



Celebrating 60 Years of Excellence

ANNUAL SECURITY REPORT | 2017



Prepared By:

**Kellogg Community College
Department of Public Safety
ANNUAL SECURITY REPORT
October 1, 2017**

**Campus Public Safety
Phone number (269) 965-4147
Campus emergency extension 4444
Non-emergency extension 2567**

Campus Public Safety Emergency or at regional centers contact 911

<http://www.kellogg.edu/about/facilities/environmental-health-safety/>

This document is provided in accordance with the requirements of the Crime Awareness and Security Act of 1990, as part of the Student Right- to-Know, and Campus Security Act.

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Introduction

This year marks the 60th year of service for Kellogg Community College. It is a time for celebration and joy knowing that this institution has introduced higher education to thousands of people, not only in Michigan but worldwide. It is also a time for pause and reflection to consider where the college has come from, how it has changed over the years, and more importantly how the college will evolve to meet the challenges of today. All in an effort for this institution to introduce higher education to thousands more.

Like all entities within this fine institution, Public Safety is committed to facing those challenges, by providing a safe and stable environment for faculty, staff, visitors, and of course for all students. Since no college campus is isolated from crime, Kellogg Community College has developed a series of policies and procedures that are designed to ensure that every possible precautionary measure is taken to protect individuals on our campuses. Although we have been fortunate in not experiencing a significant number of serious crimes, it is impossible to state with 100 percent certainty that such incidents will not take place. We have taken numerous steps to enhance individual safety and security in our buildings and on our grounds. In addition, we provide all members of the College community with information about the policies and programs that are designed to enhance safety and reduce crime.

The Department of Public Safety

The Department of Public Safety is responsible for campus security, safety – including emergency management, public health, and OSHA/MIOSHA compliance.

The Department of Public Safety is located in the Lane Thomas Building, suite 306. The public safety desk is located in the lobby of the walkway and is open 24 hours a day, providing around-the-clock protection and services to the College community.

The College's Department of Public Safety is fully functioning law enforcement agency with arrest powers and is comprised of a blended force of Michigan Commission on Law Enforcement Standards certified officers and unarmed security officers contracted through a licensed State of Michigan security provider. The College Public Safety Department also maintains an excellent working relationship with the City of Battle Creek Police Department and other local law enforcement departments which can assist with enforcement of state and local laws and ordinances.

Video surveillance equipment is deployed in most public areas of all facilities and some parking lots. The College will continue to add cameras in these areas as funds are made available. Students and staff can request the Department of Public Safety to review video recordings for suspicious activity or alleged criminal activity. If video surveillance reveals alleged criminal activity, the public safety staff will provided local law enforcement agencies with a copy for investigation purposes.

Student, faculty, staff, and visitors are encouraged to report all crime, emergencies, and suspicious situations to the Campus Security. Reports may be made in person, by telephone, or by emergency phones (yellow call boxes). All reports of crime, emergencies, and

suspicious situations are immediately investigated by local law enforcement officers/campus security.

Campus Public Safety provides on campus student and staff vehicle escort service anytime 7 days a week.

The Department coordinates the locking and unlocking of all buildings on campus. Most buildings are closed and locked by 10:00 p.m. Monday through Thursday, by 5:00 p.m. Friday, and all weekend. Security patrols check locked buildings to make sure they are secure. Problems with building security are immediately reported to maintenance personnel who respond and make repairs.

Disclosure

Each year, notice will be placed on the College portal advising all enrolled students and employees when the Annual Security Report is published and the web site URL to access the report.

Prospective students and prospective employees will be provided with a notice containing a statement of the report's availability, and a description of its contents, the exact address of the internet site at which the report is posted. Additionally, any person interviewed as a result of an advertisement position shall be provided a notice of the availability of the Annual Security Report.

This Annual Security Report is in compliance with the Jeanne Clery Act and is prepared in cooperation with the Kellogg Community College Public Safety office, victims, witnesses, students, employees, local law enforcement authorities, and third party information.

Crime Reporting

Criminal offenses at any Kellogg Community College campus should be reported to the North Avenue campus Department of Public Safety at 269.965.3931, ext. 2567 or in person at the public safety desk located in the walkway or by email to guard@kellogg.edu. Students and visitors at any campus may report a crime to any staff member, who shall promptly relay the information to the Department of Public Safety. The College urges any individual to report in a timely manner any act which results, or threatens to result in harm to a person or damage to property.

Individuals who are victims of a crime yet do not wish to pursue action may speak confidentially to the college's licensed counseling staff. For Kellogg Community College students, counseling offices are located in the student services area of the Student Center at the North Avenue campus, or call 269.965.4150.

Timely Warning

In the event a situation arises on or off any Kellogg Community College campus, that in the judgment of the KCC Chief of Police, KCC Police Officer, local law enforcement officials, or

the Public Safety Security Officer in charge, constitutes a serious or continuing threat, a "timely warning" will be issued to the college community. The warning will be issued through the most efficacious means currently available, including as appropriate but not limited to the College mass alerting system (text, e-mail, and phone), building wardens, or via web at <http://www.kellogg.edu>, and replicated by such other means as may be necessary to alert and inform students, faculty, staff and visitors.

