



REQUEST FOR AN ARTICULATED BACC/CACC/CTE COURSE

Office of the Registrar

450 North Avenue • Battle Creek, MI 49017-3397
(269) 965-4129 • www.kellogg.edu/registrar

INSTRUCTIONS

To articulate a technical center course to Kellogg Community College, complete this form and a KCC Application for Admission and send them with your high school transcript showing the final grade for the course(s) to your instructor(s).

NAME and ADDRESS			KCC ID or SOCIAL SECURITY NUMBER		
First _____	Middle Initial _____	Last _____	_____		
Street _____			DATE OF BIRTH _____		
City _____	State _____	Zip Code _____	TELEPHONE NUMBER _____		
Articulation is from: <input type="checkbox"/> BACC		<input type="checkbox"/> CAREER AND TECHNICAL EDUCATION CENTER		DATE OF HIGH SCHOOL GRADUATION _____	
<input type="checkbox"/> CACC					
<input type="checkbox"/> CTE					
STUDENT ENDORSEMENT					
I understand that the modules entered below will become a part of my Kellogg Community College academic record once I have successfully completed one semester at KCC. I further understand that grades of "W," "I," and Audit are not considered successful completion. Acceptance of this course work at other institutions is solely decided by those institutions.					
Signature _____				Date _____	

FOR OFFICE USE ONLY	
Articulated course information entered on KCC transcript by:	
Name _____	Date _____
<input type="checkbox"/> Application on File <input type="checkbox"/> KCC Semester Successfully Completed	

Routing: Student → Instructor → Counselor → KCC Registrar's office

INSTRUCTOR'S INSTRUCTIONS

Upon the student's completion of the program:

1. The instructor should initial each RMTTC module which the student has mastered, have the student complete the top portion of the request form, and forward the form to the BACC/CACC/CTE counselor.
2. The counselor must attach a copy of the student's BACC/CACC/CTE transcript showing the final degree(s) for the program.
3. The counselor will have the student complete an Application for Admission (to KCC).
4. The counselor will attach the student's transcripts and completed application to the articulation request form and forward the package to the Registrar's office at Kellogg Community College.

INDUSTRIAL HEATING / VENTILATION / AIR CONDITIONING / REFRIGERATION PROGRAM

Packet Number	Packet Title	Articulated Credit	Instructor Initials
UNIT 1 REFRIG FUNDAMENTALS/PLANT SFTY			
INHR 1C	Electrical/shop systems	0.33	
Unit Total		0.33	
UNIT 2 REFRIGERATION SYSTEMS			
INHR 2A	Basic refrigeration systems	0.33	
INHR 2D	Intro to Evaporators	0.25	
Unit Total		0.58	

Packet Number	Packet Title	Articulated Credit	Instructor Initials
UNIT 4 ELECTRICAL CONTROL SYSTEMS			
INHR 4A	Elect-magnetic fundamentals	0.33	
INHR 4B	Electric motors	0.33	
INHR 4C	Electric circuits and controls	0.33	
INHR 4D	Air cond/heating contr sys	0.33	
INHR 4E	Intro to control systems	0.25	
INHR 4F	Control of refr/air condition	0.25	
Unit Total		1.82	

Packet Number	Packet Title	Articulated Credit	Instructor Initials
UNIT 7	608 EPA CERTIFICATION		
INHR 7C	The four R's	0.83	
	Unit Total	0.83	
UNIT 10	FUNDAMENTALS OF AIR MOVEMENT		
INHR 10A	Fundamen of air conditioning	0.33	
	Unit Total	0.33	
	PROGRAM TOTAL	3.89	

Instructor's Signature

Date