

Calhoun County Medical Control Authority
July 27, 2009

Kellogg Community College Lane *Thomas Building Room #218*
 Battle Creek, MI
9:00 – 11:00 a.m.

I. Call to Order – The meeting was called to order by Steve Marzolf at 9:07 a.m.

Board Members Present

Name	Represents	Position	Meeting Date: 4/28/08			Attendance History	Notes
			Present	Excused	Absent		
Jeff Mitchell	BCHS Admin	Board Member		X		4/7	
Chet Dalski	KCC	Sec/Treasurer	X			12/12	
Mark Burke	Marshall FFA	At-Large Exe.	X			12/12	
Jill Fish	911 Dispatch	Board Member	X			12/12	
Pat Shedd	Oaklawn ED	Board Member	X			7/9	
Dirk Borton	Albion CA	Board Member			X	12/12	
Steve Frisbie	LifeCare	Board Member	X			12/12	
Greg Fuller	CCMCA	Assist Medical Dir.			X	1/3	
James Stevens	At Large	At Large Bd Member	X			12/12	
Larry Hausman	Urban MFR	Board Member		X		12/12	
David Komasara	CCMCA	Medical Director	X			10/12	
Kristin Sims	Oaklawn Admin	Vice-Chairperson			X	8/12	
Steve Marzolf	BCHS ED	Chairperson	X			10/10	
Robert Kiessler	Rural MFR	Board Member	X			8/12	

Others Present

Tim Smith, Chief Pennfield Fire Department.

II. Approval of Minutes: The April 27, 2009 minutes were approved as written.(Stevens/Mitchell)

III. Public Forum

Seconds in a Life

-Oaklawn is getting ready for Magnet Status which gives a certain level of recognition, KCC facing EMS accreditation for the next 3 years with a site visit as the next step and enrollment is up; medical dispatch dealing with TOPS, issues of physical space, labor, using new equipment, to combining 3 units in 1 new unit; BC Fire has new ladder truck and no budget cuts so far; Marshall has added 2 new ambulances; Pennfield Fire is

keeping department running and has NEMSIS accepted by the State; Albion doing joint ambulance and fire venture with a new building and are applying for reaccreditation; State Protocols; Regional Trauma Coalition, meeting in August, will be handing issues to medical control facilities to approve and anticipate we will approve

IV. Committee/Officer Reports

A. Medical Director Report and PSRO Committee

-PRSO met last week, discussion over drug bags and are they similar across the county. LifeCare currently is the only agency who has activated charcoal in their bags. Steve M will contact Shawn, BC pharmacy and request they not stock charcoal in the future.

-Medics are requesting adding Children's Tylenol or Motrin to the drug bags to reduce temperature on scene. Conscientious of the group is this is not a valid request.

-Protocols, the group has no major issues with most of the protocols. The pediatric tacardia states to call medical control first before you do anything.

Our county protocols must meet the State minimum. November 2009 is the date the State will have the protocols completed.

B. Finance Committee

-Currant balance is \$199,519.01 but this is not our current balance because at least 2 deposits have gone in, 1 grant funds and 1 depreciation payment from Life Care, and 1 payment made.

-We need to look at a process of 'if someone is unable to fulfill their appointed duties' we have an alternate person available. Chuck Parker, KCC, would be the fill-in during Chet's absence.

-An invite will be issued to Chuck to attend our next meeting to interface with the group.

V. Old Business

A. Conflict of Interest

-We had 1 response/changes to the Conflict of Interest policy sent to all the members and with the changes of institution to CCMCA, I recommend this document be accepted.

-Motion approved to accept the Conflict of Interest Policy.(Frisbie/Komasara)

-Chet will email a clean copy to all membersto read over, print off, sign the Individual Annual Statement and mail signed form to KCC EMS.

B. Central Dispatch

-Jill presented a draft copy of Dispatch Procedures and had some additions/concerns for the group. On the second page numbers 1 – 4, add a number 5 'oftentimes we get second hand information at the scene of an accident from officers who do not have the ability to access the patient.' Dispatch can only take the information provided at the scene. Group agreed to a 'not limited to'. Second issue was page three 'CAD to CAD real time'. This request has gone through the Technical Board and the situation is at the technical level.

The board wanted feedback from police, fire and EMS on what do they want. The board will then go through this and revise it with what they can do and cannot do. Last concern on page three was ANI/ALI in changing the wording. If agencies receive ANI/ALI would they need an agreement in place to be secondary backup?

-New director, Jeff Troyer, will be on board in October. March 2010 is the date of startup. The radio equipment and telephone system is outdated. The Motorola consoles have been purchased. Issues with the phones and phone lines are being addressed. This dispatch will be held at the old Tenth District Court Building at Green and Hanover.

C. Influenza

-As a group we will be on alert for the spread H1N1, what do we expect as influenza A and what are we going to look at. Implementing precautions to control the spread of the flu, issues of minimum cleaning of ambulances were concerns and getting personnel vaccinated as a precaution. We will defer to the 5th District for guidance.

E. Electronic Records

-Steve F shared for them it is working well, they did a step in process starting with their Cass operation. They have had no serious issues. The biggest issue was maintaining the hard drives vs. medics. The program is very easy to work with, Sansio is great for support, and currently are reporting to the State.

-Dirk is trying and working out the problems.

-Tim, Pennfield has been submitting successfully for the last 2 months.

-Bob, Marshall Fire is submitting some but not all at this time.

-The ERA the hospitals can use is now in place and to be viewed. The hospitals are having some challenges; an issue with of having the crews close it out so they can send it is being worked thru. Julie Masten from Life Care was planning to tag along with some of the crews to see what their process was. She would report back and give advice.

-Life Care has bills ready to submit as loan request and will submit them to Chet.

-Privacy issues as a protocol, this will go first to PRSO and then to med control to adopt.

-At the Med Control Conference there was no word on who was submitting to date.

VI. New Business

A. Island City Ambulance

-Is an advanced Life Support Agency and has acquired a private standby contract for Mid-Michigan Speedway which is in Calhoun County. As a group we should acknowledge their existence, we expect them to follow the Tri County Protocols. Every time you transport or treat a patient, we want a copy of that run report submitted to our PROS committee within seven days, to review the quality. Send a second letter to Tri County Medical Control Authority saying we approve this and expectation is you are responsible for them since they are following your protocol. We will review their quality but if have an issue, you will take action.

-Steve M. CCMCA Chairperson, will draft a letter congratulating them on their success, clarifying for us who will be their backup, is response BLS or ALS, ask for run sheet within seven days or sooner if required, they would present to (list our email, fax and mailing address) information on any of their responses within Calhoun County area.

-Pride Care has contract with VA Medical Center.

-VA Medical Center and new casino, continue to send invitation letter of quarterly meetings.

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VII. What Went Well/What Needs to be Improved

VIII. Next Board Meetings, Times, and Locations

October 26, 2009 at 9:00 a.m. in Lane Thomas Building Room #218

January 25, 2010 at 9:00 a.m. in Lane Thomas Building Room #216

April 26, 2010 at 9:00 a.m. in Lane Thomas Building Room #216

July 26, 2010 at 9:00 a.m. in Lane Thomas Building Room #218

October 25, 2010 at 9:00 a.m. in Lane Thomas Building Room #218

IX. Adjournment: Meeting adjourned at 10:48 a.m. by Steve M.