The timely warning shall include information that promotes safety, allows individuals to take appropriate steps for self-protection, i.e. building evacuation, taking appropriate shelter, and in the event of a criminal act, identifies the time, location, and alleged type of crime. The College will test the warning system at least twice a year.

Disclosure of Crime Statistics

The Kellogg Community College Department of Public Safety tracks and reports annual crime statistics in accordance with the Federal Clery Act and such other federal, state, and board mandates as are applicable. The full text of the annual security report is made available in electronic format readily accessible to interested current and prospective students and employees. A paper copy shall be made available upon request at no charge. Annual notification of where to find this report shall be made to all enrolled students and current employees. All prospective employees shall be notified via the medium in which they submit their application for employment, as part of the acknowledgment of receipt of their application.

Crime Prevention

We feel that almost every crime committed on campus is preventable. As part of the College's educational mission, the Department of Public Safety attempts to inform the campus community on how to reduce their chances of suffering from a violation of their property or themselves. The College's crime prevention program is based upon the dual concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging students, faculty, and staff to be responsible for their own security and the security of others.

Crime prevention information related to theft and personal safety are available on the Department of Public Safety website at <http://www.kellogg.edu/wp-content/uploads/2013/10/CrimePrevention.pdf>

Security of and Access to Campus Facilities

During normal business hours, the public areas of college facilities will be open and accessible to students, faculty, staff, and visitors. Non-public and restricted areas shall be accessible by keys issued to authorized individuals only. When the college is closed, access shall be by keys issued to authorized individuals only. Emergencies may necessitate changes or alterations to any posted schedules. Buildings may be secured in the event of lockdown or evacuation, and restricted to authorized personnel only.

Maintenance of Campus Facilities

The facilities department maintains college buildings and grounds with a concern for safety and security. It inspects campus facilities regularly, promptly makes repairs affecting safety and security, and responds immediately to reports of potential safety and security hazards, such as broken windows and locks. Public safety staff reports maintenance needs concerning lighting and building security to the facilities department. The campus is well lighted, and further lighting improvements are being made when needs are identified or when buildings and parking lots are renovated. College landscape contract staff members are very much aware of the potential hazard that dense shrubbery can present. Evergreens and shrubbery that are near sidewalks or against buildings are pruned so that they could not conceal a person. Low growing low-density plants that would not provide hiding places for intruders are utilized near building entrances used at night.

Threats/Violence Policy

The College will not tolerate violence or threats of violence anywhere on its campuses or in connection with College sponsored events. Individuals who become aware of situations which pose an imminent threat to the safety of the community or one of its members, including self-harm, should notify campus public safety at extension 4444, by campus emergency phone, or contact local law enforcement immediately via the 9-1-1. Individuals should report any threats or violent behavior that have occurred, particularly threats or behavior they have witnessed or been subject to. Such behavior should be reported regardless of the personal or professional relationship between the apparent perpetrator and victim.

Individuals who become aware of situations which might pose a threat to the safety of the community or one of its members, including self-harm, are encouraged to consult with a campus public safety or any appropriate college official in a timely manner.

All weapons are banned from College premises. Students who violate this policy or who intentionally bring false charges will be subject to disciplinary action. Visitor violations of this policy will be handled in accordance with applicable laws.

Any person who makes threats or engages in violent behavior while on property owned or controlled by the College may be removed from the premises as quickly as safety permits. They may be required to remain off College premises pending the outcome of an investigation.

The College recognizes that there may be activities related to the educational mission of the College (e.g., physical fitness activities or theatrical productions) that may appear to violate the letter but not the intent of this policy. In such cases, the department or organization coordinating the activity is responsible for obtaining written approval from the Director of Public Safety or his designee, in advance, to conduct the activity.

Threat Assessment Team

Kellogg Community College views all potential threats in a serious context and, as such, has assembled a Threat Assessment Team consisting of members representing many

departments within the College concerned with promoting a positive and safe academic and work environment. These members include:

- Vice President for Student Services
- Chief of Police
- Members of Public Safety Dept.
- Title IX Coordinator
- Counselors
- other departments as needed, depending on the situation

The Threat Assessment Team meets regularly during the year for business, case, and policy review. The Team also meets as needed to address high risk situations or in the aftermath of an incident. The goals of the Threat Assessment Team are as follows:

- Maintain a safe and secure environment.
- Provide clear and direct communication resources for individuals to express concern.
- Establish and maintain early intervention strategies which include alternative support and legal intervention and advocacy.
- Provide education with regards to safety, the reporting of threats, and alternative support resources.
- Constant evaluation of lines of communication to ensure that they remain open and fluid.
- Proper/appropriate threat assessment of behavior.
- Measured response: development of strategies that are scalable, flexible, adaptive and able to incorporate a variety of relevant resources.
- Building partnerships with departments, offices, organizations and agencies to address potential threats on campus.
- Scanning the national, state and local environment for the latest trends.

