

Calhoun County Medical Control Authority
 Tuesday May 24, 2005
 Kellogg Community College Lane Thomas Building Room #101
 Battle Creek, MI
 9:00 – 11:00 a.m.

I. Call to Order: The meeting was called to order by Carol DiBiaggio at 9:08 a.m.

Board Members Present

Name	Represents	Position	Meeting Date: 10/18/04			Attendance History	Notes
			Present	Excused	Absent		
Carol DiBiaggio	BCHS Admin	Chairperson	X			11/1 1	
Chet Dalski	KCC	Sec/Treasurer	X			11/1 1	
Mark Burke	Marshall FFA	Board Member	X			10/1 1	
Jill Fish	911 Dispatch	Board Member		X		8/11	Excused
Chris Mullen	Oaklawn ED	Board Member				5/6	
Darel Woolsey	Albion CA	Board Member	X			9/11	
Steve Frisbie	LifeCare	Board Member	X			11/1 1	
Paula Lange	CCMCA	Medical Dir.	X			11/1 1	
Ron Ducheney	At Large	At Large Board					Resigned
Larry Hausman	Urban MFR	Board Member	X			3/11	
Gary Mikula	BCHS ED	Asst. Med. Dir					Resigned
Kristin Sims	Oaklawn Admin	Vice-Chairperson		X		4/6	Excused
Marty Whitacre	BCHS ED	At-Large Exe.		X		5/7	Excused
Robert Kiessling	Rural MFR	Board Member			X	0/11	

Others Present

David Komasara, Oaklawn Hospital

II. Approval of Minutes: The March 21, 2005 minutes were approved as written (Burke/Frisbie).

Public Forum minutes will be posted within the Lane-Thomas Building, KCC campus and the upcoming dates for the year will be published in the BC Inquirer by July meeting.

III. Committee/Officers Reports

A. PSRO Professional Standards Review Organization - Paula Lange – See Attached

- We are getting caught up on the charts being turned in and soon will have numbers and a better idea on what to focus on.
- Spent time on how the protocols should be reviewed/updated.
- The following highlights protocol changes:
 - Dead on scene – requires a monitor strip if possible before decision not to start resuscitation.
 - Added Cialis and Levitra as contraindications to nitroglycerin.
 - Changed Aspirin to range of 162-325mg to meet updated State model protocols.
 - Plan to add a procedure for when a 12-lead EKG is appropriate.
 - Pain mgnt./burns soft tissue trauma – added Morphine 1 dose premedical control contact.
 - Changed requiring a physician signature for any medication to only for narcotics, sedatives or when there has been a deviation from standard protocol.
 - Clarified pediatric dosages for epinephrine.
 - Respiratory distress – added Atrovent pre medical control contact for 1 dose only.
 - Approved new State Model WMD/CBRNE protocols.
 - Ventricular arrhythmias – added back vasopressin to protocols.
 - Lifecare has CPAP machine and would like a protocol for its use.
- Rule # 133 was misinterpreted and as of now will not be changing our protocols. Chris will provide Paula a copy of language to support to review.

B. Finance Committee – Budget - Chet Dalski - See Attached

- 5th District, the checks will not be sent ahead of time, the bills have to be submitted before the checks will be issued. Paula will get the who and where the bills will be submitted to for the next meeting.
- 1 payment has been made to Dr. Lange.
- No changes to report from last meeting.
- We have the 2004 numbers of patients treated in the ER's from EMS agencies but none from BCHS or Oaklawn hospitals.
- What is the status of the equipment to be purchased from the grant? Paula will follow up on this.

C. Medical Directors Report - Paula Lange – See Attached

- HAN funding money will be held for use at a later date.
- EM systems – Life Care is up and running and Marshall is in process of updating.
- HRSA funding – divided – \$2,000 for education and \$13,502 for buying PPE and a fit tester for the SCBA masks. Each agency will hook up to their own computer to do the testing when needed. The cost of NAEMSP convention can be considered education for this grant.
- June 30, 2005 is deadline date for agencies to get the medics trained and have it reimbursed by this grant.
- Per 5th District 800 mhz radios in hospitals by June 30, 2005 and front line ambulance by September 30, 2005 and will be used for communication from medics to medical control by the end of this year. All concerns should be forwarded to Paula to express at the next meeting.
- An attempt is being made to make hospital disaster codes standard throughout the State.
- The plan is to purchase microphones to wear under the hooded PAPR's for communication between people who are doing decon.

- \$145,000 has been designated for patient tracking when a patient leaves the scene of the disaster, they will be tracked where they were going, a bar code attached and the information would go back to central.
- SIM MAN and baby trailer is available for hospital/agency use by contacting Stu Myers at Bronson – myers@kems.msu.edu
- August 31, 2005 is date of Homeland Security's next exercise for Battle Creek.
- After September 30, 2005 Larry Utterback will have funds available to train instructors for 1 awareness level course and 1 CBRNE course.
- Discussion on Cpath use under current critical care protocol. Paula will read protocol to see if extra verbage should be removed.
- Per email from Rod Prodenger, they are reassigning positions to committees and in June should be reappointing someone to replace Dr. Mikula.
- **Motion passed to provide cost of pager for Dr. Lange through Life Care Ambulance (Burke/Mullen).**

IV. Old Business

A. HERN/DSS Outstanding Invoice - Chet Dalski

- DSS is sending CCMCA to collection for lack of payment of equipment installed. Oaklawn is installed and has had an upgrade but BCHS is only partially installed. Marti has asked DSS for a projected completion date and has not received this. The Risk Management person, BCHS, is looking at the contract and questions asked, have they, DSS, gone through HIPPA and Risk Management training? DSS can not give information on a call without the hospital ER giving authorization. The backup sets on top of the hard drive, not off site as we ordered. Chet will send letter to DSS addressing our concerns of off-site backup and BCHS's system not completed/not yet working.

B. Reading Ambulance Paula will have response at next meeting.

C. Membership Clarification

- Dr. Mikula has moved out of the area and will not continue as Assistant Medical Director and Ron Ducheny sent his letter of resignation At-Large Board member.

- The dates for future meetings will be posted in the Battle Creek Inquirer and KCC Lane Thomas Building, room #206 by the July meeting.

- James Stevens was recommended for the At-Large Board position. Chet will approach him on behalf of Med Control.

- BCHS will have a alternate Medical Director by next meeting.

- Larry approached member Robert Kiessling, Fire Chiefs Association, currently representing rural community about his lack of attendance. The fire chiefs want to retain the 2 voting seats.

- **Motion passed to change the bylaws to add another voting member, the medical director would be representing the entire county, a physician representative from each hospital acute care physicality within the county of which now are two, Oaklawn Hospital, Marshall (representative David Komosara) and Battle Creek Health System, Battle Creek (representative unkown).(Burke/Mullen).**

- Request a letter from CEO of Oaklawn Hospital recommending David Komasara for the Oaklawn Hospital position.

V. New Business

-Chet requested email addresses for all persons involved with Med Control for communications purposes.

-Discussion to send condolences when member of the community fire, ambulance, and police has been killed. The amount of \$75.00 was set and members would be emailed of the happening and action taken.

VI. What Went Well/What Needs to be Improved

VI. Next Board Meetings, Times, and Locations – Doing bi-monthly meetings

July 18, 2005 in Lane Thomas Building, Room #101

September 19, 2005 in Lane Thomas Building, Room #218

November 21, 2005 in Lane Thomas Building, Room #218

IX. Meeting adjourned by Carol DiBiaggio at 10:30 a.m.