

INCLEMENT WEATHER GUIDELINES

When inclement weather appears likely in the KCC service area of Barry, Branch and Calhoun counties, the weather forecasts and conditions are closely monitored with the safety of students and employees foremost on our minds. As a general rule, College operations will continue as long as local conditions are favorable. When warranted, the President of KCC will decide if weather conditions necessitate a change in College activities. Messages relayed via text alert and local media may be similar to the following examples:

THE COLLEGE IS CLOSED (specific sites listed)

- College-sponsored instructional activities will NOT take place, College offices will NOT open, and staff do NOT report.

THE COLLEGE WILL OPEN AT _____ (specific times listed)

- This message, delivered in the event of weather delays, usually includes “academic classes will resume at (specific times)” or is accompanied by “day classes cancelled.”
- This message is primarily for Administrative, Support, and Maintenance staff, as it indicates the time offices will open; staff scheduled should report to work at the identified opening time.

DAY CLASSES ARE CANCELLED (specific sites listed)

- College-sponsored instructional activities beginning prior to 5 p.m. will NOT take place.
- Students attending work-based or clinical education courses provided at locations other than KCC should refer to their program policies for guidance.

EVENING CLASSES ARE CANCELLED (specific sites listed)

- College-sponsored instructional activities beginning at 5 p.m. or later will NOT take place.
- This decision will normally be made by 2:30 p.m, then announced through the notification process.
- Students attending work-based or clinical education courses provided at locations other than KCC should refer to their program policies for guidance.

SITES:

KCC – Main Campus (Battle Creek)

KCC – Grahl Center (Coldwater)

KCC – Fehsenfeld Center (Hastings)

KCC – Eastern Academic Center (Albion)

KCC – RMTC (Battle Creek)

Weather-related messages and staff reporting instructions may be obtained from any of the following:

- Text/Email Alerts (to subscribe, log into KCC Portal <https://klive.kellogg.edu/>, then click “KCC Alert Notification – Signup” under “KCC Links”)
- KCC weather line: 269-965-4149
- KCC website: <http://www.kellogg.edu/about/facilities/operating-status/>
- KCC Portal: <https://klive.kellogg.edu/>
- KCC Facebook page: <https://www.facebook.com/KelloggCommunityCollege>
- KCC Twitter feed: https://twitter.com/Kellogg_CC
- Local radio and television stations listed below:

Radio – FM Stations

WBCK-FM (95.3) Battle Creek

WBXX-FM (104.9) Battle Creek; WNWN-FM (98.5) Coldwater/Kalamazoo/Battle Creek

WBCH-FM (100.1) Hastings; WRKR-FM (107.7) Kalamazoo/Battle Creek

WKFR-FM (103.3) Kalamazoo/Battle Creek; Q-106.5-FM (106.5) Jackson/Albion/Battle Creek

Television Stations

WOTV-TV (Ch 41) Battle Creek

WOOD-TV (Ch 8) Total Area

WWMT-TV (Ch 3) Total Area; FOX 47 Total Area

HOW WE DETERMINE WHETHER TO CANCEL CLASSES

The decision to cancel classes or close the campus or centers during inclement weather events is based on a variety of factors, all of which are centered on the safety and comfort of our students and staff. These factors include, but are not limited to, the following:

1. **Road Conditions**: We check with the Michigan State Police to determine road conditions in terms of drivability and visibility. In addition, a College employee personally drives local roads near the Battle Creek campus and communities within the College's district.
2. **Weather Conditions/Forecast**: We consider current and forecasted weather conditions for the day.
3. **Campus Parking Lots and Sidewalks**: We determine if there is ample time for our contractors to clear and spread salt on campus parking lots and sidewalks at least one hour prior to the start of classes.
4. **Availability of Utilities**: We determine if there is available heat, lighting and water to support College facilities and any special events.
5. **General Considerations**: Generally speaking, we also consider accreditation-based attendance requirements for many of our occupational programs, our inability to make up instructional time for students, and the philosophy that KCC students are capable of making adult decisions about whether they are taking unreasonable risk when traveling to and from College facilities. Even when the College is open, we encourage students to make decisions that they feel are safest and best for them individually.