Protection From Abuse/Restraining Orders

All individuals who apply for or obtain a temporary or permanent Protection from Abuse Order or Restraining Order listing any Kellogg Community College location as a protected area must provide Campus Public Safety with a copy of the order. Campus Public Safety Department understands the sensitivity of this information and respects the privacy of the reporting person. Procedures are in place to maintain the confidentiality of the information

Campus Resources

The following additional contacts are available to campus community who have questions or concerns about threats or violent behavior on College premises. These contacts can provide information about established guidelines and procedures for dealing with and preventing threats and violent behavior. In the exercise of their function, these contacts will maintain the greatest degree of confidentiality consistent with their responsibilities as College representatives.

- Vice President Student Services, x-2611
- Chief of Police, x-2223
- Support Services, 269.965.4150

- Title IX Coordinator, x-2363

Violence, Harassment and Sexual Assault Policy

Kellogg Community College is committed to providing an educational and work environment free from all forms of violence and harassment including sexual harassment and assault.

Therefore, the policy of Kellogg Community College is no tolerance to all forms of violence, harassment, and other forms of abusive behavior, physical or verbal, by employees, students, or the public on its property, in its facilities, or elsewhere, when conducting its business. All claims will be investigated and appropriate action taken. The College will take all reasonable steps to prevent or eliminate harassment or violence within the College. It includes employee to employee, employer to student, student to employer, student to student, and by or against non-employees who have contact with employees and students.

The College recognizes the right of a sexual assault victim to decide, without pressure or coercion, what action she or he will take following an assault. The College encourages students to report all crimes to the police and to pursue sanctions against accused offenders through the College's student conduct process as well, if the accused is a student.

A student found responsible by Title IX Coordinator for committing sexual misconduct will be given a sanction appropriate to the offense. Possible sanctions range from a warning to expulsion from the College.

The College encourages victims of sexual assault to take the following steps following a sexual assault:

If you are in danger or need immediate medical attention, **call 9-1-1**.

Preserve physical evidence. Physical evidence may be critical to successfully prosecuting a case. Immediately after an assault, the victim may not know whether she or he wants to file a police report and attempt to prosecute. Because sometimes a victim changes his/her mind, it is prudent to preserve and document physical evidence before it is destroyed. Contact the Calhoun County Sexual Assault Services 24 hour crisis line for assistance at 888-383-2192

Seek medical attention immediately:

If assault occurs on campus, contact Campus Public Safety at (269) 965-4147.

Violence Against Women Act

Kellogg Community College does not discriminate on the basis of sex in its educational programs and sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. As a result, Kellogg Community College issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that

address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a College official. In this context, KCC prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the college community.

In 2013 The U.S. Department of Education amended sections of the higher Education Act (HEA), also known as the jenny Cleary Act Disclosure of Campus Security Policy and Campus Crimes Statistics, to implement the violence Against Women’s Act. The HEA defines the new crime categories of domestic violence, dating violence, and stalking in accordance with section 40002(a) of the Violence Against Women Act of 1994 as follows:

For a complete copy of KCC’s policy governing sexual misconduct, visit the KCC Student Handbook: <http://www.kellogg.edu/wp-content/uploads/2017/08/KCC-Handbook-2017-2018.pdf>

A. Definitions

There are numerous terms used by KCC in its policy and procedures.

Consent is defined in Michigan as a person consents to a sexual act by agreeing to freely and willingly without being forced or coerced.

Sexual Assault: “Sexual assault” means an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI’s Uniform Crime Reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim if incapable of giving consent.

Rape is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest is defined as non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape is defined a non-forcible sexual intercourse with a person who is under the statutory age of consent.

Domestic violence means a “felony or misdemeanor crime of violence committed by -

- A current or former spouse or intimate partner of the victim,
- A person with whom the victim shares a child in common,

- A person who is cohabitating with or has cohabitated with the victim
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies [under VAWA], or
- Any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.”

Domestic violence is a criminal act committed against a person who is a spouse, former spouse, cohabitant, former cohabitant, sibling, parent, or child with whom the suspect has a personal relationship.

It is the policy of the Kellogg Community College Department of Public Safety to view all domestic violence, dating violence, or sexual assault complaints as an instance of alleged criminal conduct. The arrest and prosecution of the suspect(s) involved shall be regarded as the most appropriate law-enforcement response when officers determine that probable cause exists in these situations.

Michigan Criminal Law: 750.81

(1) Except as otherwise provided in this section, a person who assaults or assaults and batters an individual, if no other punishment is prescribed by law, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$500.00, or both.

(2) Except as provided in subsection (3) or (4), an individual who assaults or assaults and batters his or her spouse or former spouse, an individual with whom he or she has or has had a dating relationship, an individual with whom he or she has had a child in common, or a resident or former resident of his or her household, is guilty of a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$500.00, or both.

