

Calhoun County Medical Control Authority
October 27, 2008

Kellogg Community College Lane *Thomas Building Room #218*
 Battle Creek, MI
9:00 – 11:00 a.m.

I. Call to Order – The meeting was called to order by Steve Marzolf at 9:07 a.m.

Board Members Present

Name	Represents	Position	Meeting Date: 4/28/08			Attendance History	Notes
			Present	Excused	Absent		
Jeff Mitchell	BCHS Admin	Board Member		X		3/4	
Chet Dalski	KCC	Sec/Treasurer	X			12/12	
Mark Burke	Marshall FFA	At-Large Exe.	X			12/12	
Jill Fish	911 Dispatch	Board Member	X			12/12	
Pat Shedd	Oaklawn ED	Board Member			X	4/6	
Dirk Borton	Albion CA	Board Member	X			12/12	
Steve Frisbie	LifeCare	Board Member	X			12/12	
David Romano	CCMCA	Interim Assist Medical Dir.				1/4	
James Stevens	At Large	At Large Bd Member	X			12/12	
Larry Hausman	Urban MFR	Board Member	X			11/12	
David Komasara	CCMCA	Medical Director	X			9/12	
Kristin Sims	Oaklawn Admin	Vice-Chairperson	X			8/12	
Steve Marzolf	BCHS ED	Chairperson	X			7/7	
Robert Kiessling	Rural MFR	Board Member		X		5/12	

Others Present

Jerry Zapolnik and John Vary representing HVA, to present a demonstration on Sansio EPCR.

Jim Keller and Penny Shaw representing BCHS attending demonstration.

II. Approval of Minutes: The July 28, 2008 minutes were approved as written. (Stevens/Komasara)

III. Public Forum

No guests.

Introductions/Announcements

A. 30 Seconds in a Life

-Consolidating Central Dispatch was main concern of membership. Per Jill, the technical committee is meeting weekly, has tested over 100 people for dispatch and reworked the hiring process. A cost of an additional \$30,000 to hire call takers was not budgeted; the bottom line is doing it right the first time.

Motion passed to make Mark Burke the primary, with Steve Frisbie as backup for our representation regarding dispatch.(Fish/Dalski)

- Fire disaster exercise biggest issue was lack of communication, an organized command structure, the trouble with the 800 phones and the use of phones. Kristen is asking we make central training on 800 phones and the usage mandatory. Homeland group meets at Oaklawn Hospital the first Wednesday of every month. Representatives from fire, ambulance, EMS, EMS Management and hospitals are currently attending. Pat Bone/Federal Center and Jill Fish representing County Emergency Management participate. The next meeting date will be November 5, 2008 at Oaklawn Hospital at 8:00 a.m. for healthcare specific and 9:00 a.m. everyone else.

-Surviving hard times, Stemmie Cath lab, treating stroke as MI, construction within the simulations area, Pandemic conference in Aniston, additional critical care training of employees, quota of medic training, upgrades in technology, electric patient charting, CQI document refining, Jill elected to the Red Cross Board and requested having a member of Red Cross at our meetings. PRSO issues concerning appropriate training for dispatch, doing their own QA and med control reviewing the data.

A demonstration on Sansio EPCR presented at 10:00 a.m. by HVA employees Gerald Zapolnic and John Vary.

IV. Committee/Officer Reports

A. Medical Directors Report and PSRO Committee - David

-The next PRSO meeting will coincide with the 911 meeting and committee will be attending 911 meeting. The BIG, bone insertion gun, there has been an issue with the placing and removal of the insertion needle.

-The new state protocols will be coming out on line January 2009 and we can adopt them as a baseline.

-The committee suggested all ambulance services share backboards and straps within Calhoun County. This was deemed as non practical. All First Responder agencies must check their medical supplies monthly.

-Met with all agencies involved with the Albion Fire drill. The first person on scene was police chief who setup medical control in his car. Fire started a search and rescue Ambulances had to use their rig radios to contact dispatch because could not get on same frequencies. Public safety chief did not have 800 frequency available. The easy fix would have been calling Lansing Emergency Management 517-333-5015 and requesting frequency. This needs to be

communicated to all the agencies involved. Retraining of users needs to be made available now. Overall, the fire drill went well.

-Ambulance on a scene with a burn patient contacted Air Care for transport and were told they would they would need to speak with the physician on call to accept the patient before transporting. Bronson has changed their policy to correct this issue.

-Had a patient that continues to use ambulance services to transport as a means of getting prescriptions and am wondering what recourse an ER doctor has for dealing with this type of situation? David will pursue to see if there is a consistent way to handle and report back to the board.

B. Finance Committee – Chet

The 2007 – June 2008 audit came back clear for us with a \$207,519.01 balance and accumulated interest for that period of \$6,957.00. Our October balance was \$222,025.26 and our outstanding loans are right on track. We have two outstanding grant checks to be distributed.

V. Old Business

A. Depreciation loan request from LifeCare Ambulance - Steve F

LifeCare has not requested the loan sum to date; they are waiting for the CAD to be installed and at that time, will request the funds.

B. Bylaws Draft - Conflict of Interest - Chet

-Chet distributed a one page policy KCC just adopted and is asking members look over and modify to meet our needs. We will plan a vote at the next meeting.

C. Run Sheets at Time of Patient Delivery - Steve M

- Motion passed to put electronic video recording training under our CQI.(Dalski/Burke)

VI. New Business

A. Retention of PCR's and Audits

Records need to be retained for 25 years and are deemed to be part of the legal health record.

VII. What Went Well/What Needs to be Improved

VIII. Next Board Meetings, Times, and Locations

January 26, 2009 at 9:00 a.m. in Lane Thomas Building Room #216

April 27, 2009 at 9:00 a.m. in Lane Thomas Building Room #216

July 27, 2009 at 9:00 a.m. in Lane Thomas Building Room #218

October 26, 2009 at 9:00 a.m. in Lane Thomas Building Room #218

IX. Adjournment: Meeting adjourned by Steve Marzolf at 10:00 a.m. for demonstraton.

