Online Learner Orientation
Frequently Asked Questions (FAQ)

What is the Online Learner Orientation?

The Online Learner Orientation is designed to help students understand what it takes to be successful in an online class. Online classes have different requirements and use different skill sets that face-to-face classes.

This Orientation will take students approximately two hours to complete. Once completed, it will take up to one business day for grades to be entered to satisfy the prerequisite.

Topics covered in this course are:

- Introduction to online learning at KCC
- Technology
- Online learning success strategies

Why do I have to take this as a prerequisite?

The Online Learner Orientation is designed to help students come to class prepared to dive in to their course work. Some classes will still spend some time on topic-specific technology and/or processes, but the Orientation will present general commonly used tools, techniques, and success strategies.

I've had online classes before, do I have to take this prerequisite?

There are many new processes, procedures, and technology upgrades. This Orientation course will present the latest information for KCC.

How long will this take?

The Online Learner Orientation is designed to take approximately two hours to complete. The course does not need to be completed in one session - you may log out and return later to finish your work.

The Orientation section in which you enroll will be open for the entire semester. Once the semester ends, the section will shut down. If you have not completed your work, you will need to re-register and begin again.

When and how do I register?

You may register for the Online Learner Orientation through KRIS.

Choose the semester in which you want to complete this prerequisite and:

**Option 1**: Use "Course Title Keywords" to search for "Online Learner Orientation".

**Option 2**: Use "Subjects" to select "Online Learner Orientation"
**Option 3:** This is a fully online section so you may also search using the "Location" "Online".

It is advised to complete the course prior to the semester in which you enroll in online courses. If you would like to **enroll for online courses for the summer semester**, sign up for KCCS C-100 in the **spring semester** so you have time to complete your work prior to registration opening.

For information on how to register for classes, please visit: [http://www.kellogg.edu/registrar/register.html](http://www.kellogg.edu/registrar/register.html)

**Will this be covered by financial aid?**

This course is completely free. It is considered a CEU course (.2 CEU awarded) and is not included in financial aid.

**I registered for this course, where do I find it?**

The Online Learner Orientation will be available within the semester in which you registered. If you registered for the spring semester, the course will open the first day of the spring semester.

Log in to the [KCC portal](http://www.kellogg.edu/is/student/Web-Applications/moodle/) and click on "KCCS-C100-90" in the My Classes block. For more information on logging in to the KCC portal, please visit: [http://www.kellogg.edu/is/student/Web-Applications/moodle/](http://www.kellogg.edu/is/student/Web-Applications/moodle/)

**What if I fail this prerequisite?**

You cannot receive a failing grade for the Online Learner Orientation. You will need to pass the course to fulfill the prerequisite. There are a total of 8 lessons within the course. Each lesson must be passed with an 80% or better score. If you do not pass the lesson with more than 80%, you may repeat the lesson to attempt to improve your score.

**I started this course and forgot to finish. What do I do now?**

If you do not complete the Online Learner Orientation within the semester in which you register, you will need to register again for the next semester's section. Course work will not be carried over from semester to semester.

**I registered for this course, now what?**

The Online Learner Orientation will be available within the semester in which you registered. If you registered for the spring semester, the course will open the first day of the spring semester.

Log in to the KCC portal and click on "KCCS-C100-90" in the My Classes block. For more information on logging in to the KCC portal, please visit: [http://www.kellogg.edu/is/student/Web-Applications/moodle/](http://www.kellogg.edu/is/student/Web-Applications/moodle/)

**I only see one thing in this course, is that it?**

When you first log in to the course, you will only see one item "Start Here: Welcome". Upon completion of that item, you will see the next item. There are a total of 8 lessons within the course. Each lesson must be completed with an 80% or better score in order to reveal the next lesson. If you do not achieve an 80% or better, you may repeat the lesson to attempt to improve your score.
What is the cost of this course?

There is **no** cost for this course - it is completely free.

I want to register for hybrid courses, do I need this prerequisite?

No. This prerequisite is only required for fully online courses. Students who take face-to-face and/or hybrid courses that use online materials are **not** required to complete this prerequisite.

How do I contact the instructor?

You may email your instructor at learner tec@kellogg.edu if you have any questions.

I can't access this course

Make sure you have registered for the course and double-check the semester for which you registered. If you are still not seeing the course, please give the Help Desk a call (269) 965-4148.