(3) An individual who commits an assault or an assault and battery in violation of subsection (2), and who has previously been convicted of assaulting or assaulting and battering his or her spouse or former spouse, an individual with whom he or she has or has had a dating relationship, an individual with whom he or she has had a child in common, or a resident or former resident of his or her household, under any of the following, may be punished by imprisonment for not more than 1 year or a fine of not more than \$1,000.00, or both.

Dating Violence

Uniform Criminal Reporting

The term “dating violence” means violence committed by a person who is or has been in a social relationship of a romantic or intimate

The institutional focus on our investigative techniques is with an emphasis on the importance of

documentation. We will maintain equality in the process with a focus on student care. We will ensure that our institutional process protects the rights of the victim/complainant/survivor. When conducting any of these investigations, this department will provide the victims with an informational card detailing services available through the entire county resources.

It is the policy of the college when conducting internal hearings to establish the standards of more likely than not.

Dating violence means “violence committed by a person –

- Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- Where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - o The length of the relationship;
 - o The type of relationship; and
 - o The frequency of interaction between the persons involved in the relationship.”

Stalking means “engaging in a course of conduct directed at a specific person that would cause a reasonable person to –

- Fear for his or her safety or the safety of others; or
- Suffer substantial emotional distress.”

Stalking is a willful course of conduct involving repeated or continuous harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested. It is the policy of the Kellogg Community College Department of Public Safety to aggressively investigate any cases of stalking. When officers are able to establish probable cause in these cases, appropriate action will be taken.

Michigan Criminal Law: 750.411h

- a) “Course of conduct” means a pattern of conduct composed of a series of 2 or more separate non-continuous acts evidencing a continuity of purpose.
- b) “Emotional distress” means significant mental suffering or distress that may, but does not necessarily, require medical or other professional treatment or counseling.
- c) “Harassment” means conduct directed toward a victim that includes, but is not limited to, repeated or continuing unconsented contact that would cause a reasonable individual to suffer emotional distress and that actually causes the victim to suffer emotional distress. Harassment does not include constitutionally protected activity or conduct that serves a legitimate purpose.
- d) “Stalking” means a willful course of conduct involving repeated or continuing harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested and that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed, or molested.
- e) “Unconsented contact” means any contact with another individual that is initiated or continued without that individual’s consent or in disregard of that individual’s expressed desire that the contact be avoided or discontinued. Unconsented contact includes, but is not limited to,

any of the following:

- i. Following or appearing within the sight of that individual.
- ii. Approaching or confronting that individual in a public place or on private property.
- iii. Appearing at that individual's workplace or residence.
- iv. Entering onto or remaining on property owned, leased, or occupied by that individual.
- v. Contacting that individual by telephone.
- vi. Sending mail or electronic communications to that individual.
- vii. Placing an object on, or delivering an object to, property owned, leased, or occupied by that individual.

Resources for Support and Assistance for Sexual Assault Victims in the Greater Battle Creek Area

Domestic Violence

S.A.F.E. Place (Shelter) (269) 965-7233

Shelter, Personal Protection Order Assistance,
Family Advocacy Program (888) 664-9832

Summit Pointe, Batterer's Treatment
Program, Family Therapy (269) 966-1460

Or (269) 979-8333

(Albion) (517) 629-5531

Sexual Assault

Sexual Assault Services (888) 383-2192

[Free short term crisis counseling and support services for age 13 to adult
(for victim and non-offending family). Free evaluation and referrals for long-term
counseling.]

Housing

S.A.F.E. Place (269) 965-7233

In as much house, Ext. 15 (269) 660-2945

Haven of Rest (269) 965-1148

Substance Abuse

Chemical Dependency Resources (800) 234-0420

(Referral line for support groups, treatment and information).

Alcohol Abuse 24 hour (800) 234-1253
(Assistance and treatment).

Financial Assistance

Department of Human Services
Switchboard, Workers, Emergency (269) 966-1284
Salvation Army (269) 966-4162

Mental Health

Family and Children's Services (269) 965-3247
Summit Pointe (269) 966-1460
Crisis Line (800) 632-5449
SHARE Center (269) 964-8133
(Self-help resources for homeless and emotionally & mentally disabled persons).

Senior Services

Calhoun County Senior Services (269) 781-0846
Area Agency on Aging (269) 966-2566
Or (269) 966-2450

Personal Protection Orders

PPO thru Circuit Court Clerk (269) 969-6518

Support Groups

Parents of Murdered Children &
Other Survivors of Homicide Victims (888) 818-7662
Mothers Against Drunk Drivers (800) 323-6233
Voces (Hispanic/Latino) (269) 660-3830

Legal Services

Legal Services (269) 965-3951

Hospitals

Bronson Battle Creek	(269) 245-8000
Health Network	(269) 966-8015
Oaklawn Hospital Marshall	(269) 781-4271
Oaklawn Psychiatric Partial hospitalization	(269) 781-7850
Psychological services	(269) 781-9119
Battle Creek VA Medical Center	(269) 966-5600

Poison Control

Poison Control	(800) 764-7661
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Important Phone Numbers

