

Kellogg Community College
Minutes of the Regular Meeting of the Board of Trustees
May 27, 2015

The regular meeting of the Kellogg Community College Board of Trustees was held on Wednesday, May 27, 2015, in the Board Room of the Roll Building, 450 North Avenue, Battle Creek, MI.

Chairman Claywell called the meeting to order at 6:30 pm. Roll was taken and reflected the following:

Chairman Steve Claywell	Trustee Jonathan Byrd (telephonically)
Trustee Jill Booth	Trustee Julie Camp Seifke
Trustee Reba Harrington (telephonically)	Trustee Patrick O'Donnell
Trustee Matthew Davis	

Attendance from President's Council included:

Mr. Mark O'Connell, Interim President
Ms. Jackie Braman, Secretary, EMS and SSA Unit Chairperson
Ms. Teresa Durham, Executive Director, Kellogg Community College Foundation
Ms. Becky Gallimore, Executive Assistant to the President
Mr. Eric Greene, Director, Public Information and Marketing
Ms. Catherine Hendler, Vice President, Instruction
Dr. Kay Keck, Vice President, Student and Community Services
Mr. Kevin Moody, Maintenance, Utility II and KMA Chapter Chairperson
Mr. Kevin Rabineau, Dean, Arts, Sciences, and Regional Education
Mr. Bob Reynolds, Chief Information Officer
Ms. Ali Robertson, Director, Human Resources
Mr. Rick Scott, Chief Financial Officer

Ten individuals sat in the gallery including Ms. Safiya Merchant, Battle Creek Enquirer reporter.

CONSIDERATION OF MINUTES

Minutes from the regular meeting held April 15, 2015, were approved as written in a motion by Trustee Davis and supported by Trustee Booth.

RECOGNITION OF INTERIM PRESIDENT

Chairman Claywell took a moment to recognize Mr. Mark O'Connell as Interim President of KCC.

INTERIM RESIDENT'S REPORT

Recognition of Tenure: Nursing Instructor Ms. Renee Mielke was recognized for receiving tenure. Her tenure was granted in February of 2015 but she was unable to attend the February meeting due to her teaching schedule. Ms. Mielke, along with several other faculty, have been accepted to present at the TRENDS conference.

Bruin Softball: Dr. Kay Keck introduced head softball coach, Mr. Darrick Brown, and pitcher for the team, Ms. Holly VanTilburg. The softball team had an exceptional year shattering KCC records with the most team victories, most home runs in a season, the first conference championship, and the first state championship in history.

Ms. VanTilburg, a freshman from Paw Paw, was named MCCA Player of the Year, First Team All-Conference, First Team All-Region, and was an All-American nominee. Ms. VanTilburg presented Chairman Claywell with a photo of the team to show the team's appreciation for the Board's support.

Early College Programs: Ms. Catherine Hendler, Vice President, Instruction, and Dr. Randy Davis, Superintendent of Marshall Public Schools, provided the Board with an overview on the partnership between KCC and Marshall Public Schools in the creation of an early college program for non-traditional high school students to be held at the Eastern Academic Center. Mr. Davis was very thankful for the relationship Marshall Public Schools has with KCC and the wonderful opportunity the early college will bring to the school's non-traditional students. Early college provides for a fifth year of high school where students will earn their high school diploma and may be able to get an associate degree or finish out a certification in skilled trades preparing them for the workforce or advancement to a four year university.

21st Century Project Update: Mr. Mark O'Connell provided the Board with a brief update on the Davidson Building renovation project and the installation of various equipment purchased with funds from the CCSTEP grant.

Summer Enrollment: An update on summer enrollment was provided by Dr. Kay Keck. Enrollment figures as of May 19 show a 5.6% decrease in contact hours but that number will most likely change as some classes do not begin until the week of June 1 and decisions are currently being made regarding what classes may, or may not, be held due to low enrollment.

State Legislative Update: Mr. Rick Scott reported that the Senate and House bills for community college funding were placed in a conference committee and are currently reporting out a 1.4% increase in funding.

Kellogg Community College Foundation Report: Ms. Teresa Durham, Director of the Foundation, provided an overview of the monthly report made available to the Board highlighting new Foundation board members Mr. Mark Kolanowski and Ms. Catherine Yates. The report also included stats regarding the 2015-16 scholarship recommendations, the treasurer's report showing assets in excess of \$9 million, and progress being made on the Davidson Building courtyard project.

Faculty Senate: The faculty senate is progressing with the proposed bylaws being reviewed by legal counsel to determine how to integrate the senate into the organization of the College. Once a recommendation has been made it will be brought before the Board.

Informational Items:

- President Dr. Dennis Bona, Director of Public Information and Marketing Mr. Eric Greene, and political science students Ms. Brooklyn Goins and Mr. Daniel Yates visited the State Capitol in Lansing on May 7 for Community College Day where they had the opportunity to meet with Representative John Bizon and Senator Mike Nofs.
- Mr. Mark O'Connell has met with representatives from Battle Creek Unlimited requesting the opportunity to present to the Miller Foundation Board of Trustees in July regarding funding for the RMTTC addition and Miller Physical Education Building.
- KCC's baseball team won regionals and is currently in Enid, Oklahoma for the NJCAA World Series. Congratulations to Coach Laskovy and the Bruins!
- A nursing and healthcare networking event for students was held May 4 with five participating hospitals, 19 companies, over 80 available jobs, and 150 plus participating students.
- Mr. Mitchell Tortelli, President of the KCC Phi Theta Kappa chapter, has accepted the one year commitment to represent the State of Michigan as the PTK Michigan Regional Vice President.
- Scholarships and grants received for the month totaled \$7,198.85.

