

Calhoun County Medical Control Authority
July 17, 2006

Kellogg Community College Lane *Thomas Building Room #212*
 Battle Creek, MI

9:00 – 11:00 a.m.

- I. Call to Order - The meeting was called to order by Carol DiBiaggio at 9:05 a.m.

Board Members Present

Name	Represents	Position	Meeting Date: 07/17/06			Attendance History	Notes
			Present	Excused	Absent		
Carol DiBiaggio	BCHS Admin	Chairperson	X			12/12	
Chet Dalski	KCC	Sec/Treasurer			X	10/12	VACATION
Mark Burke	Marshall FFA	Board Member	X			12/12	
Jill Fish	911 Dispatch	Board Member				10/12	
Sara Davis	Oaklawn ED	Board Member			X		
	Albion CA	Board Member			X	9/12	
Steve Frisbie	LifeCare	Board Member	X			9/12	
Paula Lange	CCMCA	Medical Dir.	X			12/12	
James Stevens	At Large	At Large Board	X	X		4/4	
Larry Hausman	Urban MFR	Board Member			X	4/12	
David Komasara	Oaklawn	Physician Representative	X			2/6	
Kristin Sims	Oaklawn Admin	Vice-Chairperson	X			6/7	
Marty Whitacre	BCHS ED	At-Large Exe.			X	6/12	
Robert Kiessling	Rural MFR	Board Member	X			2/12	

Others Present

Shirley Curtis representing Reading Ambulance Service

- II. **Approval of Minutes:** The April 17, 2006 **minutes were approved as written with the following corrections** on Board Members Present grid, Kristen Sims has attended 6 out of 7 meetings and the meeting date corrected to July 17, 2006.(Sims/Lange)
- III. **Public Forum**
- IV. **Committee/Officer Reports**

A. PSRO Committee - Paula Lange (see attached)

-The medics have taken and passed the tests on new protocols. The protocols have been implemented, with a delay due to a problem with the pharmacies stocking the medications.

-At the August meeting, we will be rewriting the protocol tests for all the new medics in our county will need to take. This will straighten out any problems with the existing tests and add all the new protocols and changes.

-State protocol on administering Vasopressin. Paula sent out a copy of letter from Bill Fales explaining the more frequent dosing schedule and let the medics know that using this medication per ACLS guidelines, will not be criticized.

B. Finance Committee – Budget - Chet Dalski - (no report Chet on vacation)

-The dues issue was resolved with Oaklawn Hospital per Kristen.

C. Medical Directors Report - Paula Lange

-National Incident Management System: **Motion approved to submit paperwork to 5DMRC as part of our HRSA grant requirements, CCMCA as a Medical Control Authority are required to adopt NIMS as a basis for all incident management involving all agencies operating under the authority of CCMCA.(Frisbie/Burke)**

-The CBRNE protocols have been redone by the State, the only differences were the mass casualty incident protocol and they redid protocol to fulfill NIMS requirements. **Motion approved to adopt the State model of protocol. (Fisbie/Burke)**

Motion approved on a Nausea and Vomiting protocol written by Paula and for use by medics, to be sent to the State for their approval.(Burke/Frisbie)

Life Care would like a Taser Removal Protocol. **Motion approved to accept Taser Protocol drafted by Dr. Lange with correction of number 1., C.,#3 starting with: ‘EKG monitoring for cardiac abnormalities and if greater than 35 years of age, consider 12 lead EKG’; make this #4 and ‘paramedic administered only’; and ‘removal of probes by all levels of EMS providers’; will check with Robin Shively for clarification.(Lange/Burke)**

-EPEC has not met; will wait till fall when members are back in town.

-Homeland Security exercise is August 9, 2006. Anyone wanting to participate may participate in the last tabletop July 26, 2006 in the basement of Toeller Building. There are 3 events, one each in Marshall, Battle Creek and Albion.

-Paula Lange and Steve Frisbie attended the Healthcare leadership course in Anniston, Alabama and reported on the quality of simulating disasters, etc.

V. **Old Business**

A. Reading Ambulance-Memo from Robin Shively

-Shirley Curtis, Reading Ambulance Unit Director, was in attendance to share with CCMCA the willingness of Reading Ambulance to work within our protocols when they respond/cover a small section of Southeastern Calhoun County, near Homer, MI their rigs responding from a substation in Litchfield, MI.

Discussion followed on issues/concerns, many undocumented, but reported to CCMCA. Shirley responded that she would share with us any documentation concerning runs when given a date and time of the runs.

Reading has a 17-hour car 5 days per week, running from 6:00 a.m. to 11:00 p.m. with full-time staff on it. After 11:00 p.m. they have a volunteer on-call in a personal car meeting the echo unit, probably from Litchfield. Reading has a weekend 36-hour car that comes on at 7:00 a.m. Saturday and runs till 7:00 p.m. Sunday with a basic crew. They have ALS person ready to meet the rig on the scene. Shirley is willing to have her medics take our protocol test but is concerned on having them travel the distance to Battle Creek to be able to test. Reading will be putting all their medics thru the Critical Care Paramedic course starting in September. If an issue occurs, contact Shirley at 517-283-2856 ext 27 or email at reudir@dmc.net. Shirley will make a concerted effort to contact the Homer Fire Chief to establish an open-door policy. Paula will be signing off on their rig licensures in the future, starting today. Reading will try to get a person to attend our PRSO meetings and we will email the run forms for review. They will also send us the forms they use. All in attendance appreciated this open discussion.

B. State Protocols

-Shirley will compare these to what they have been using in Reading when she/Reading representative attends the PSRO Committee.

C. HRSA Grant Funding - Paula Lange

-We have spent all our HRSA funding. There was approximately \$580,000 HRSA dollars returned by counties. By July 19, 2006, we are asked to submit any further requests we may have to Bob Dievendorf in regards to the \$580,000 returned funds. Paula, Mark and Steve will meet after the meeting to complete our new request lists.

VI. New Business

Paula can not attend the October 16, 2006 CCMCA meeting and has requested the date be moved to October 23, 2006. All in attendance were in agreement.

-Dottie Kay Bowersox, is the new Public Health Department representative. We agreed to change the regular CCMCA meeting date to the 4th Monday of the month in order to accommodate the conflict Dottie has with the 3rd Monday.

-Steve Frisbie presented a proposal for the purchase of a new ambulance from the depreciation fund. **This will be addressed in the October 23, 2006 meeting.**

VII. What Went Well/What Needs to be Improved

A. Went Well

-Good dialogue the Reading Ambulance representative and the CCMCA with a collaborative action plan moving forward.

B. Needs Improvement

-Representation from BCHS.

VIII. Next Board Meetings, Times, and Locations

*****All future meetings will be held in Lane Thomas Building Room #212*****

October 23, 2006 in Lane Thomas Building, Room #212

IX. Meeting adjourned Carol DiBiaggio at 10:40 a.m.