

Calhoun County Medical Control Authority
Monday, March 21, 2005
Kellogg Community College Lane Thomas Building Room #101
Battle Creek, MI
9:00 – 11:00 a.m.

I. Call to Order: The meeting was called to order by Carol DiBiaggio at 9:05 a.m.

Board Members Present

Name	Represents	Position	Meeting Date: 10/18/04			Attendance History	Notes
			Present	Excused	Absent		
Carol DiBiaggio	BCHS Admin	Chairperson	X			10/10	
Chet Dalski	KCC	Sec/Treasurer	X			10/10	
Mark Burke	Marshall FFA	Board Member	X			9/10	
Jill Fish	911 Dispatch	Board Member	X			8/10	
Chris Mullen	Oaklawn ED	Board Member		X		4/5	Excused JACO
Darel Woolsey	Albion CA	Board Member	X			8/10	
Steve Frisbie	LifeCare	Board Member	X			10/10	
Paula Lange	CCMCA	Medical Dir.	X			10/10	
Ron Ducheney	At Large	At Large Board			X	4/9	resigned
Larry Hausman	Urban MFR	Board Member	X			2/10	
Gary Mikula	BCHS ED	Asst. Med. Dir			X	3/8	
Kristin Sims	Oaklawn Admin	Vice-Chairperson		X		4/5	Excused JACO
Marty Whitacre	BCHS ED	At-Large Exe.	X			5/6	
Robert Kiessler	Rural MFR	Board Member			X	0/10	

Others Present

II. Approval of Minutes: The January 24, 2005 minutes were approved as written.(Dalski/Burke)

III. Committee/Officers Reports

A. PSRO Professional Standards Review Organization (formerly CQI) - Paula Lange – See Attached
-Still experiencing problem getting run reviews from the agencies including certain high risk runs and the results of random 20% reviews due by the 10th of the month. Marshall is only agency to submit reports thru February.

-A memo was sent to remind first responders, emts, and medics about the importance of chest compressions in the outcome of patients in full arrest.

B. Finance Committee – Budget - Chet Dalski - See Attached

- **Motion approved to accept the financial report.(Frisbie/Lange)**

-We will be going to a 1 year cd for the April cd's that have matured.

-On dues calculations, have received numbers from the agencies but have not received from the hospitals. Chet recommended using last year's numbers for the hospital totals so that first quarter billings could be mailed.

-**Motion approved to accept the numbers submitted last year for the hospitals in the dues calculations for 2005 year.(Frisbie/Lange)**

C. Medical Directors Report- Paula Lange – See Attached

-We have not received the \$4,500. check from HAN/HRSA grant.

-EMS scope of practice, a letter requesting changes in this model for the future of EMS. The 2nd revision is out this week. The MFR level would be way behind what is taught currently.

-Limited advance rigs are required to carry Epi pens. SWM site has a module for training on “the when to use”. First step is to call med control. The agencies will purchase through suppliers or with the hospital swap program.

-**Motion past to {1} require Epi pens per protocol on all basic limited support rigs in compliance with State law {2} require untrained personnel to go through State module training {3} to obtain Epi pens using Dr. Lange's authorization {4} they meet all the standards regarding out of date, locked and temperature controlled area.(Dalski/Frisbie)**

-We need to pull the runs and track the problem of Reading Ambulance runs within Calhoun County and talk to Shirley Curtis with our concerns and ask if they would want to back out of this area of county. After this has been done, recommendation for Paula to contact Robin Shivley and address the problem of Reading Ambulance about prolonged response time within Calhoun County. Jill would need to be informed if Reading does back out of Calhoun County and Albion Community Ambulance would be picking up this area.

HEICS (Hospital Emergency Incident Command System) training is on May 11 and train-the-trainer May 12 in St. Joe Holiday Inn Express. RSVP to Lori Hellenga lhellenga@lakelandregional.org. It is recommended to send 2-3 persons from each hospital.

-Cameras were issued to hospitals to take pictures of rashes to help in identifying possible bioterrorism. Conveyors and heaters are coming for the decon tents.

-HRSA funding for this year is \$15, 502. We are to concentrate on fulfilling training goals from last year first. Tim Miner and Mark Burke are assembling a list of equipment we could purchase from grant money.

-I am attempting to acquire a tape on Glasgow Coma Scale and how to correctly use it. I would like ED personnel and paramedics to view this.

-ACA employees are all trained in Awareness level.

-State of Michigan requires a N-95 Hepa mask on all rigs operating in Michigan. The training can be done at the time of SCBA testing. Paula will send a reminder letter to all agencies of this.

IV. Old Business

A. Hazmat/Disaster Drill Update - No update, Greg Babcock no longer heading this.

B. HERN - Chet Dalski

-BCHS has not gotten their new system yet and Oaklawn's system is up and running. Marty requested company name to contact on this issue and will follow up on this issue with BCHS's legal department.

C. FOIA (Freedom of Information Act)

-General Guidelines for Open Meetings Act were provided by Mark. See handout.

-What we need to post and not post prior to our meeting and how often we need to post. The college will be responsible for placing the meeting dates in the Battle Creek Inquirer for entire year (once) and outside the EMS offices 18 hours prior to each meeting. We will allow public comment limited to 3 minutes.

D. New Rules/Regulations removed from agenda

E. Attendance Grid Approval

-Larry will take the attendance issue to the Fire Chiefs Meeting and council, Paula will contact Dr. Mikula and Mark will contact Bob Kiessling and Ron Ducheny.

-Recommendation was made to hold off on any further actions till next meeting.

V. New Business

A. Homeland Defense

-The State will be sending \$15,000 and \$4,500 for 2005 year.

B. Pay for annual NAEMSP for Medical Director

Motion passed to reimburse Dr. Lange for conference she attended this spring at a cost of \$505. which is registration cost only, no air fare or meals. (Frisbie/Burke).

-Will put back on Agenda for discussion and motion on going forward after we look at the new budget.

C. Rule #133

-If an ALS rig, there must be a medic on board. Mark, Steve and Darel will draft a protocol change and present this to Paula who will recommend as to

where it would fit in current policies. **This will be approved in the May meeting.**

VI. What Went Well/What Needs to be Improved

-Really appreciated Mark's handouts and expertise shared regarding the Open Meetings Act. ***Thank You Mark!***

VII. Next Board Meetings, Times, and Locations – Doing bi-monthly meetings

Tuesday, May 24, 2005 in Lane Thomas Building, Room #101 *date change*****

July 18, 2005 in Lane Thomas Building, Room #101

September 19, 2005 in Lane Thomas Building, Room #101

November 21, 2005 in Lane Thomas Building, Room #101

IX. Meeting adjourned by Carol DiBiaggio at 10:43 a.m.

