
General Information

Mission

Kellogg Community College is a public institution of higher learning which shall provide academic, occupational, general, and lifelong learning opportunities for all people in its district and contiguous service area. The College shall maintain close ties with community-based organizations and business and professional groups; exercise a leadership role in the educational advancement of the area; promote innovation and preparation for change; and provide support and assistance in economic development activities.

The institution shall provide a comprehensive range of curricula, courses, activities, and services, limited only by the responsible management of its financial, personnel, and physical resources.

Recognizing the variety of experiences and needs of individuals seeking to expand their knowledge, the College shall maintain an open-door admission policy and shall not discriminate on the basis of race, religion, color, national origin, gender, marital status, sexual orientation, age, or disability. To assure that admission means an opportunity for success, the College shall provide a planned program of recruitment, assessment, academic advising, and, if needed, basic academic skills.

Many students who are working, raising families, and meeting other commitments do not plan to complete their courses in a specific length of time. Kellogg Community College students are encouraged to pursue their objectives at the pace that works best for them, whether it be in two years as a full-time student, or one course at a time.

Institutional Goals

The following goals are of equal importance to fulfilling the mission of Kellogg Community College:

1. Admit all applicants to the services of the College and provide assessment, guidance and academic advising, and services such as career planning and transfer articulation to facilitate success in subsequent studies or employment.
2. Admit qualified students and provide a quality education in the preprofessional and liberal arts curriculums which parallels that offered in the first two years at the majority of four-year colleges and universities to which students desire to transfer.
3. Admit qualified students and provide quality education and technical training in a manner consistent with the principle needs and demands of the occupations involved.
4. Develop partnerships with K through 12 and intermediate school districts, baccalaureate institutions, civic groups, agencies, and businesses in endeavors likely to benefit the community in economic, education, or social advancement.
5. Provide general education experiences which facilitate the development of a person who is able to think critically, communicate effectively in the world environment, make appropriate decisions, and work efficiently with others.
6. Incorporate and provide the learning resources necessary for the promotion of excellence in the instructional programs.
7. Provide appropriate experiences for adults who wish to further occupational skills, pursue advanced academic studies, or make enriched use of leisure time.
8. Afford secondary students the opportunity to enrich their learning by enrolling in College classes while still in high school.
9. Promote the institution and its services to constituents throughout the district and its contiguous service area.
10. Provide basic skills assessment and developmental programming in reading,

writing, and mathematics which will bring students to a state of academic readiness for college-level work.

11. Provide financial assistance to students in direct aid, loans, scholarships, and part-time employment.
12. Provide students with assistance in preparing for and securing career placements.
13. Offer activities which provide students experience in working together, developing leadership and group skills, and/or personal fulfillment.
14. Assist in meeting the needs of the community by making available both the cultural programs and physical facilities of the College for educational purposes.
15. Acquire and maintain barrier-free facilities – buildings, grounds, and equipment – necessary to accomplish the other functions.
16. Provide evaluation and support services for the improvement of teaching and learning.
17. Meet the diverse needs of students by providing alternate methods of delivery of instructional and educational services.

While Kellogg Community College is frequently called a “two-year” college, the label is used primarily to distinguish it from baccalaureate degree granting (four-year) institutions. At Kellogg Community College students may accomplish work at their own pace.

Accreditation and Approvals

Since 1965, Kellogg Community College has been granted full accreditation by the Higher Learning Commission of the North Central Association of Colleges and Schools (www.ncahigherlearningcommission.org 1-800-621-7440). Additionally, the College is a member of the Michigan Community College Association, the Council of North Central Community-Junior Colleges, and the American Association of Community Colleges.

Membership in the various associations and regional accreditation agency approval gives students the assurance that their work at Kellogg Community College will be accepted by other reputable colleges and universities.

Certain programs of study at Kellogg Community College are individually accredited or approved by appropriate agencies. They are:

- Dental Hygiene Program—Commission on Dental Accreditation of the American Dental Association
- Physical Therapist Assistant—Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association
- Medical Laboratory Technician—Council on Accreditation of Allied Health Programs
- Radiographer—Council on Accreditation of Allied Health Programs
- Associate Degree Nursing Program/Practical Nursing Program—State of Michigan Board of Nursing
- Paralegal Program—American Bar Association
- Emergency Medical Services—Michigan Department of Consumer and Industry Services

To review any accreditation documents, please submit a written request to the office of the President.