Calhoun County Area Emergencies	Call 911
Calhoun County Prosecutor	(269) 969-6980
Victim's Unit	(269) 969-6944
Witness Unit	(269) 969-6947
Michigan Dept. Of Corrections	(877) 886-5401
Veteran's Affairs	(269) 969-6735
Calhoun County Consolidated Dispatch	(269) 781-0912
Michigan Crime Victim Notification Network (MCVNN)	(800) 770-7657

Police Agencies – Non-Emergency Lines

Albion Department of Public Safety	(517) 629-3933
Battle Creek Police Department	(269) 966-3363
Calhoun County Sheriff Department	(269) 969-6450
Emmett Township Department of Public Safety	(269) 968-9303
Marshall City Police Department	(269) 781-2596
Michigan State Police	(269) 558-0500
Nottawaseppi Huron Band of Potawatomi	(269) 729-5222

Resources for Support and Assistance for Sexual Assault Victims in the greater Coldwater, MI Area (Branch County)

Coldwater Police Department	(517) 278-4525
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Branch County Sexual Assault Services	(517) 279-5437
Shelter House	(517) 278-7233
Michigan Coalition Against Domestic And Sexual Violence	(517) 347-7000

Resources for Support and Assistance for Sexual Assault Victims in the greater Hastings, MI Area (Barry County)

Barry County Emergency Dispatch	(269) 948-4800
Hastings Police Department	(269) 945-5744
S.A.F.E Place	(269) 965-7233
Crisis Line	(888) 664-9832
Rape Crisis (YWCA Kalamazoo)	(269) 385-3587
(YWCA Grand Rapids)	(616) 451-2744
	Or (616) 459-4652

Categories of Prejudice (Hate Crimes)

National origin and gender identity are the two new categories of prejudice (hate crime) added in 2013. Kellogg Community College is required to report statistics for hate (bias) related crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, and larceny, vandalism, intimidation, and simple assault.

If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the annual security report.

A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender's bias. For example, a subject assaults a victim, which is a crime. If the facts of the case indicate that the offender was motivated to commit the offense because of bias against the victim's race, gender, gender identity, sexual orientation, ethnicity, national origin, religion, or disability, the assault is then also classified as a hate/bias crime.

Drug and Alcohol Policy

The College complies with federal, state, and local laws including those that regulate the possession, use, and sale of alcoholic beverages and controlled substances. The Department of

Public Safety staff will actively pursue enforcement of laws concerning drugs and alcohol which includes:

- * Distribution, use, or possession of any illegal drug or controlled substance
- * Possession and/or consumption of alcoholic beverages by individuals under 21 years of age.
- * Illegal possession or consumption of an alcoholic beverage in a public place.
- * Driving under the influence of an alcoholic beverage or controlled substance.

In addition to criminal prosecution, the Student Code of Conduct details drug and alcohol offenses and discipline for students - ranging from reprimand to expulsion from the College. Education and assistance with substance abuse is available for KCC Students by contacting the Healthy Life Style Choice Advisor at (269) 965-4150.

Weapons Policy

The unauthorized possession or use of firearms, firecrackers, explosives, toxic or dangerous chemicals, or other dangerous substances or compounds, and other lethal weapons are prohibited on College property. Firearms are forbidden by Michigan Law in all classroom buildings. Further, possession of a firearm in all other campus areas is prohibited by College Policy.

Individual Responsibility

The cooperation and involvement of students and employees themselves in a campus safety program is absolutely necessary. Individuals must assume responsibility for their own personal safety and the security of their personal belongings by taking simple, common sense precautions. For example, although the campus is well lighted, an individual student may feel more comfortable using the Campus Security escort service when returning to the parking lots/vehicles late at night. Valuable items such should not be openly displayed in vehicles or left unattended in campus facilities. Bicycles should be secured with a sturdy lock to campus provided bicycle racks. . Individuals with cars must park them in non-reserved spaces and keep their vehicles locked at all times. Individuals should report any suspicious looking people whom they feel do not belong in the area or any unusual incidents to the Campus Security immediately.

Sex Offender Registry

Federal law provides for the registration of convicted sex offenders, and Kellogg Community College is required to inform the campus community that a registration list of convicted sex offenders enrolled at, or employed by the college is available for review. Information concerning convicted sex offenders enrolled at, or employed by the college may be obtained from the Michigan Sex Offender Registry on-line at <http://www.mipsor.state.mi.us> and searching by college campus.

The Campus Sex Crimes Prevention Act of 2000 (CSPCA) amends the Family Educational Rights and Privacy Act (FERPA) to clarify that nothing in FERPA can prohibit an educational institution from disclosing information provided to the institution regarding an individual's status as a convicted sex offender. However, the Michigan State Police caution that "extreme care should be exercised in using any information obtained" from these registrations lest misidentification occur, and federal law prohibits use of the information for purposes of intimidation or harassment. This information is provided in compliance with the Federal Campus Sex Crimes Compliance act and the Michigan Sex Offenders Registration Act 295 of 1994.

