

---

## General Information

### Mission

Kellogg Community College is a public institution of higher learning which shall provide academic, occupational, general, and lifelong learning opportunities for all people in its district and contiguous service area. The College shall maintain close ties with community-based organizations and business and professional groups; exercise a leadership role in the educational advancement of the area; promote innovation and preparation for change; and provide support and assistance in economic development activities.

The institution shall provide a comprehensive range of curricula, courses, activities, and services, limited only by the responsible management of its financial, personnel, and physical resources.

Recognizing the variety of experiences and needs of individuals seeking to expand their knowledge, the College shall maintain an open-door admission policy and shall not discriminate on the basis of race, religion, color, national origin, gender, marital status, sexual orientation, age, or disability. To assure that admission means an opportunity for success, the College shall provide a planned program of recruitment, assessment, academic advising, and, if needed, basic academic skills.

Many students who are working, raising families, and meeting other commitments do not plan to complete their courses in a specific length of time. Kellogg Community College students are encouraged to pursue their objectives at the pace that works best for them, whether it be in two years as a full-time student, or one course at a time.

### Institutional Goals

The following goals are of equal importance to fulfilling the mission of Kellogg Community College:

1. Admit all applicants to the services of the College and provide assessment, guidance and academic advising, and services such as career planning and transfer articulation to facilitate success in subsequent studies or employment.
2. Admit qualified students and provide a quality education in the preprofessional and liberal arts curriculums which parallels that offered in the first two years at the majority of four-year colleges and universities to which students desire to transfer.
3. Admit qualified students and provide quality education and technical training in a manner consistent with the principle needs and demands of the occupations involved.
4. Develop partnerships with K through 12 and intermediate school districts, baccalaureate institutions, civic groups, agencies, and businesses in endeavors likely to benefit the community in economic, education, or social advancement.
5. Provide general education experiences which facilitate the development of a person who is able to think critically, communicate effectively in the world environment, make appropriate decisions, and work efficiently with others.
6. Incorporate and provide the learning resources necessary for the promotion of excellence in the instructional programs.
7. Provide appropriate experiences for adults who wish to further occupational skills, pursue advanced academic studies, or make enriched use of leisure time.
8. Afford secondary students the opportunity to enrich their learning by enrolling in College classes while still in high school.

9. Promote the institution and its services to constituents throughout the district and its contiguous service area.
10. Provide basic skills assessment and developmental programming in reading, writing, and mathematics which will bring students to a state of academic readiness for college-level work.
11. Provide financial assistance to students in direct aid, loans, scholarships, and part-time employment.
12. Provide students with assistance in preparing for and securing career placements.
13. Offer activities which provide students experience in working together, developing leadership and group skills, and/or personal fulfillment.
14. Assist in meeting the needs of the community by making available both the cultural programs and physical facilities of the College for educational purposes.
15. Acquire and maintain barrier-free facilities – buildings, grounds, and equipment – necessary to accomplish the other functions.
16. Provide evaluation and support services for the improvement of teaching and learning.
17. Meet the diverse needs of students by providing alternate methods of delivery of instructional and educational services.

While Kellogg Community College is frequently called a “two-year” college, the label is used primarily to distinguish it from baccalaureate degree granting (four-year) institutions. At Kellogg Community College students may accomplish work at their own pace.

## Accreditation and Approvals

Since 1965, Kellogg Community College has been granted full accreditation by the Higher Learning Commission of the North Central Association of Colleges and Schools (<[www.ncahigherlearningcommission.org](http://www.ncahigherlearningcommission.org)> 1-800-621-7440). Additionally, the College is a member of the Michigan Community College Association, the Council of North

Central Community-Junior Colleges, and the American Association of Community Colleges.

Membership in the various associations and regional accreditation agency approval gives students the assurance that their work at Kellogg Community College will be accepted by other reputable colleges and universities.

Certain programs of study at Kellogg Community College are individually accredited or approved by appropriate agencies. They are:

- Dental Hygiene Program—Commission on Dental Accreditation of the American Dental Association
- Physical Therapist Assistant—Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association
- Medical Laboratory Technician—Council on Accreditation of Allied Health Programs
- Radiographer—Council on Accreditation of Allied Health Programs
- Associate Degree Nursing Program/Practical Nursing Program—State of Michigan Board of Nursing
- Paralegal Program—American Bar Association
- Emergency Medical Services—Michigan Department of Consumer and Industry Services

To review any accreditation documents, please submit a written request to the office of the President.