Diversity Initiative

Vision for Diversity Initiative

KCC provides an inclusive environment that supports the need of all persons to achieve their potential by respecting individual uniqueness and perspectives. We expect that every member of our academic community will adopt and enhance this vision.

Mission for Diversity Initiative

KCC values a stable learning environment in all of its forms: classroom instruction,

independent learning, co-curricular learning, and the improvement of our own administrative and academic processes. Learning involves developing an appreciation for people of different backgrounds that exhibit diverse types of thinking.

KCC proactively engages staff, students, and community members to explore and experience various cultures and diverse life experiences that are available on the campus and in the community. We challenge and support each other to gain an understanding of how various ethnic and cultural backgrounds, life experiences, and orientations affect how we see the world. These interactions afford us the opportunity to broaden our world-view as well as enhance our sensitivities and appreciation of diversity.

In order to create a campus community that affirms the dignity, value and uniqueness of each person, we intend to actively pursue the recruitment and retention of a more diverse group of employees and students. We will insure that the campus environment is welcoming and affirming for all persons.

The educational environment of our campus is enriched by the diversity of all who come together in a spirit of learning. It is our goal to graduate individuals who understand and appreciate the things that we have in common as well as those that make us unique. We strive to instill skills, attitudes and sensitivities that are essential for leaders in a diverse world.

Facilities

Kellogg Community College takes great pride in its buildings and grounds. The College received the White House Award of Merit for Landscape Design and Development. The College facilities include:

- A student center containing a cafeteria, dining rooms, bookstore, study area, Academic Advising Center, office of Support Services, Financial Aid, Business Office, Enrollment Services, and College Life
- The 350-seat Elizabeth H. Binda Performing Arts Center
- A Learning Resource Center containing a library that offers individual and group work areas; a computer commons; and a distance learning classroom
- A Business and Industry Training Center
- Computer centers
- Tennis courts
- An olympic-sized swimming pool
- An international-sized soccer field
- A 650-seat fieldhouse
- Regional Manufacturing Technology Center at Fort Custer Industrial Park that provides skilled trades instruction
- Eastern Academic Center (Albion), Fehsenfeld Center (Hastings), and the Grahl Center (Coldwater) that provide transfer and applied degree courses during the days and evenings
- Interactive, distance learning classrooms between the Eastern Academic Center and the Battle Creek campus
- The Learning Place that provides para-professional assistance, tutoring, and advising

Disclaimer

Information contained in the 2008-2009 edition of the catalog was, to the best knowledge of Kellogg Community College staff, considered correct and complete when submitted to be published. However, this catalog should not be considered a contract between Kellogg Community College and any student. Kellogg Community College reserves the right to make changes in tuition, fees, admissions, regulations, and curricula without notice or obligation. Visit the College website at www.kellogg.edu/publications/catalog.html for the most current information.

Equal Opportunity

Kellogg Community College is an equal opportunity/affirmative action institution and does not discriminate on the basis of race, religion, color, national origin, gender, marital status, sexual orientation, age, or disability in its programs, services, or activities. Direct inquiries regarding the nondiscrimination policies can be made to either the Vice President for Instruction or the Director of Human Resources, 450 North Avenue, Battle Creek, MI, 49017-3397.

Certificate Curricula

Certificate programs focus upon specialty courses for job entry and/or occupational upgrading.

- Accounting
- Administrative Assistant
- Apprenticeship
- Art for Enrichment
- Avionics Technician
- Business Management
- Clerical Assistant
- Computer Programming
- Corrections
- Customer Energy Specialist
- Database Management
- Early Childhood Education
- EMT - Basic
- EMT - Paramedic
- English for Enrichment
- Entrepreneurship
- Fire Science
- Graphic Design
- Human Services Technician
- Industrial Electricity/Electronics
- Industrial Heating/Ventilation/
Air Conditioning/Refrigeration
- Industrial Instrumentation and Process
Control
- Industrial Machine Tool
- Industrial Millwright
- Industrial Pipefitting
- Industrial Robotics

- Industrial Welding
- Legal Administrative Assistant
- Medical Administrative Assistant
- Microcomputer Applications
- MOS Master Preparation
- Music Enrichment
- Nursing-Practical
- Paralegal Post-Baccalaureate
- Sacred Music
- Web Design
- Word/Information Processing

Occupational Associate Degree Curricula

Occupational associate degree curricula have been designed for career entry and/or advancement in selected fields. Courses may or may not transfer to other colleges and universities. For some occupational programs, Kellogg Community College has agreements with other colleges and universities so that credits are accepted for transfer. Interested students should check with either the Academic Advising Center or the academic area for details.

