
Index

- A**
A+ Certification 72
Academic
 Advising 8, 9, 37
 Appeals 23
 Assistance 10, 44
 Discipline Procedure 43
 Forgiveness Policy 24
 Fresh Start Policy 22
 Probation 23
 Program Contact Information 5
 Record 18
 Standards and Progress
 Requirements for Recipients of
 Financial Assistance 36
 Support Services 9
 Transcripts 18
Accounting
 Degree 54
 Certificate 55
 Course descriptions 143
Accreditation and Approvals 2
Administration and Faculty 234
Administrative Assistant
 Degree 114
 Certificate 117
Administratively Initiated Withdrawals . . 17
Admissions 13
Admission
 of International Students 13
 to Allied Health Programs 13
 to KCC 7
 to Nursing Programs 14
Advanced Emergency Medical Technician
 (Paramedic) 88
Advisory Committees 244
Allied Health Programs, admission to . . 13
Americans with Disabilities Act 40
Animation course descriptions 143
Anthropology course descriptions 144
Application for Graduation 23
Apply 7
Applying for Financial Assistance 31
Apprenticeship 56
Arabic course descriptions 145
Art
 Enrichment Certificate 57
 Course descriptions 145
Arts, Sciences, and Regional Education . . 5
Associate
 in Arts Degree 51
 in General Studies degree 53
 in Science Degree 52
Astronomy course descriptions 148
Athletics 37
Auditing a Course 17
Avionics Technician 97
- B**
Basic Emergency Medical Technician . . 88
Beginning Steps to Success 7
BISCSI Level 1 Installer Certification . . . 73
Biology course descriptions 148
Bruin Newspaper 38
Business Administration
 Course descriptions 150
Business Entrepreneurship
 Course descriptions 153
Business Management 58
 Degree 58
Certificate 60
- C**
Calculating Grade Point Average 22
Campus Map 252
Career Clusters Directory vi
Centers 48
 Maps 253
Certificate Curricula 4
Certified Novell Administrator (CNA)
 Certification 71
Certified Novell Engineer (CNE)
 Certification 71
Chemistry course descriptions 154
Child Development Associate (CDA)
 Training 84
CISCO
 Certified Network Administrator
 Certification (CCNA) 72
 Wireless LAN Support Specialist
 Certification 72

Class Attendance	43	Withdrawal	17
Clinical	47	Creativity, General Education	
Clubs	39	Requirements	49
College		Credit	
District (The)	27	Definition	16
Employment Program	35	by Examination	20, 46
Level Examination Program		Hour Load	16
(CLEP)	42	Criminal Justice	76
Success Course	10	Course descriptions	164
College Life Office	37	Critical Thinking, General Education	
College/University Transfer Curricula	133	Requirements	49
Communicating, General Education		Customer Service Center	39
Requirements	49	Customized Training for	
Communication course descriptions	155	Business and Industry	50
Community College Scholarships	35		
COMPASS	42	D	
Computer-Aided Drafting and		DANTES Subject Standardized Tests	
Design Technology	62	(DSSTs)	42
Degree	63	Database Administrator	
Course descriptions	156	Course descriptions	167
Computer Engineering Technology	64	Database Management Certificate	68
Degree	64	Dean's List	18
Certificates	68	Degree and Certificate Requirements	49
Certifications	70	Dental Hygiene	78
Course descriptions	158	Course descriptions	168
Computer Networking degree	65	Developmental Education	11
Computer Programming		Directory of Services	252
Degree	66	Disability Services	10
Certificate	69	Disclaimer	4
Course descriptions	163	Distance Learning	45
Confidentiality of Records	16	Diversity Initiative	2
Consultation	44	Vision	2
Cooperative Education Program	35, 46	Mission	2
Corrections	74	Drafting and Design Technology Degree	16
Degree	74	Drop/Add	16
Certificate	74		
Local correctional academy	75	E	
Local Correctional Re-entry Academy	75	E-Commerce	59
Costs	9	E-mail Access	8
Course		Eastern Michigan University program	
Cancellations	17	guidelines	135
Description Sample	141	Early Childhood Education	82
Exemptions and Substitutions	24	Degree	82
Hybrid	45	Certificate	83
Interactive TV (ITV)	45	Course descriptions	171
of Instruction	148	Economics course descriptions	174
Online	45	Education course descriptions	140
Repeated	19		

Elementary Education Transfer Curricula (KCC)	140
Emergency Medical Services	86
Degree	87
Certificates	88
Emergency Medical Technician	
Course descriptions	175
Engineering Technology	
Course descriptions	180
Engineering Transfer Curricula (KCC) .	140
English	89
Course descriptions	180
for Enrichment Certificate.	89
Entrepreneurship, Certificate	60
Equal Opportunity Statement	4
Evaluation of International Transcripts .	21
F	
Facilities	3
Federal Academic Competiveness Grant .	31
Federal Direct Parent Loans for	
Undergraduate Students.	33
Federal Pell Grant	32
Federal Refund/Repayment Policy	26
Federal Supplemental Education	
Opportunity Grant	32
Federal Work Study	32
Fees	35
Financial Aid.	31
Application Deadlines	31
How to Apply	31
Institutional	34
Notification Online	31
Office Programs.	31
Qs & As	11
Financial Assistance for	
Transfer Students.	36
Financial Information	33
Fire Science.	90
Degree	91
Certificate	91
Course descriptions	182
Foundation (Kellogg Community	
College)	30
Franklin University program guidelines.	134
French course descriptions	183
Freshman.	16