Daily Crime Log

Kellogg Community College maintains a Daily Crime Log at the North Avenue campus security desk in the location. This report includes all crimes and calls for assistance, not just Clery Act crimes. Information is recorded on the log when the crime is reported to the Public Safety Department regardless of how much time has passed since the crime was committed.

The Daily Crime log includes the nature of the crime, date and time reported or occurred, general location of the crime and disposition of the complaint, if known. The Daily Crime Log for the most recent sixty day period is kept in the Public Safety Department office at the North Avenue campus. The log is available for inspection upon request during the operational hours of the College. Any person may ask to see the log, whether or not they are associated with the college, including the media. Requests for information from the logs which are older than sixty days will be made available within two business days of the request for public inspection. The Daily Crime Log will be retained by the Public Safety Department for three years following publication of the last report.

Prevention Efforts

KCC addresses the topic of sexual assault with students in a variety. The subject is presented in productions and in educational programs offered on campus. Students who participate in the educational programs receive information on the College and community resources for sexual assault victims. This information is also available at <http://www.kellogg.edu/safecampus/> Educational programs that address the subject of sexual assault are also presented by the Admissions Office during student orientation and by Support Services. To request a program for or to obtain information about upcoming scheduled programs, call (269) 965-4150. Support Services also maintains references, brochures, and other educational materials about sexual assault. Printed crime prevention materials are distributed during these presentations and at various locations on campus. Any student can request educational programs by calling public safety (269) 965-4147.

Chemical Dependency

KCC recognizes that chemical dependency is an illness which needs to be treated. Chemical dependency may decrease the effectiveness of individuals on our campus. A resource book of local agencies is available to students from the Support Services Department, Academic Advising Department, and any KCC Counselor.

Drug and Alcohol Prevention Program (DAPP)

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) requires an institution of higher education (IHE) such as Kellogg Community College, to certify that it has implemented programs to prevent the abuse of alcohol and use and/or distribution of illicit drugs by KCC students on its premises and as a part of any of sanctioned college activities. KCC annually distributes the following to all students in its Annual Security Report (ASR).

- Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by student;
- A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol;
- A description of the health risks associated with the use of illicit drugs and alcohol abuse;
- A description of any drug or alcohol counseling, treatment, or rehabilitation or reentry programs that are available to employees or students; and
- A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct.

Standards of Conduct

Currently enrolled students are required to abide by KCC's Student Code of Conduct. The current Code of Conduct is available in the Student Code of conduct section. The following acts are considered violations under the Student Code of conduct:

- Use, possession, manufacturing, distribution, or being under the influence of marijuana, heroin, narcotics, or other controlled substances except as expressly permitted by federal law. Possession of drug paraphernalia is also prohibited on campus.
- Use, possession, manufacturing, distribution, or being under the influence of alcoholic beverages or public intoxication. Alcoholic beverages may not, in any circumstance, be used by, possessed by, or distributed to any person under twenty-one (21) years of age.
- Failure to abide by the Student Code of Conduct may result in sanctions listed in the Student Code of Conduct section.

Sanctions

- Federal: Federal law provides criminal and civil penalties for unlawful possession or distribution of a controlled substance. Under the Controlled Substance Act as well as other related federal laws, the penalties for controlled substance violations includes, but is not limited to, incarceration, fines, potential for the forfeiture of property used in possession or to facilitate possession of a controlled substance (which may include homes, vehicles, boats, aircrafts and any other personal or real property), ineligibility to possess a firearm, and potential ineligibility to receive federal benefits (such as student loans and grants). Specific statues include but are not limited to
 - o 21 USC §801, et seq.
 - o MCL 333.7403, et seq.
 - o MCL 436.1703, et seq.

- State: Under current Michigan state law, “a person shall not knowingly or intentionally possess a controlled substance. If an individual is found guilty of a violation of the state law, they may be subject to large fines and/or imprisonment. A minor may not “purchase or attempt to purchase alcoholic liquor, consume or attempt to consume alcoholic liquor, possess or attempt to possess alcoholic liquor, or have any bodily alcohol content. Violation of the law may subject a minor to fines, participation in a substance abuse program or treatment center, imprisonment, community service hours, and/or out of pocket expenses related to required substance abuse screenings.

- Local: The City of Battle Creek ordinances prohibits the “sale, consumption or possession of an alcoholic beverage in an open container. Violations of the city ordinance may subject an individual to fines and costs, requirement to participate in alcohol and/or substance abuse treatment and may possibly result in a driver’s license suspension.

- College: Violations of the Student Code of Conduct are taken very seriously. In cases of noncompliance with the Student General Rules or a violation of the Student Code of Conduct, the College will impose discipline that is consistent with the impact of the offense on the College community. Progressive discipline principles will be followed in that the student's prior discipline history at the College will be taken into account. Disciplinary action taken against a student may include, but is not limited to, one or more of the sanctions listed in the Student Code of Conduct section.

Health Risks

According to the National Institute of Drug Abuse (NIDA), the following are risks associated with drugs and alcohol abuse.