BOARD REPORTS AND REQUESTS

Chairman Claywell asked Ms. Terah Zaremba, Dean of Student Services to provide an update on the PTK convention recently attended in San Antonio, Texas. Ms. Zaremba reported that it was a phenomenal experience and thanked the Board for their support.

On behalf of the Board, Chairman Claywell congratulated Mr. Eric Greene, Director of Public Information and Marketing for his recent appointment to the Lakeview School Board.

Trustee Jill Booth reported that House Bill 4182 requiring votes of public bodies to be in person has passed the House and is moving on to the Senate.

Trustee Patrick O'Donnell asked Mr. Mark O'Connell if he could update the Board with information from the recent Battle Creek Vision meeting. Mr. O'Connell stated that the steering committee has requested the information to not be released until the public announcement has been made. More information will be provided as the project rolls out over the next few months.

CITIZEN/STAFF REQUESTS AND COMMENTS

Ms. Jackie Braman expressed gratitude on behalf of the attendees to Mr. Mark O'Connell and the administration for their support of the support staff outing held May 27. The group began their day at the Impression 5 Museum in Lansing and spent the afternoon on the Grand River aboard the Michigan Princess.

Aboubacar Ndiaye, a member of Service Employees International Union (SEIU) Local 1, asked the Board to reconsider the College's recent extension of its contract with GDI Omni and to award it to a Michigan-based contractor as soon as it was feasible. No action was taken by the Board at this time.

CLOSED SESSION

Trustee Davis made the motion supported by Trustee Harrington to enter into closed session for the purpose of discussing contract negotiations and a personnel item. The closed session was approved by unanimous roll call vote and began at 7:16 pm.

PUBLIC SESSION

The Board returned to public session at 7:45 pm.

ACTION ITEMS

Financial Statements and Personnel Items: With a single motion from Trustee Byrd, supported by Trustee Davis, the Board approved the April 2015 financial statements and the following personnel items:

New Hires

Dr. Andrea Grant-Friedman Instructor, Sociology
(effective August 13, 2015; Masters +60, Step 8, 2014-2015
annual salary \$72,023, 2015-2016 annual salary to be
determined upon ratification of faculty contract)

Joanne Colyn Paraprofessional, Davidson Building
(effective July 1, 2015; Support Staff, Paraprofessional, Step
4, 2014-2015 hourly salary \$19.21, 2015-2016 salary to be
determined upon ratification of faculty contract)

Position Transfer

Tracy Wood Instructor/Coordinator, Physical Therapist Assistant Program
(effective August 18, 2015; Bachelors, Step 8, 2014-2015
annual salary \$60,688, 2015-2016 annual salary to be
determined upon ratification of faculty contract)

Contract Extension

John Landis

Consultant, Medical Laboratory Technology
(extended through July 24, 2015 or until the position is filled,
whichever is earliest)

Pending Retirement Notice

Dr. Dennis Bona

President, Kellogg Community College (34 years)
(effective June 30, 2015)

Retirement Notice

Gene McKay

Professor, Business/Economics (11 years)
(effective December 16, 2015)

Resignation Notice

Paul Aivars

Training Manager, Work Force Solutions (8 months)
(effective June 12, 2015)

Board Appointment Recommendation: Trustee Byrd made a motion for the Board to appoint Chairman Steve Claywell to the Battle Creek Tax Increment Finance Authority (TIFA). The motion was supported by Trustee Booth.

After some discussion, an amendment was made to the motion by Trustee Byrd and supported by Trustee Booth, for the appointment of Chairman Steve Claywell to the Battle Creek Brownfield Redevelopment Authority as well as the Battle Creek Tax Increment Finance Authority.

The amended motion was approved unanimously by the Board.

Tuition Rate Recommendation: Trustee Byrd moved to accept the recommendation made to increase tuition for in-district students \$3 per credit hour with a similar percent increase in other residency categories. The motion was supported by Trustee Harrington.

Discussion included comments from trustees regarding the difficulty of raising tuition but the need for the College to be fiscally responsible. The trustees were very appreciative of the amount of work done by those bringing the recommendation forward. With the increase, KCC's rates would continue to be less than other community colleges within the same classification.

The motion was then approved by the Board with Trustee Camp Seifke casting a dissenting vote.

CITIZEN/STAFF COMMENTS

Mr. Kevin Moody, Maintenance, Utility II and KMA Chapter Chairperson, asked the Board to seriously take a look at what the gentleman brought forth from the Service Employees International Union (SEIU). Trustee Davis suggested allowing Mr. Mark O'Connell and his staff to look at the situation and come back to the Board with a recommendation. Chairman Claywell added that the Board would be happy to address anything that was presented during the meeting.

ADJOURNMENT

Chairman Claywell adjourned the meeting at 8:00 pm.

Reba Harrington, Secretary

Steven Claywell, Chair