



**REQUEST FOR AN ARTICULATED
BACC/CACC/CTE COURSE**

Office of the Registrar

450 North Avenue • Battle Creek, MI 49017-3397
(269) 965-4129 • www.kellogg.edu/registrar

INSTRUCTIONS

To articulate a technical center course to Kellogg Community College, complete this form and a KCC Application for Admission and send them with your high school transcript showing the final grade for the course(s) to your instructor(s).

NAME and ADDRESS			KCC ID or SOCIAL SECURITY NUMBER	
_____	_____	_____	_____	
First	Middle Initial	Last	DATE OF BIRTH _____	
_____			TELEPHONE NUMBER _____	
Street			_____	
_____			_____	
City			State	
_____			Zip Code	
_____			_____	
Articulation is from: <input type="checkbox"/> BACC			CAREER AND TECHNICAL EDUCATION CENTER	
<input type="checkbox"/> CACC			DATE OF HIGH SCHOOL GRADUATION	
<input type="checkbox"/> CTE			_____	
STUDENT ENDORSEMENT				
I understand that the modules entered below will become a part of my Kellogg Community College academic record once I have successfully completed one semester at KCC. I further understand that grades of "W," "I," and Audit are not considered successful completion. Acceptance of this course work at other institutions is solely decided by those institutions.				
_____				_____
Signature				Date

FOR OFFICE USE ONLY	
Articulated course information entered on KCC transcript by:	

Name	Date
<input type="checkbox"/> Application on File	<input type="checkbox"/> KCC Semester Successfully Completed

Routing: Student → Instructor → Counselor → KCC Registrar's office

INSTRUCTOR'S INSTRUCTIONS

Upon the student's completion of the program:

1. The instructor should initial each RMTTC module which the student has mastered, have the student complete the top portion of the request form, and forward the form to the BACC/CACC/CTE counselor.
2. The counselor must attach a copy of the student's BACC/CACC/CTE transcript showing the final degree(s) for the program.
3. The counselor will have the student complete an Application for Admission (to KCC).
4. The counselor will attach the student's transcripts and completed application to the articulation request form and forward the package to the Registrar's office at Kellogg Community College.

INDUSTRIAL ROBOTICS PROGRAM

Packet Number	Packet Title	Articulated Credit	Instructor Initials
UNIT 3	POWER & DRIVE SYSTEMS		
INRO 3A	Electrical systems	0.50	
INRO 3B	Hydraulic systems	0.50	
INRO 3C	Pneumatic systems	0.50	
INRO 3D	Drives	0.42	

Packet Number	Packet Title	Articulated Credit	Instructor Initials
INRO 3E	Motors	0.42	
INRO 3F	Brakes	0.21	
INRO 3G	OSHA requirements	0.17	
Unit Total		2.72	
PROGRAM TOTAL		2.72	

Instructor's Signature

Date