatch center. Jill and her staff are doing presentations 4 nights per week. Currently Marshall and Albion do not have computerized mapping. If passed, this would be a 15 year bond for taxpayers. Remember to vote on August 3, 2004 and send letters to local papers supporting new dispatch center.

D. HERN - Steve Frisbie a proposal for cost was passed out

-A cost of \$13,000 was presented that would include DSS 4 channel recording system, multi-channel playback site license, remote alarm 10,000 hour on line storage, 20,000 hour fire wire archive and installation at both BCHS and Oaklawn hospital. Steve will check on future maintenance costs. This would record both HERN and dedicated phone lines. A motion passed to use \$13,000 to purchase the system with Oaklawn and BCHS Hospitals supporting maintenance of the units (Dalski/Frisbie). Chris will also investigate the DSS warranty.

VI. New Business

VII. What Went Well/What Needs to be Improved

VII. Next Board Meetings, Times, and Locations

October 18, 2004 at Lane Thomas Building, Room #101

January 24, 2005 at Lane Thomas Building, Room #101

IX. Meeting adjourned at 12:10 p.m.

*Apologies were extended to the Ducheneys for the meeting length. Consensus was that everyone would like to see the presentation. The Ducheneys have graciously agreed to come back October 18.*