
Index

A	
A+ Certification	76
Academic	
Advising	17, 18, 43
Appeals	31
Assistance	19, 49
Discipline Procedure	48
Forgiveness Policy	32
Fresh Start Policy	30
Probation	31
Program Contact Information	14
Record	26
Standards and Progress	
Requirements for Recipients of	
Financial Assistance	42
Support Services	18
Accounting	
Degree	58
Certificate	59
Course descriptions	150
Accreditation and Approvals	10
Administration and Faculty	235
Administrative Assistant	
Degree	124
Certificate	127
Administratively Initiated Withdrawals	25
Admissions	21
Admission	
of International Students	21
to Allied Health Programs	21
to KCC	16
to Nursing Programs	22
Advanced Emergency Medical Technician	
(Paramedic)	92
Advisory Committees	245
Allied Health Programs, admission to	21
Americans with Disabilities Act	44
Animation course descriptions	150
Anthropology course descriptions	151
Application for Graduation	31
Apply	16
Applying for Financial Assistance	37
Apprenticeship	60
Arabic course descriptions	152
Art	
Enrichment Certificate	61
Course descriptions	152
Associate	
in Arts Degree	55
in General Studies degree	57
in Science Degree	56
Astronomy course descriptions	155
Athletics	43
Auditing a Course	25
Avionics Technician	102
B	
Basic Emergency Medical Technician	92
Beginning Steps to Success	16
BISCSI Level 1 Installer Certification	76
Biology course descriptions	155
Bruin Newspaper	43
Business Administration	
Course descriptions	157
Business Entrepreneurship	
Course descriptions	159
Business Management	62
Degree	62
Certificate	64
C	
Calculating Grade Point Average	30
Campus Map	254
Career Clusters Directory	7
Centers	52
Maps	255
Certificate Curricula	13
Certified Novell Administrator (CNA)	
Certification	75
Certified Novell Engineer (CNE)	
Certification	75
Chemistry course descriptions	161
Child Development Associate (CDA)	
Training	88
CISCO	
Certified Network Administrator	
Certification (CCNA)	76
Wireless LAN Support Specialist	
Certification	76

Class Attendance	48	Criminal Justice	80
College		Course descriptions	170
District (The)	34	Critical Thinking, General Education	
Employment Program	41	Requirements	53
Level Examination Program		Customer Service Center	43
(CLEP)	47	Customized Training for	
Success Course	19	Business and Industry	50
College Life Office	43	D	
College/University Transfer Curricula . .	140	DANTES Subject Standardized Tests	
Communicating, General Education		(DSSTs)	47
Requirements	53	Database Administrator	
Communication course descriptions . . .	162	Course descriptions	173
Community College Scholarships	40	Dean's List	26
COMPASS	46	Degree and Certificate Requirements . . .	53
Computer-Aided Drafting and		Dental Hygiene	82
Design Technology	66	Course descriptions	174
Degree	67	Developmental Education	19
Course descriptions	163	Directory of Services	252
Computer Engineering Technology	68	Disability Services	19
Degree	68	Disclaimer	13
Certificates	72	Distance Learning	50
Certifications	74	Diversity Initiative	10
Course descriptions	164	Drop/Add	24
Computer Networking degree	69	E	
Computer Programming		E-Commerce	63
Degree	70	E-mail Access	17
Certificate	73	Eastern Michigan University program . . .	
Course descriptions	169	guidelines	142
Confidentiality of Records	24	Early Childhood Education	86
Consultation	49	Degree	86
Cooperative Education Program	41	Certificate	87
Corrections	78	Course descriptions	177
Degree	78	Economics course descriptions	180
Certificate	78	Education course descriptions	180
Local correctional academy	79	Elementary Education Transfer Curricula	
Costs	18	(KCC)	147
Course		Emergency Medical Services	90
Cancellations	25	Degree	91
Descriptions	150	Certificates	92
Exemptions and Substitutions	32	Emergency Medical Technician	
Withdrawal	25	Course descriptions	181
of Instruction	148	Engineering Technology	
Creativity, General Education		Course descriptions	186
Requirements	53	Engineering Transfer Curricula (KCC) .	147
Credit			
Definition	24		
by Examination	28, 46		
Hour Load	24		