- Accounting
- Administrative Assistant
- Avionics Technician
- Business Management
- Computer-Aided Drafting and Design
Technology
- Computer Engineering Technology
- Computer Networking
- Computer Programming
- Corrections
- Dental Hygiene
- Early Childhood Education
- Emergency Medical Services
- Fire Science
- Graphic Design
- Human Services
- Industrial Electricity/Electronics
- Industrial Heating/Ventilation/Air
Conditioning
- Industrial Machine Tool
- Industrial Millwright

Industrial Pipefitting
Industrial Robotics
Industrial Welding
Law Enforcement
Legal Administrative Assistant
Management Information System
Medical Administrative Assistant
Medical Laboratory Technology
Microcomputer Application Specialist
Nursing
Occupational Education
Paralegal
Photography and Multimedia
Physical Therapist Assistant
Production Technology
Radiographer
Social Work
Word/Information Processing

Academic Program Contact Information

The responsibility for developing courses, monitoring their content, and supervising instruction is placed with the academic divisions, their respective departments, and programs. The names of deans, chairpersons, directors, managers, and coordinators, together with the areas for which they are responsible, are listed below.

Career and Occupational Education

Dean, Charles Parker—ext. 2390

Health Careers

Allied Health/Dental Hygiene Education,
Paula Sullivan, Director—ext. 2303
Emergency Medical Services Education,
Chester Dalski, Director—ext. 2324
Medical Laboratory Technology Program,
Kathleen Paff, Coordinator—ext. 2316
Nursing Education, Theresa Dawson,
Director—ext. 2927
Associate Degree Nursing, Nurse
Assistant, Practical Nursing
Physical Therapist Assistant Program,
Julie Roberts, Coordinator—ext. 2270

Radiographer Program, Janis Karazim,
Coordinator—ext. 2315

Business, Trades, and Technology

Business and Information Technology
Department, Mike Gagnon, Director—
ext. 2269
Accounting, Business Management,
Economics, Computer-Aided
Drafting and Design Technology,
Computer Engineering Technology,
Graphic Design, Office Information
Technology,
Regional Manufacturing Technology Center,
Laura DePompolo, Director—ext. 2800
Apprenticeship Training, Avionics
Technician, Electricity/Electronics,
Heating/Ventilation/Air Conditioning
/Refrigeration, Machine Tool/Tool
and Die, Millwright/Maintenance
Mechanic, Pipefitting, Production
Technology, Robotics, Welding,
Instrumentation and Process

Corporate and Community Services

Customized Training, Roberta Gagnon,
Director—ext. 2847
Institute for Learning in Retirement, Connie
Dawe, Program Coordinator—ext. 2834
Lifelong Learning, Mary Green, Director—
ext. 2835

Arts, Sciences, and Regional Education

Dean, Kevin Rabineau—ext. 2250
Arts and Communication Department, Paula
Puckett, Chair—ext. 2207
Animation, Arabic, Art,
Composition, Creative Writing,
Communication, French,
Humanities, Journalism, Literature,
Music, Photography, Reading,
Spanish, Study Skills, Theatre, and
Writing Improvement
Theatre, Gary Cuyler, Manager—ext. 2558
Criminal Justice and Physical Education

Department, Linda Lovchuk, Chair—
ext. 2210
Corrections, Criminal Justice, Law
Enforcement, Paralegal, Physical
Education
Law Enforcement Programs, Ron Ivey
Director—ext. 2748
Paralegal Program, Susan McCabe,
Coordinator—ext. 2520
The Learning Place, Karel Asbury,
Director—ext. 2651
Mathematics and Science Department,
Bob Westdorp, Chair—ext. 2353
Astronomy, Biology, Chemistry,
Geography, Mathematics, Physics,
Science
Social Science Department, Bradley Urick,
Chair—ext. 2223
Anthropology, Education, History,
International Travel, Philosophy,
Political Science, Psychology, Social
Science, Sociology
Early Childhood Education, Dawn Larsen,
Manager—ext. 2399
Human Services Program, Sheila Matthews,
Coordinator—ext. 2215

Academic Centers

Eastern Academic Center (Albion),
Colin McCaleb, Director—ext. 4453
Fehsenfeld Center (Hastings), Tim Sleevi,
Director—ext. 4501
Grahl Center (Coldwater), Colin McCaleb,
Director—ext. 4551
Suzanne Fillmore, Operations
Manager—ext. 4550