



Records and Registration

450 North Avenue • Battle Creek, MI • 49017-3397

# ACADEMIC FRESH START APPLICATION

Academic Fresh Start at Kellogg Community College allows a student who has not performed well academically in the past to have credits and grades removed from the transcript calculations. Academic Fresh Start can only be requested once and will not affect Financial Aid status.

**CONDITIONS:**

- A period of 2 years or more must have passed since the selected Academic Fresh Start point.
- All grades, favorable and unfavorable, received prior to the Fresh Start semester, decided upon by the student, will be excluded from computation of grade requirements for transcript purposes.
- While the grades and credits are excluded from transcript calculations, they remain as part of the official transcript.
- Academic Fresh Start is a Kellogg Community College policy and might not be recognized by another college or university.

\_\_\_\_\_  
**NAME** First \_\_\_\_\_ Last \_\_\_\_\_ KCC ID Number \_\_\_\_\_

\_\_\_\_\_  
**ADDRESS** Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\_\_\_\_\_  
**PHONE** \_\_\_\_\_

Academic Fresh Start begins with the following semester:  Fall \_\_\_\_\_  Spring \_\_\_\_\_  Summer \_\_\_\_\_

**I understand that Academic Fresh Start will be granted one time only and that the action cannot be reversed.**

\_\_\_\_\_  
**STUDENT'S SIGNATURE**

\_\_\_\_\_  
**DATE**

**(FOR OFFICE USE ONLY)**

Academic Fresh Start effective beginning: \_\_\_\_\_

*The cumulative grade point average is reset to zero and will calculate beginning with this semester.*

Semesters Included:

Registrar's Signature \_\_\_\_\_ Date \_\_\_\_\_

Recorded on Transcript Completed \_\_\_\_\_ Date \_\_\_\_\_ by \_\_\_\_\_ Clerk \_\_\_\_\_