- Drug Abuse: The following sub categories are the most frequently used drugs, listed with their associated risks associated category(ies), per NIDA.6

1. Cannabinoids (marijuana & hashish) Known risks are “cough, frequent respiratory infections, possible mental health decline, and addiction.
 2. Opioids (heroin & opium) Known risks are “constipation; endocarditis; hepatitis; HIV; addiction; fatal overdose.”
 3. Stimulants (cocaine, amphetamine & methamphetamine) Known risks are “weight loss, insomnia, cardiac or cardiovascular complications, stroke, seizures, and addiction. Specific risks associated with cocaine use is “nasal damage from snorting;” and specific risks associated with methamphetamine use is “severe dental problems.
 4. Club Drugs (MDMA-methylene-dioxy-methamphetamine[also known as: Ecstasy, Adam, clarity, Eve, lover's speed, peace, uppers]; Flunitrazepam [also known as: Rohypnol: forget-me pill, Mexican Valium, R2, roach, Roche, roofies, roofinol, rope, rophies]; GHB [also known as: Gamma-hydroxybutyrate: G, Georgia home boy, grievous bodily harm, liquid ecstasy, soap, scoop, goop, liquid X]) Known risks are “sleep disturbances, depression, impaired memory, hyperthermia, addiction.” Risks specific to GHB are “unconsciousness, seizures, and coma.
 5. Dissociative Drugs (Ketamine [also known as: Ketalar SV: cat Valium, K, Special K, vitamin K]; PCP and analogs [also known as: Phencyclidine: angel dust, boat, hog, love boat, peace pill]; Salvia divinorum [also known as: Salvia, Shepherdess's Herb, Maria Pastora, magic mint, Sally-D]; Dextrometh-orphan (DXM) [also known as: cough and cold medications: Robotripping, Robo, Triple C]). Known risks are “anxiety, tremors, numbness, memory loss, nausea.
 6. Hallucinogens (LSD [also known as: Lysergic acid diethylamide: acid, blotter, cubes, microdot yellow sunshine, blue heaven]; Mescaline [also known as: Buttons, cactus, mesc, peyote]; Psilocybin [also known as: Magic mushrooms, purple passion, shrooms, little smoke]) Known risks are “flashbacks and Hallucinogen Persisting Perception Disorder.
 7. Other Compounds (Anabolic steroids [also known as: Anadrol, Oxandrin, Durabolin, Depo-Testosterone, Equipoise: roids, juice, gym candy, pumpers]; Inhalants [also known as: Solvents (paint thinners, gasoline, glues); gases (butane, propane, aerosol propellants, nitrous oxide); nitrites (isoamyl, isobutyl, cyclohexyl): laughing gas, poppers, snappers, whippets]) Known risks for anabolic steroids are “hypertension, blood clotting and cholesterol changes, liver cysts, hostility and aggression, acne, (in adolescents) premature stoppage of growth, (in males) prostate cancer, reduced sperm production, shrunken testicles, breast enlargement, (in females) menstrual irregularities, and development of beard and other masculine characteristics.” For inhalants, the known risks are “cramps, muscle weakness, depression, memory impairment, damage to cardiovascular and nervous systems, unconsciousness, and sudden death.
- Alcohol Abuse: Alcohol affects every organ in the drinker's body and can damage a developing fetus. Intoxication can impair brain function and motor skills; heavy use can

increase risk of certain cancers, stroke, and liver disease. Alcoholism or alcohol dependence is a diagnosable disease characterized by a strong craving for alcohol, and/or continued use despite harm or personal injury. Alcohol abuse, which can lead to alcoholism, is a pattern of drinking that results in harm to one's health, interpersonal relationships, or ability to work.

Information and Support Services

The following programs are available to currently enrolled students at KCC:

- Ongoing promotions regarding substance abuse counseling (via the KCC Support Services).
- Ongoing campus presentations about substance and alcohol abuse.
- Individual counseling by KCC Counselors for students who need assistance with substance and alcohol abuse issues
- Informational tables on substance and alcohol abuse at student events
- General substance/alcohol abuse information available on the KCC website

Annual Notification of the DAAPP

Notification of the information contained in the DAAPP will be distributed to all currently enrolled students on or before October 1st of each year in the College's Annual Security Report.

Oversight The Vice President of Student and Community Services along with the Chief of Public Safety Dept. shall have oversight responsibility of the DAAPP including, but not limited to: updates, coordination of information required in the DAAPP, and coordination of the annual notification students.

Awareness training is available at <http://www.kellogg.edu/safecampus/>

Annual Crime Statistics

Kellogg Community College provides an annual summary of crime statistics for the most recent three years committed on all campuses as required by U.S. Department of Education (see Appendix – A).

