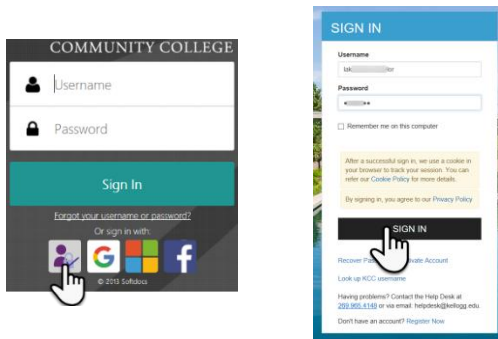


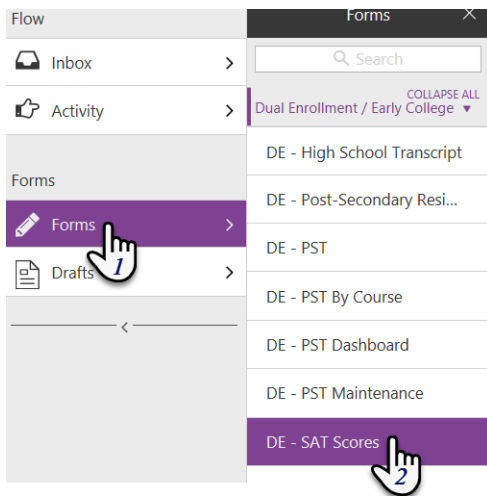
DE – SAT Scores

This form is submitted to the Testing and Assessment Center for review and processing. Allows high school staff to upload and submit student's PSAT or SAT scores electronically for processing. PSAT or SAT scores may be required to meet the individual course prerequisites. If students PSAT or SAT scores do not meet the course prerequisite, ACCUPLACER testing may be required.

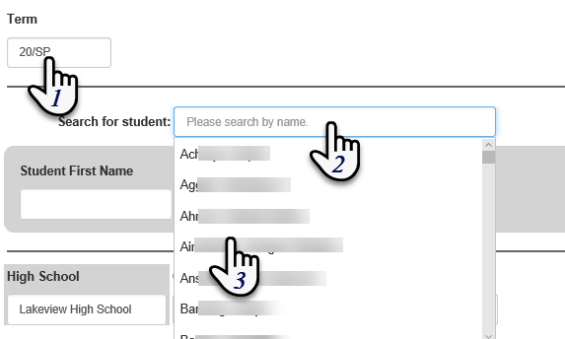
- Go to <https://etcentral.kellogg.edu>, click on the Purple Icon at the bottom of the page to bring up the Ethos login page.
- Enter the username and password you were given. Click **Sign In** at the bottom of the page.



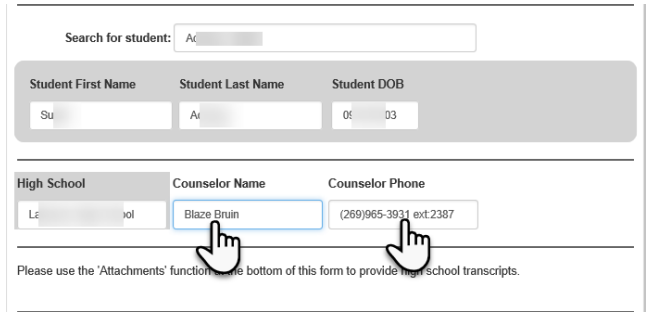
- Once logged in, click on the **Forms** and select **DE – SAT Scores**.



- Select the **Term** and **Search for student** by either scrolling down the list or typing their name.



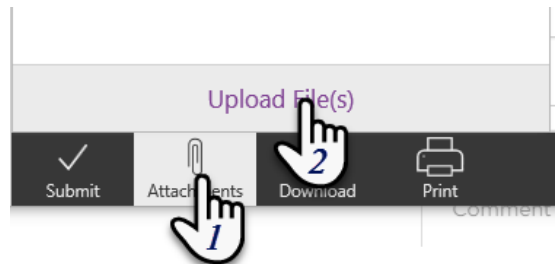
- Fill in **Counselor Name** and **Counselor Phone**



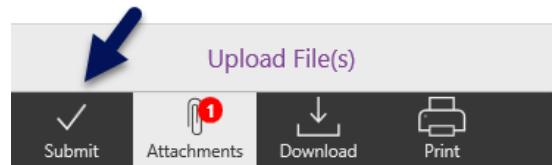
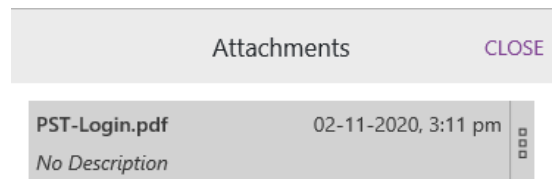
- Click on the **Attachment** button at the bottom of the screen then click on **Upload**.

➤ Required information to be included:

- Score must include student's full name
- 2-Digit Reading, Writing, and Math scores
- 3-4 digit Composite score



- Locate the file you wish to upload, select it, and click **Open**. When finished click **Submit**.



Still need help, Contact:

Dual Enrollment: (269) 565-2042

dualenrollment@kellogg.edu

Help Desk: (269) 965-4148

helpdesk@kellogg.edu Rev. 2/2020