Purpose: For Student Services to gain ideas and feedback regarding multiple facets of our operations. As we continually strive to engage students with our programs, and services, advisory board discussion topics will cover multiple facets of our operation but the focus for 2019/20 will be on the intake process for new and returning students as well as the services provided in the Hub Enrollment Center.

Eligibility: All students will be enrolled at KCC with the ability to attend the scheduled meetings during the academic year in the Kellogg Room on the KCC main campus, as well as can speak to the admissions and financial aid processes are encouraged to sign-up.

Types of students we are seeking:

- Representatives across academic disciplines and academic levels.
- Have an interest in contributing to the mission of Kellogg Community College.
- Will represent other students with similar interests and aspirations.
- Will engage in respectful conversations with staff, and with each other in order to offer insights and suggestions.
- Will commit to attending all scheduled meetings.

Meeting schedule for 2019-2020:

- The board will meet once during fall semester and once during spring semester. All meetings are on Friday.
- Time: 11:00-1:00 pm. (Lunch will be provided)
  - Fall 2019 dates: Oct. 11
  - Spring 2020 dates: February 21

Application process:

- Complete an application and submit by email, or deliver hard-copy in person (whichever is most convenient)
- If by email, send to Nikki Jewell at jewelln@kellogg.edu subject line: Student Advisory Board.
- If in person, at Financial Aid located in the Student Center
- Contact for questions: Nikki Jewell, Dean of Enrollment Services and Financial Aid (269) 565-2638 or jewelln@kellogg.edu

Application Deadline: Friday, Oct. 4, 2019, 4:00 pm. After students apply, applications will be reviewed and selected students will be contacted by Tuesday, Oct. 8, 2019.
Student Advisory Board  2019-2020  Student Application

Are you a:  New Student or Returning Student  
(Please circle one)

Full Name:  ___________________________  Email:  ___________________________
Student ID#  ___________________________  Major:  ___________________________
Contact Phone:  ________________________  Graduation Date:  ________________

Please describe why you are interested in serving on Student Advisory Board:

Have you ever been to the Hub Enrollment Center or engaged in processes with Admissions and Financial Aid? YES / NO
If yes, please describe that experience:

What do you hope to contribute to this position (note: this position does not advise students)?

What do you expect to gain from this experience?

What else would you like us to know about you?

If accepted as an Advisory Board member, I agree to attend both scheduled meetings that occur from 11:00am – 1:00pm.

Signature: _______________________________  Date:  _________________________

Please submit this completed application form with to Nikki Jewell, Dean of Enrollment Services and Financial Aid by 4:00pm on Friday, October 4, 2019. Materials may be submitted via email to jewelln@kellogg.edu or in hard copy to the Financial Aid office.