## Diversity Initiative

### Vision for Diversity Initiative

KCC provides an inclusive environment that supports the need of all persons to achieve their potential by respecting individual uniqueness and perspectives. We expect that every member of our academic community will adopt and enhance this vision.

---

## Mission for Diversity Initiative

KCC values a stable learning environment in all of its forms: classroom instruction, independent learning, co-curricular learning, and the improvement of our own administrative and academic processes. Learning involves developing an appreciation for people of different backgrounds that exhibit diverse types of thinking.

KCC proactively engages staff, students, and community members to explore and experience various cultures and diverse life experiences that are available on the campus and in the community. We challenge and support each other to gain an understanding of how various ethnic and cultural backgrounds, life experiences, and orientations affect how we see the world. These interactions afford us the opportunity to broaden our world-view as well as enhance our sensitivities and appreciation of diversity.

In order to create a campus community that affirms the dignity, value and uniqueness of each person, we intend to actively pursue the recruitment and retention of a more diverse group of employees and students. We will insure that the campus environment is welcoming and affirming for all persons.

The educational environment of our campus is enriched by the diversity of all who come together in a spirit of learning. It is our goal to graduate individuals who understand and appreciate the things that we have in common as well as those that make us unique. We strive to instill skills, attitudes and sensitivities that are essential for leaders in a diverse world.

## Kellogg Community College Foundation

The mission of the KCC Foundation provides a broad charter that encompasses the diverse educational programs of the College, matched to the equally diverse interests

of our generous donors. The KCC Foundation exists to provide scholarships and other forms of assistance, direct and indirect, to students. For more information about scholarships and to download an application, please visit our website at <[www.kellogg.edu/foundation](http://www.kellogg.edu/foundation)>, or call 269-965-3931, ext. 2239.

## KCC Honors Program

As an Honors Program student, you will have special opportunities for academic challenge and interaction with other motivated students and honors faculty.

To be eligible for the Honors Program you must meet one of the following requirements:

- ACT score of 20 or higher
- High school GPA of 3.3
- KCC GPA of 3.5 (12 credit hours or more)
- Recommendation of faculty
- Transfer of 3.0 GPA

KCC regularly offers honors courses in English, history, communication, humanities, sociology, economics, philosophy, and political science. For registration in any KCC honors course (except English 152H), the prerequisite is: an ACT composite score of 20 or higher, or an ASSET reading or writing score of 51 or higher, or a COMPASS reading or writing score of 93 or higher, or the written approval of the honors coordinator. For English 152H the prerequisite is: the grade of "C" or higher in English 151H, or 151 with departmental or honors coordinator's approval. KCC also provides options by contract with instructors in all College curricula as an alternative way to gain honors recognition in a course.

---

## Phi Theta Kappa

Phi Theta Kappa is an international academic honor society. Membership in Phi Theta Kappa is by invitation to students in all associate degree programs who have accumulated 12 or more credit hours and carry a 3.5 or better GPA. You may choose to participate in Phi Theta Kappa for recognition of achievement only, or you may decide to make a further commitment to community service, fellowship, scholarship, and leadership activities that are offered throughout the academic year.

## Psi Beta

Psi Beta is the National Honor Society in Psychology for community and junior colleges. It is the first two-year college honor society approved for membership in the Association of College Honor Societies. The mission of Psi Beta is professional development of psychology students through promotion and recognition of excellence in scholarship, leadership, research, and community service.

Students who meet the following requirements are eligible for membership:

1. Actively enrolled at an accredited two-year college with a Psi Beta chapter
2. Rank in the top 35% or have an overall GPA of 3.0, whichever is higher, and have at least a 3.0 average in psychology
3. Completed at least two quarters or one semester of a psychology or psychology-based course and 12 semester hours or the equivalent quarter hours total college credit

For more information regarding the Honors Program, Phi Theta Kappa, and Psi Beta, visit <[www.kellogg.edu/collegelife](http://www.kellogg.edu/collegelife)> or contact the College Life office at 269-965-3931, ext. 2634.

