

Calhoun County Medical Control Authority
October 26, 2009

Kellogg Community College Lane *Thomas Building Room #218*
 Battle Creek, MI
9:04 – 11:00 a.m.

I. **Call to Order** – The meeting was called to order by Steve Marzolf at 9:00 a.m.

Board Members Present

Name	Represents	Position	Meeting Date: 4/28/08			Attendance History	Notes
			Present	Excused	Absent		
Jeff Mitchell	BCHS Admin	Board Member				4/7	
Chet Dalski	KCC	Sec/Treasurer	X			12/12	
Mark Burke	Marshall FFA	At-Large Exe.	X			12/12	
Jill Fish	911 Dispatch	Board Member		X		11/12	
Pat Shedd	Oaklawn ED	Board Member	X			8/10	
Dirk Borton	Albion CA	Board Member	X			12/12	
Steve Frisbie	LifeCare	Board Member	X			12/12	
Greg Fuller	CCMCA	Assist Medical Dir.			X	1/4	
James Stevens	At Large	At Large Bd Member	X			12/12	
Larry Hausman	Urban MFR	Board Member	X			12/12	
David Komasara	CCMCA	Medical Director	X			11/12	
Kristin Sims	Oaklawn Admin	Vice-Chairperson	X			9/12	
Steve Marzolf	BCHS ED	Chairperson	X			10/10	
Robert Kiessling	Rural MFR	Board Member		X		8/12	

Others Present

Tim Smith, Chief Pennfield Fire Department.
 Chuck Parker, Dean, Career and Occupational Education, KCC.

II. **Approval of Minutes: The July 27, 2009 minutes were approved as written.(Stevens/Shedd)**

III. **Public Forum**

Introductions/Announcements

A. 30 Seconds in a Life

-H1n1 planning and diversion, dispatch working on policies and procedures and has fulltime director, Pennfield Fire working on day to day operations, ACA moved into new station in Albion, Oaklawn received MAGNUS status and trying to keep staff healthy and are looking at taking on Paramedic students starting Jan-

Feb 2010, BCHS diversionary time and Dr. Jeff Mitchell resigned effective November 07, 2009 and Marshall try to keep pace with diversions.

IV. Committee/Officer Reports

A. Medical Director Report and PSRO Committee - David

-PRSO committee in touch with all the MFR agencies within the county and should we bring them under the QA. The committee will meet the second week in November to meet with all the agencies and the new director of Dispatch, Jeff Troyer. David's medical group will be leaving Oaklawn effective January 2010, with that, David will not be working within Calhoun County and will send an official letter to that effect. Jay Walbridge, Oaklawn Hospital, is willing to take over Medical Director position and David will plan to attend the January 25, 2010 meeting to do the official handoff.

-The only protocol in question was pediatric V-Tach. David will do a letter to the State adopting the protocols as written before he leaves the Medical Director position. The new protocols are on the web and December 2009 is date for counties to approve. Once new protocols are adopted, we will need a new retesting to make sure everyone is up and current on them. Testing should include MFR, Basic and Paramedics and possibly having a pretest in place to assist personnel to study. Recommendations of Sylvia, Julie and Adam under PRSO to write the tests with the MFR test limited to 15 – 20 questions.

-Motion passed to suspend the usage of old protocol tests till the new approved test is in place.(Frisbie/Burke) David will continue to meet with medics till new testing is in place.

B. Finance Committee - Chet

-Balance as of June 2009, was \$192,388.92 but current balance to date is \$107,932.63, all bills have gone out for 2009.

-Motion was passed to keep dues amounts for 2010 at the 2009 rate for a 3rd year in a row. (Dalski/Burke)

-Motion approved for \$46,000 to be paid to LifeCare Ambulance Service for reimbursement of the cost of purchasing new computers. The loan will be a 5 year loan with repayment starting the second quarter of 2010.(Dalski/Sims) with 1 abstained.

-5th District funds are rumored to be the same as last year. A wait and see for now.

V. Old Business

A. Conflict of Interest - Chet

-Two members have yet to submit, Jill Fish and Greg Fuller. All others have signed document that will be filed in a notebook and housed the EMS Department.