English	93	Graduation.	31
Course descriptions	186	Application	31
for Enrichment Certificate.	93	with Honors.	32
Entrepreneurship, Certificate	64	Grand Valley State University program . . .	
Equal Opportunity Statement	13	guides.	142
F		Graphic Design	96
Facilities	12	Degree	96
Federal Academic Competiveness Grant . 38		Certificate	97
Federal Direct Parent Loans for		Course descriptions	189
Undergraduate Students	39	H	
Federal Pell Grant	38	Healthy Living, General Education	
Federal Refund/Repayment Policy	33	Requirements.	54
Federal Supplemental Education		History course descriptions.	191
Opportunity Grant	38	Honors Program	11
Federal Work Study	38	Housing.	44
Fees	35	Humanities course descriptions	193
Financial Aid.	37	Human Resources course descriptions . . 194	
Application Deadlines.	37	Human Services	98
How to Apply	37	Degree	98
Institutional	40	Course descriptions	195
Notification Online	37	Human Services Technician Certificate . . 99	
Office Programs	37	I	
Qs & As	20	Independent Study	50
Financial Assistance for		Individualized Instruction.	50
Transfer Students.	42	Industrial	
Financial Information	33	Electricity/Electronics	102
Fire Science.	94	Heating/Ventilation/	
Degree	95	Air Conditioning/Refrigeration . . 103	
Certificate	95	Instrumentation and Process	105
Course descriptions	188	Machine Tool.	102
Foundation (Kellogg Community		Millwright/Maintenance Mechanic . . 103	
College)	11	Pipefitting	104
Franklin University program guidelines. 142		Robotics	104
French course descriptions	189	Sheet Metal	104
Freshman.	24	Trades	101
G		Certificates Programs	101
General Education Core Courses	53	Welding	103
General Education Core Outcomes	48	Course description	198
Geography course descriptions.	189	Information Technology	
Global Awareness, General Education		Course descriptions	198
Requirements.	54	Institutional	
Grade Point Average.	30	Financial Aid	40
Grading	29	Goals	9
Scale	29	Work Program	40
“G,” “X,” “I,” “W,”	29	Instructional Information	48
“P” and “N”	30		

Instructor Initiated Drop	24	Mathematics	
Insurance	44	and Science Skills	19
Insurance Certificate	65	Course descriptions	201
Course descriptions	198	Skills clinic	49
Interactive TV Courses	50	Medical	
International Students, Admission of	21	First Responder	92
International Travel course descriptions.	199	Laboratory Technology	108
		Degree	109
J		Course descriptions.	204
Japanese course descriptions	199	Fast Track Option	110
Journalism course descriptions.	199	Administrative Assistant	
		Degree	125
K		Certificate	127
KCC Honors Program	11	Message	
Kellogg Community College Foundation.	11	from the Board of Trustees	3
Kellogg Community College		from the President	2
Gold Key Scholarship	40	Michigan	
Foundation Scholarships	41	Adult Part-Time Grant	40
Trustees Academic Scholarship.	40	Competitive Scholarships	39
Kettering University program guides	143	Educational Opportunity Grant	39
		Financial Aid Programs	39
L		Merit Scholarship Program	39
Law Enforcement	106	Nursing Scholarship	39
Degree	106	School-Age Credential Training	88
Learning		State University program guides.	143
Communities	51	Technological University program	
Opportunities	50	guides	143
Place (The)	18, 49	Tuition Incentive Program.	40
Resource Center (LRC).	51	Work Study	40
Lecture-Based Learning	51	Microcomputer Applications	
Legal Administrative Assistant		Certificate	127
Degree	125	Microsoft	
Certificate	127	Certified Systems Engineer	
Literature course descriptions.	200	Certification (MCSE)	74
Local Correctional Academy	79	Office Specialist Master Certificate	128
		Miller College program guides.	144
M		Mission	9
MACRAO		for Diversity Initiative.	11
Agreement	140	Multimedia Art	111
How to Request	27	Degree	111
Transfer Agreement	26	Music	113
Management Information Systems		Course descriptions	205
Degree	71	Enrichment Certificate.	113
Maps	254	Sacred, Certificate	113
Marketing Elective Option	63		