## Facilities

Kellogg Community College takes great pride in its buildings and grounds. The College received the White House Award of Merit for Landscape Design and Development. The College facilities include:

- Twelve major academic complexes containing classrooms, laboratories, and faculty and administrative offices
- A Student Center containing a cafeteria, dining rooms, bookstore, study area, academic advising, office of Support Services, Financial Aid, Business Office, Admissions, and College Life
- The 350-seat Elizabeth H. Binda Performing Arts Center
- A Learning Resource Center containing a library that offers individual and group work areas; a computer commons; and distance learning classrooms that deliver print, audiovisual, and digital resources
- A Business and Industry Training Center
- Computer Centers
- Tennis courts
- An Olympic-sized swimming pool
- An international-sized soccer field
- A 650-seat fieldhouse
- Regional Manufacturing Technology Center at Ft. Custer Industrial Park that provides skilled trades instruction
- Eastern Academic Center (Albion), Fehsenfeld Center (Hastings), and the Grahl Center (Coldwater) that provide transfer and applied degree courses during the days and evenings
- Interactive, distance learning classrooms at multiple sites
- The Learning Place that provides paraprofessional assistance, tutoring, and advising

## Disclaimer

Information contained in the 2007-2008 edition of the catalog was, to the best knowledge of Kellogg Community College staff, considered correct and complete when submitted to be published. However, this catalog should not be considered a contract between Kellogg Community College and any student. Kellogg Community College reserves the right to make changes in tuition, fees, admissions, regulations, and curricula without notice or obligation. Visit the College website at <[www.kellogg.edu/publications/catalog.html](http://www.kellogg.edu/publications/catalog.html)> for the most current information.

## Equal Opportunity

Kellogg Community College is an equal opportunity/affirmative action institution and does not discriminate on the basis of race, religion, color, national origin, gender, marital status, sexual orientation, age, or disability in its admission policy, educational programs, activities, or employment policies. If any student believes the College organization has inadequately applied these principles, he/she may contact the Equal Opportunity/Affirmative Action Office: Dr. Dennis Bona, Roll Building, telephone 269-965-3931, ext. 2357.

## Certificate Curricula

Certificate programs focus upon specialty courses for job entry and/or occupational upgrading.

- Accounting
- Administrative Assistant
- Apprenticeship
- Art for Enrichment
- Avionics Technician
- Business Management
- Clerical Assistant
- Computer Programming

- Corrections
- Customer Energy Specialist
- Database Management
- Early Childhood Education
- EMT - Basic
- EMT - Paramedic
- English for Enrichment
- Entrepreneurship
- Fire Science
- Graphic Design
- Human Services Technician
- Industrial Electricity/Electronics
- Industrial Heating/Ventilation/  
Air Conditioning/Refrigeration
- Industrial Instrumentation and Process  
Control
- Industrial Machine Tool
- Industrial Millwright
- Industrial Pipefitting
- Industrial Robotics
- Industrial Sheet Metal
- Industrial Welding
- Insurance
- Legal Administrative Assistant
- Medical Administrative Assistant
- Microcomputer Applications
- MOS Master Preparation
- Music Enrichment
- Nursing-Practical (L.P.N.)
- Paralegal Post-Baccalaureate
- Sacred Music
- Web Design
- Word/Information Processing

## Occupational Associate Degree Curricula

Occupational associate degree curricula have been designed for career entry and/or advancement in selected fields. Courses may or may not transfer to other colleges and universities. For some occupational programs, Kellogg Community College has agreements with other colleges and universities so that credits are accepted for transfer. Interested students should check with either the Academic Advising Center or the academic area for details.