Appendix A

North Avenue Campus							
Kellogg Community College Criminal Offenses by Calendar Year							
Criminal Offenses - On Campus				Criminal Offenses - Public Property			
	2014	2015	2016		2014	2015	2016
Murder/ Non – negligent	0	0	0	Murder/ Non – negligent	0	0	0
Negligent manslaughter	0	0	0	Negligent manslaughter	0	0	0
Sex offenses- Forcible	0	0	0	Sex offenses- Forcible	0	0	0
Sex offenses- Non- forcible	0	0	0	Sex offenses- Non- forcible	0	0	0
Robbery	0	0	0	Robbery	0	0	0
Aggravated assault	0	0	0	Aggravated assault	0	0	0
Burglary	0	0	0	Burglary	0	0	0
Motor vehicle theft	0	0	0	Motor vehicle theft	0	0	0
Arson	0	0	0	Arson	0	0	0
Hate Offenses - On Campus				Hate Offenses - Public Property			
	2014	2015	2016		2014	2015	2016
Murder/ Non – negligent	0	0	0	Murder/ Non – negligent	0	0	0
Negligent manslaughter	0	0	0	Negligent manslaughter	0	0	0
Sex offenses- Forcible	0	0	0	Sex offenses- Forcible	0	0	0
Sex offenses- Non- forcible	0	0	0	Sex offenses- Non- forcible	0	0	0
Robbery	0	0	0	Robbery	0	0	0
Aggravated assault	0	0	0	Aggravated assault	0	0	0
Burglary	0	0	0	Burglary	0	0	0
Motor vehicle theft	0	0	0	Motor vehicle theft	0	0	0
Arson	0	0	0	Arson	0	0	0
Arrests - On Campus				Arrests - Public Property			
	2014	2015	2016		2014	2015	2016
Illegal Weapons Possession	0	0	0	Illegal Weapons Possession	0	0	0
Drug Law Violations	0	1	0	Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0	Liquor Law Violations	0	0	0
Referral for Disciplinary Action - On Campus				Referral for Disciplinary Action - Public Property			
	2014	2015	2016		2014	2015	2016
Illegal Weapons Possession	0	0	0	Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0	Drug Law Violations	0	0	0
Liquor Law Violations	0	1	0	Liquor Law Violations	0	0	0
Violence Against Women Act - On Campus				Violence Against Women Act - Public Property			
	2014	2015	2016		2014	2015	2016
Domestic Violence	0	0	0	Domestic Violence	0	0	0
Dating Violence	1	0	0	Dating Violence	0	0	0
Stalking	1	0	0	Stalking	0	0	0

RMTC Campus							
Kellogg Community College Criminal Offenses by Calendar Year							
Criminal Offenses - On Campus				Criminal Offenses - Public Property			
	2014	2015	2016		2014	2015	2016
Murder/ Non – negligent	0	0	0	Murder/ Non – negligent	0	0	0
Negligent manslaughter	0	0	0	Negligent manslaughter	0	0	0
Sex offenses- Forcible	0	1	0	Sex offenses- Forcible	0	0	0
Sex offenses- Non- forcible	0	0	0	Sex offenses- Non- forcible	0	0	0
Robbery	0	0	0	Robbery	0	0	0
Aggravated assault	0	0	0	Aggravated assault	0	0	0
Burglary	0	0	0	Burglary	0	0	0
Motor vehicle theft	0	0	0	Motor vehicle theft	0	0	0
Arson	0	0	0	Arson	0	0	0
Hate Offenses - On Campus				Hate Offenses - Public Property			
	2014	2015	2016		2014	2015	2016
Murder/ Non – negligent	0	0	0	Murder/ Non – negligent	0	0	0
Negligent manslaughter	0	0	0	Negligent manslaughter	0	0	0
Sex offenses- Forcible	0	0	0	Sex offenses- Forcible	0	0	0
Sex offenses- Non- forcible	0	0	0	Sex offenses- Non- forcible	0	0	0
Robbery	0	0	0	Robbery	0	0	0
Aggravated assault	0	0	0	Aggravated assault	0	0	0
Burglary	0	0	0	Burglary	0	0	0
Motor vehicle theft	0	0	0	Motor vehicle theft	0	0	0
Arson	0	0	0	Arson	0	0	0
Arrests - On Campus				Arrests - Public Property			
	2014	2015	2016		2014	2015	2016
Illegal Weapons Possession	0	0	0	Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0	Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0	Liquor Law Violations	0	0	0
Referral for Disciplinary Action - On Campus				Referral for Disciplinary Action - Public Property			
	2014	2015	2016		2014	2015	2016
Illegal Weapons Possession	0	0	0	Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0	Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0	Liquor Law Violations	0	0	0
Violence Against Women Act - On Campus				Violence Against Women Act - Public Property			
	2014	2015	2016		2014	2015	2016
Domestic Violence	0	0	0	Domestic Violence	0	0	0
Dating Violence	0	0	0	Dating Violence	0	0	0
Stalking	0	0	0	Stalking	0	0	0

Appendix – B

There have been no reported Criminal Offenses or Referrals for the calendar years 2014, 2015, and 2016 based on the requirements of the Campus Security Act of 1990 for the following Kellogg Community College Regional Centers:

Eastern Academic Center
14055 26 Mile Road
Albion, MI 49224
(Calhoun County)

Fehsenfeld Center
2950 M-179 Highway
Hastings, MI 49058
(Barry County)

Grahl Center
125 Seeley Street
Coldwater, MI 49036
(Branch County)