

Calhoun County Medical Control Authority
October 23, 2006

Kellogg Community College Lane *Thomas Building Room #104*
 Battle Creek, MI
9:00 – 11:00 a.m.

Call to Order - The meeting was called to order by Carol DiBiaggio at 9:05 a.m.

Board Members Present

Name	Represents	Position	Meeting Date: 10/23/06			Attendance History	Notes
			Present	Excused	Absent		
Carol DiBiaggio	BCHS Admin	Chairperson	X			12/12	
Chet Dalski	KCC	Sec/Treasurer	X			11/12	
Mark Burke	Marshall FFA	Board Member	X			12/12	
Jill Fish	911 Dispatch	Board Member			X	9/12	sick
Sara Davis	Oaklawn ED	Board Member			X		
Dirk Borton	Albion CA	Board Member			X	9/12	
Steve Frisbie	LifeCare	Board Member	X			10/12	
Paula Lange	CCMCA	Medical Dir.	X			12/12	
James Stevens	At Large	At Large Board	X			5/5	
Larry Hausman	Urban MFR	Board Member			X	4/12	
David Komasara	Oaklawn	Physician Representative	X			3/7	
Kristin Sims	Oaklawn Admin	Vice-Chairperson	X			7/8	
Marty Whitacre	BCHS ED	At-Large Exe.			X	6/12	
Robert Kiessling	Rural MFR	Board Member	X			3/12	

Others Present

Dottie Bowersox representing Calhoun County Health Department.
 Elizabeth Mackey representing Battle Creek Health System.

- I. **Approval of Minutes:** The July 17, 2006 minutes were approved as written with the following corrections on the Board Members grid, Jim Stevens was in attendance and Chet Dalski was absent.(Frisbie/Kiessling)

II. Public Forum

No guests.

Dr. Paula Lange was honored for her 12 years of service with CCMCA. A plaque was presented from KCC and an office set from Medical Control. Members shared comments

with a standing ovation for her contributions to make CCMCA what it is today. Paula will be working in Crawfordsville, which is northwest of Indianapolis.

III. Committee/Officer Reports

A. PSRO Committee - Paula Lange (see attached)

-The protocols for Taser Removal, CBRNE, and Nausea and Vomiting were submitted to the State via email and if we do not hear from Robin, we plan implementation on November 1, 2006. In the CBRNE protocol, we do not have the train-the-trainer for the Mark I kits so that will not be able to be implemented till we have them. (Any protocols passed today would go into effect on February 1, 2007 per the process in place today).

-Motion approved on Nausea and Vomiting protocol with the correction of Ondansetron (Zofran) can be given IM when IV access is not available. (Frisbie/Burke)

-Motion approved to use Fentanyl as a substitute for patients allergic to morphine who are stable at a rate of 0.5 – 2 mcg/kg IV to a max of 100 mcg with subsequent doses to be given after medical control contact only.(Lange/Frisbie)

-Life Care has asked for CPAP protocol and a protocol for accessing preexisting vascular access devices like a Broviac or Hickman or PICC line when there is no other IV access available and the patient is in arrest, shock or needs emergent pharmacological intervention and only done with specialized training by paramedics. **Motion approved CPAP protocol with provisions of; only to be used by trained paramedics, if the equipment is available and present. (Dalski/Burke)**

-CQI committee has written questions for these protocols and all new medics will be required to take and pass the tests prior to November 1.

-The entire test bank of questions has been redone. Starting next year 2007, every medic will be required to retest using one of the test versions and will need to do this every other year.

- Motion passed to direct PRSO committee to develop a protocol for cricoids to go under airway management protocol and present January 2007 CCMCA meeting. (Frisbie/Dalski)

B. Finance Committee – Budget - Chet Dalski – (see attached)

- The summary of funds sheet presented has the wrong issue and maturity dates for the certificates of deposit. The rest of the information is correct. Net assets are \$150,587.29. We have one depreciation loan that is current.

-Our budget is balanced for the 2006 year at \$18,300 and actual to date is \$17,171.

-All reimbursement checks have been received from the grant fund. No additional dollars will come to us from the unused dollars. The next fiscal year proposed budget will be sent out in January with the minutes so everyone will have time to look over the budget.

-Motion passed to approve the financial report as written with the corrected issue and maturity dates for the certificates of deposit.(Stevens/Frisbie)

C. Medical Directors Report - Paula Lange – (see attached)

-EPEC reviewed last semester's student evaluations of the instructors and recommended some corrective measures for the problems found, including mentoring of an instructor. The college provides a good course based on the student responses.

-5th District Medical Response Coalition met in September and discussed the new grant year funding. Half of the funds will be discretionary, half will be based on performance. If we meet the performance standards, we will get the funds, if not, we will need to demonstrate training to fix any problems found.

-5th District is trying to set up a Regional Medical Assistance Team (RMAT) that will get quarterly training and be available when needed in disaster to do things like staff an ACC such as could be set up at the VA or Fort Custer. Interested personnel can sign up on the MI Volunteer registry and can be checked out by the State prior to being deployed.

-Hospital Incident Command System (HICS) has been reworked to be available on October 1, 2006. The web site is www.emsa.ca.gov and then click on HICS.

-Homeland Security Battle Creek city and county exercise in August had problems; communication, etc. The problem for Medical Control was that both EOC's were open and the medical director was to be at both sites and communicating EMS and hospitals that EOC was up and running.

-Emergency Telephone District Board main topic was the switch to 800 mhz radios by police departments, then fire and EMS. This will continue to be a long process.

Bob Dievendorf set out NIMS integration center EMS job descriptions which were emailed to many of you.

-Dirk Borton from JCA/ACA, reported they had three JCA vehicles were late for their inspections has been remedied and they are back in compliance with the State.

-Motion approved to pay the cost, not to exceed \$700 for Medical Control seminar. (Dalski/Frisbie)

IV. Old Business

Depreciation Fund Request – Steve Frisbie

-Motion approved to loan Life Care Ambulance \$78,000 for the purchase of new ambulance, from the depreciation fund, January 2007.(Stevens/Burke)
[with 1 member vote abstained]

Quarterly Meeting Dates

-Motion approved for CCMCA to meet quarterly from 9:00 a.m. till 11:00 a.m. on the forth Monday of January, April, July, and October.
(Burke/Komasara)

V. New Business

Medical Director

-Motion approved for CCMCA Executive Board; consisting of Carol, Chet and Kristin appoint an interim medical director to hold the position not to exceed a six month appointment.(Frisbie/Burke)

-Motion approved to begin a search for medical director and alternate medical director and present candidates at the January meeting.(Stevens/Frisbie)

New MFR Agencies

– Mark shared with group that Marshall Township and Fredonia are completing the process to become MFR agencies and Marengo is researching this option.

- CCMCA will present Larry Anderson, who is retiring end of October, with a plaque acknowledging his years of service supporting CCMCA.

VI. What Went Well/What Needs to be Improved

VII. Next Board Meetings, Times, and Locations

January 22, 2007 at 9:00 a.m. in Lane Thomas Building Room #104

April 23, 2007 at 9:00 a.m. in Lane Thomas Building Room #104

July 23, 2007 at 9:00 a.m. in Lane Thomas Building Room #104

October 22, 2007 at 9:00 a.m. in Lane Thomas Building Room #104

VIII. Meeting adjourned by Carol DiBiaggio a 10:45 a.m.