

2018-2019 Dependent Aggregate Verification Worksheet V5

READ THIS!

You were selected for VERIFICATION by the Department of Education. Before the Financial Aid Office (FAO) can award Federal Student Aid, please confirm the information you and your parents reported on your 2018-2019 FAFSA. Kellogg Community College Financial Aid Administrator will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information will be corrected. **Complete and sign this worksheet, attach any required documents,** and submit the form to the FAO. The FAO may ask for additional information. If you have questions about verification, contact KCC's FAO as soon as possible so that your financial aid will not be delayed.



OPTION 1. IDENTITY & STATEMENT OF EDUCATIONAL PURPOSE

To complete the required section, ***you must appear in person*** at Kellogg Community College to verify your identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other State-issued ID, or passport. KCC will maintain a copy of the photo ID that is annotated by KCC with the date it is received and reviewed and the name of official at KCC authorized to receive and review the ID.

I certify that I, _____ am the individual
(Print Full Name)

signing this Statement of Education Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Kellogg Community College for 2018-2019.

Student Signature

Date

Student ID#

APPROVED
Staff Name: _____

Date: _____

OPTION 2. NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT

If you, the student, are not able to appear in person at Kellogg Community College, to verify your identity, you must complete and submit this Notarized Certificate of Acknowledgement Statement:

State of: _____ City/County of: _____

On _____, before me, _____, personally appeared, _____,
(Today's Date) (Notary's Name) (Signer's Name)

and provided to me on basis of satisfactory evidence of identification _____ to be the above named
(Type of ID provided)

person who signed the foregoing instrument.

Notary Signature

Student Signature

Date

Student ID#

My Commission Expires on _____ (Date)

WITNESS my hand and Official Seal:

Part I. STUDENT INFORMATION

_____	_____	_____	_____
Last Name	First Name	M.I.	Student ID#
_____			_____
Street Address (include apt. no.)			Social Security #
_____			_____
City	ST	Zip	Date of Birth
_____			_____
Home Phone	Cell Phone	Alternative Phone	

Part II. HOUSEHOLD INFORMATION

In the box below list *ALL* members of your parent(s) household. Your household should include:

- The student
- The parents (including a stepparent) even if the student does not live with the parents. If legal parents are unmarried and living together, include income and other information for parent 1 and parent 2.
- The parents' other children if the parents will provide more than half of their support from July 1, 2018, through June 30, 2019, or if the other children would be required to provide parental information if they were completing a FAFSA for 2018-2019. Include children who meet either of these standards even if the children do not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.

Full Name	Age	Male or Female M or F	Relationship	College	*Will be Enrolled at least Half Time (Yes or No)?
			<i>Self parent</i>	<i>Kellogg Community College</i>	<i>Yes</i>

* For any household member (excluding parents) who will be enrolled at least half time (6 credits) in a degree or certificate program at an eligible postsecondary educational institution any time during the academic year. *If more space is needed, provide a separate page with the student's name and ID number at the top.*

NOTE: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Part III. STUDENT INCOME INFORMATION

a. Tax Return Filers- Complete this section if you, the student, has filed or will file a 2016 tax return with the IRS. To use the IRS Data Retrieval Tool (DRT), which is part of your FAFSA, go to www.FAFSA.gov , log onto your FAFSA application using your FSAID, select “*Make FAFSA Corrections*”, navigate to the Financial Information section and transfer your 2016 tax information. If you need assistance with using the DRT, or if you have filed an Amended 2016 IRS Federal Tax Return, please contact the FAO.

Check the box that applies:

- I have filed a 2016 Federal IRS Tax Return and have used the DRT through FAFSA
- I was UNABLE or chose not to use the DRT through FAFSA, and I will submit an IRS Tax Return Transcript separately:
 - ✓ Attach your 2016 *Tax Return Transcript* to this worksheet
 - ✓ Or Submit *Tax Return Transcript* at a later date
 To obtain an IRS Tax Return Transcript online or by mail, go to <https://www.irs.gov/individuals/get-transcript> . You can also call 1-800-908-9946. Make sure to request a Tax Return Transcript and NOT the Account Transcript

b. Tax Return Non-filers- Only Select One option.

- I was not employed, did not have any income earned from working during the year of 2016.
-OR-
- I was employed however; I was not required to file a 2016 Federal IRS Tax Return. If so, complete the box below and attach the following:
 - ✓ Attach copies of all 2016 W-2’s and/or 1099 forms

Name of Employer	Amount Earned in 2016	W-2 Attached? Yes or No
<i>Suzy’s Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>

Part IV. PARENT'S INCOME INFORMATION

- a. **Tax Return Filers** - Complete this section for parents listed as a household member under Part II of this form. If parent have not already used the IRS Data Retrieval Tool (DRT) which is part of your FAFSA, go to www.FAFSA.gov log onto your FAFSA application, select "Make FAFSA Corrections", and navigate to the Financial Information section. Parents must have their FSAID information available. If you need assistance with using the DRT, or if parent filed an Amended Federal Tax Return, contact the FAO.

Check the box that applies:

- I, the parent(s), have filed a 2016 Federal IRS Tax Return and have used the DRT through FAFSA
- I, the parent(s), will file and have not yet used the DRT, however I will use it later
- I was UNABLE or chose not to use the DRT through FAFSA, and I will submit an IRS Tax Return Transcript separately:
 - ✓ Attach your 2016 Federal Tax Return Transcript to this worksheet
 - ✓ Or Submit 2016 Federal Tax Return Transcript at a later date

To obtain an IRS Tax Return Transcript, go to <https://www.irs.gov/individuals/get-transcript> to request an electronic transcript or to receive it by mail. You can also call 1-800-908-9946. Make sure to request a Tax Return Transcript and NOT the Account Transcript

- b. **Tax Return Non-Filers** – If parent(s) DID NOT file a 2016 Federal tax return, they are required to submit a 2016 "IRS Verification of Non-filing Letter" which can be retrieved from the IRS online at <http://www.irs.gov/Individuals/Get-Transcript> or by mail by submitting an IRS Form 4506-T, found at www.irs.gov/pub/irs-pdf/f4506t.pdf

Check the box that applies:

- I, the parent(s), was not employed and did not earn income from working in 2016.
 - ✓ Complete and submit a **Household Resources Verification Worksheet** indicating how living expenses in 2016 were met. This form can be found online on the Financial Aid webpage or at the FAO.
 - ✓ Attach **IRS Verification of Non-filing Letter**
- I, the parent(s), was employed in 2016 however, I was not required to file a 2016 Federal Tax Return. If so, complete the box below and attach the following:
 - ✓ Attach copies of all 2016 W-2's and/or 1099 forms
 - ✓ Attach **IRS Verification of Non-filing Letter**

Employer's Name	2016 Amount Earned	W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	\$2,000.00 (example)	Yes (example)