---

Accounting  
Administrative Assistant  
Avionics Technician  
Business Management  
Computer-Aided Drafting and Design  
Technology  
Computer Engineering Technology  
Computer Networking  
Computer Programming  
Corrections  
Dental Hygiene  
Early Childhood Education  
Emergency Medical Services  
Fire Science  
Graphic Design  
Human Services  
Industrial Electricity/Electronics  
Industrial Heating/Ventilation/Air  
Conditioning  
Industrial Machine Tool  
Industrial Millwright  
Industrial Pipefitting  
Industrial Robotics  
Industrial Sheet Metal  
Industrial Welding  
Law Enforcement  
Legal Administrative Assistant  
LPN Advanced Placement  
Management Information System  
Medical Administrative Assistant  
Medical Laboratory Technology  
Microcomputer Application Specialist  
Multimedia Art  
Nursing  
Occupational Education  
Paralegal  
Physical Therapist Assistant  
Production Technology  
Radiographer  
Social Work  
Word/Information Processing

## Academic Program Contact Information

The responsibility for developing courses, monitoring their content, and supervising instruction is placed with the academic

divisions, their respective departments, and programs. The names of deans, chairpersons, directors, managers, and coordinators, together with the areas for which they are responsible, are listed below.

## Career and Occupational Education

Charles Parker, Dean—ext. 2390

### *Health Careers*

Allied Health/Dental Hygiene Education,  
Paula Sullivan, Director—ext. 2303  
Emergency Medical Services Education,  
Chester Dalski, Director—ext. 2324  
Medical Laboratory Technology Program,  
Kathleen Paff, Coordinator—ext. 2316  
Nursing Education, Theresa Dawson,  
Director—ext. 2927  
Associate Degree Nursing, Nurse  
Assistant, Practical Nursing  
Physical Therapist Assistant Program,  
Julie Roberts, Coordinator—ext. 2270  
Radiographer Program, Janis Scholl,  
Coordinator—ext. 2315

### *Business, Trades, and Technology*

Business and Information Technology  
Department, Mike Gagnon, Director—  
ext. 2269  
Accounting, Business Management,  
Economics, Computer-Aided  
Drafting and Design Technology,  
Computer Engineering Technology,  
Office Information Technology,  
Graphic Design  
Regional Manufacturing Technology Center,  
Laura DePompolo, Director—ext. 2800  
Apprenticeship Training, Avionics  
Technician, Electricity / Electronics,  
Machine Tool/Tool and Die,  
Millwright / Maintenance,  
Mechanic, Pipefitting, Plastics,  
Production Technology, Sheet  
Metal, Heating / Ventilation / Air  
Conditioning / Refrigeration,  
Robotics, Welding, Instrumentation  
and Process

---

### *Corporate and Community Services*

Customized Training, Barbara Walden,  
Director—ext. 2847  
Institute for Learning in Retirement, Connie  
Dawe, Program Coordinator—ext. 2834  
Lifelong Learning, Mary L. Green,  
Director—ext. 2835

### **Arts, Sciences, and Regional Education**

Dean, vacant

Arts and Communication Department, Paula  
Puckett, Chair—ext. 2207

Animation, Arabic, Art,  
Composition, Creative Writing,  
Communication, French,  
Humanities, Journalism, Literature,  
Music, Photography, Reading,  
Spanish, Study Skills, Theatre, and  
Writing Improvement

Theatre, Gary Cuyler, Manager  
—ext. 2558

Criminal Justice and Physical Education  
Department, Linda Lovchuk, Chair—  
ext. 2210

Criminal Justice, Law Enforcement,  
Paralegal, Physical Education

Law Enforcement Programs, Ron Ivey  
Director—ext. 2748

Paralegal Program, Susan McCabe,  
Coordinator—ext. 2520

The Learning Place, Karel Asbury,  
Director—ext. 2651

Mathematics and Science Department,  
Bob Westdorp, Acting Chair—ext. 2353  
Astronomy, Biology, Chemistry,  
Geography, Mathematics, Physics,  
Science

Social Science Department, Chair—vacant  
Anthropology, Education, History,  
International Travel, Philosophy,  
Political Science, Psychology, Social  
Science, Sociology

Early Childhood Education, Dawn Larsen,  
Manager—ext. 2399

Human Services Program, Sheila Matthews,  
Coordinator—ext. 2215

### *Academic Centers*

Eastern Academic Center (Albion),  
Colin McCaleb, Director—ext. 4453  
Fehsenfeld Center (Hastings), Tim Sleevi,  
Director—ext. 4501  
Grahl Center (Coldwater), Kevin Rabineau,  
Director—ext. 4551  
Suzanne Fillmore, Operations  
Manager—ext. 4550