B. Protocols were covered under Medical Director report

C. Central Dispatch

-The new director, Jeff Troyer, is on board and has requested a letter from CCMCA on why we would like the electronic version of the EMD software as well as the AQUA. The reasoning, dispatch personnel are used to looking at that screen and working with that screen continuously to go to a card system to prioritize a call. Steve Frisbie and Mark Burke will draft a letter and get CCMCA signatures by the middle of the month. The technical committee has recommended that and has gone to the authority board who will try to do what they could as funds are tight. The cost would be an extra \$543,000 to provide that training. Currently we are planning 2 trainings in the month of December at a cost of \$10,500. All of Marshall's dispatchers are EMD trained, 1 or 2 from Albion will need the training and Jill has 27 needing the training. The training must be completed by end of this year or the funding will be lost for this year and that action would affect next year's funding. The new start date/opening date is March 31, 2010.

-CCMCA board appreciates all the time and effort that Mark, Larry and Jill have put forth to make the new dispatch happen.

D. Influenza H1N1

- LifeCare and Marshall Fire and Ambulance personnel have had vaccine available to them and Battle Creek Fire Department will be getting shots thru the Health Department.

-Oaklawn ER is handing out face masks and limiting visitations for anyone under 18 years of age. BCHS limiting visitation to 18 and older, have opened a 7 – 8 bed unit with staffing 7 to 8 hours per day that if patient has flu, they go directly to this unit without entering the ER.

E. Electronic Records

-Going well, BCHS is taking HURN report and attaching it to the handoff form, which has crew signatures, the nurses signatures, and whoever took the HURN call signs so they have everything needed. Steve will provide Oaklawn with this for them to put into practice.

-Are the MFR agencies within the county using the electronic medical records and who has not yet started? Chet will prepare letter, to be sent to all the MFR agencies asking, are they compliant, will they be compliant or have they done nothing in preparation for the April 1, 2010 Gold Standard date.

VI. New Business

A. Homer Twp letter

-Received a letter from Homer Township in regards to an issue of not getting proper ambulance service for a small strip of land in the Southeast section of Branch County and they are requesting in writing ACA become lead as a step into correcting the issue. The letter was dated 6 months ago but med control received letter 3 weeks ago. Mark, Dirk, and Steve F will do a responding letter with our recommendations.

B. Medical Director Position

-Motion passed appointing Jay Wallbridge, as soon as we have a signed formal contract, in the position new Interim Medical Director and we will do a formal vote at the January 2010 meeting .(Shedd/Burke)

C. Reciprocal Agreement

-Mutual Aid Agreement was in place in the 1980's with Tri County Medical Control, questions on whose protocols should be followed and what authority are they under. Group appointed Dirk to lead the discussion at our January 2010 meeting.

D. Diversion

Diversion is bad for everyone, this is the only time hospitals are allowed to close their doors but only to ambulance traffic. When an ER vanishes from the community, it's a huge impact. First, a hospital goes out and this overburdens the next hospital and end result ambulances are transporting to hospitals in the surrounding communities and most ambulances do not have enough trucks to maintain this. BCHS uses NEDOS, National Emergency Department Overcrowding Score of 180, for their guide of closing ED. A better communication and coordinating between ambulance crews and hospitals is a must. The sooner the ambulances know, they can ramp up on their end. Hospitals are stabilizing critical patients and shipping them to make space. Educating the public thru the newspaper could be helpful.

E. Ryan White Care Act of 2006/Ryan's Law

-The Ryan White HIV/AIDS Treatment and Extension Act of 2009 passed the house on 10/23/09 and will be on to President Obama for his signature into law. The bill adds a section Part G, notification of possible exposure to infectious diseases. This does not violate HIPPA, it is a shared patient experience not a shared patient name. Steve will have BCHS's legal department look over and report back the findings.

-Combining cooperation with Kalamazoo Med Control, simply a lot of people working together for the good of a large area. It would be good to sit down and talk with Dr. Fales talk about working with them. Conscientious was keep on the agenda and explore our options.

VII. What Went Well/What Needs to be Improved

VIII. Next Board Meetings, Times, and Locations

January 25, 2010 at 9:00 a.m. in Lane Thomas Building Room #216

April 26, 2010 at 9:00 a.m. in Lane Thomas Building Room #216

July 26, 2010 at 9:00 a.m. in Lane Thomas Building Room #218

October 25, 2010 at 9:00 a.m. in Lane Thomas Building Room #218

IX. Adjournment: Meeting adjourned at 10:41 a.m. by Steve M.