G	
General Education Core Courses	49
General Education Core Outcomes	43
Geography course descriptions.	183
Global Awareness, General Education	
Requirements	50
Grade Point Average.	22
Grading	21
Scale	21
"G," "X," "I,"	21
"W," "P" and "N"	21
Graduation.	23
Application	23
with Honors.	24
Grand Valley State University program	
guides.	134
Graphic Design.	92
Degree	92
Certificate	93
Course descriptions.	183
H	
Healthy Living, General Education	
Requirements	50
History course descriptions.	185
Honors Program	38
Housing	39
Humanities course descriptions	188
Human Resources	
course descriptions	194
Management	59
Human Services	94
Degree	94
Course descriptions.	189
Human Services Technician Certificate .	95
Hybrid Courses.	45
I	
ITV	45
Independent Study	45
Individualized Instruction.	45
Industrial	
Avionics Technician	97
Electricity/Electronics	97
Heating/Ventilation/	
Air Conditioning/Refrigeration . .	98
Instrumentation and Process	99
Machine Tool.	97

Miller College program guides	134	Philosophy course descriptions	219
Mission	1	Phi Theta Kappa	12
for Diversity Initiative	2	Phi Theta Kappa Scholarship	42
Music	113	Physical Education	
Course descriptions	205	Activity course descriptions	220
Enrichment Certificate	113	Professional course descriptions	223
Sacred, Certificate	113	Physical Therapist Assistant	133
N		Course descriptions	225
National Standardized Credit by		Degree	134
Examination	46	Physics course descriptions	228
Network+ Certification	74	Placement Score Equivalencies	148
Novell Administrator and Engineer		Placement Test	17
Certifications	75	Political Science course descriptions	228
Nursing	114	Practical Nursing course descriptions	229
Admission to	21	Prior Experiential Learning	28
Associate degree (RN)	114	Production Technology	136
		Degree	136
Course descriptions	209	Psi Beta	12
Degree (RN)	116	Psychology course descriptions	230
Practical (LPN)	118	R	
Course descriptions	229	Radiographer	138
Degree	119	Course descriptions	230
O		Degree	139
Oakland University program guide	144	Reading Skills	19, 49
Occupational		Recommended High School Units	
Associate Degree Curricula	13, 58	of Study	248
and Certificate Curricula	58	Records	24
Education	121	Refund Appeals	36
Degree	121	Register	17
Office Information Technology	123	Registration	24
Degrees	123	and Schedule Adjustments	24
Certificates	127	Repeated Courses	27
Course descriptions	211	Residency	33
Online Courses	50	Determination of for tuition	34
Orientation	16	S	
P		Sacred Music Certificate	113
Panduit Authorized Installer and		Schedule Adjustments	24
BICSI Level 1 Installer		Scholarships	39, 40, 41
Certifications	76	Science	
Paralegal	130	Course descriptions	231
Degree	131	Skills	19
Course descriptions	216	Security+ Certification	76
Post-baccalaureate Certificate	132		
Peer Mentoring	19		

Seminars	51	and Fees	35
Short Courses	51	Refund Policy	36
Siena Heights University	145	Tutoring	19
Small Group Option	51	U	
Social Science course descriptions	232	University of Michigan program guide	145
Sociology course descriptions	232	University of Phoenix program guide	146
Sophomore	24	W	
Spanish course descriptions	233	Walsh College program guide	146
Spring Arbor College program guide	145	Web Design Certificate	97
Student		Western Michigan University program guide	146
Assessment and Course Placement Test (COMPASS)	46	Withdrawal(s)	25
Classification	24	Course	25
Employment Services	45	from College	25
Financial Assistance	37	William D. Ford Federal Direct Loan Program	38
Handbook – Regulations	45	Word/Information Processing Certificate	128
Services	43	Workshops	51
Success, Tools	18	Writing Skills	19, 49
Students with Disabilities	44		
Study Skills			
Course descriptions	233		
Support			
Personnel	242		
Services	45		
Academic	18		
Services Programs	41		
T			
Testing and Assessment Center	45		
Textbooks	17, 33		
Theatre course descriptions	233		
The Learning Place	18, 49		
Title IV Federal Financial Aid Programs	38		
Tools for Student Success	18		
Transcript(s)	16		
Academic	26		
Requesting a	26		
Send	16		
Transfer			
Curricula	140		
Evaluation Process	28		
Information	140		
Institutions	140		
Institution Information and Program Guides	141		
Tri-State University program guide	145		
Tuition			