N		Physics course descriptions	228
National Standardized Credit by Examination	46	Placement Score Equivalencies	148
Network+ Certification	74	Placement Test	17
Novell Administrator and Engineer Certifications	75	Political Science course descriptions	228
Nursing	114	Practical Nursing course descriptions	229
Admission to	21	Prior Experiential Learning	28
Associate degree (RN)	114	Production Technology	136
Course descriptions	209	Degree	136
Degree (RN)	116	Psi Beta	12
Practical (LPN)	118	Psychology course descriptions	230
Course descriptions	229		
Degree	119	R	
		Radiographer	138
O		Course descriptions	230
Oakland University program guide	144	Degree	139
Occupational		Reading Skills	19, 49
Associate Degree Curricula	13, 58	Recommended High School Units of Study	248
and Certificate Curricula	58	Records	24
Education	121	Refund Appeals	36
Degree	121	Register	17
Office Information Technology	123	Registration	24
Degrees	123	and Schedule Adjustments	24
Certificates	127	Repeated Courses	27
Course descriptions	211	Residency	33
Online Courses	50	Determination of for tuition	34
Orientation	16		
		S	
P		Sacred Music Certificate	113
Panduit Authorized Installer and BICSI Level 1 Installer Certifications	76	Schedule Adjustments	24
Paralegal	130	Scholarships	39, 40, 41
Degree	131	Science	
Course descriptions	216	Course descriptions	231
Post-baccalaureate Certificate	132	Skills	19
Peer Mentoring	19	Security+ Certification	76
Philosophy course descriptions	219	Seminars	51
Phi Theta Kappa	12	Short Courses	51
Phi Theta Kappa Scholarship	42	Siena Heights University	145
Physical Education		Small Group Option	51
Activity course descriptions	220	Social Science course descriptions	232
Professional course descriptions	223	Sociology course descriptions	232
Physical Therapist Assistant	133	Sophomore	24
Course descriptions	225	Spanish course descriptions	233
Degree	134	Spring Arbor College program guide	145

Student	
Assessment and Course	
Placement Test (COMPASS)	46
Classification	24
Employment Services	45
Financial Assistance	37
Handbook – Regulations	45
Services	43
Success, Tools	18
Students with Disabilities	44
Study Skills	
Course descriptions	233
Support	
Personnel	242
Services	45
Academic	18
Services Programs	41

T

Testing and Assessment Center	45
Textbooks	17, 33
Theatre course descriptions	233
The Learning Place	18, 49
Title IV Federal Financial Aid Programs .	38
Tools for Student Success	18
Transcript(s)	16
Academic	26
Requesting a	26
Send	16
Transfer	
Curricula	140
Evaluation Process	28
Information	140
Institutions	140
Institution Information and	
Program Guides	141
Tri-State University program guide	145
Tuition	
and Fees	35
Refund Policy	36
Tutoring	19

U

University of Michigan program guide .	145
University of Phoenix program guide . .	146

W

Walsh College program guide	146
Web Design Certificate	97
Western Michigan University program	
guide	146
Withdrawal(s)	25
Course	25
from College	25
William D. Ford Federal Direct Loan	
Program	38
Word/Information Processing	
Certificate	128
Workshops	51
Writing Skills	19, 49

