

Kellogg Community College
Minutes of the Special Meeting of the Board of Trustees
September 27, 2016

The Kellogg Community College Board of Trustees held a special meeting for the purpose of Strategic Governance Planning on Tuesday, September 27, 2016, in the Board Room (301A) of the Roll Building, 450 North Avenue, Battle Creek, Mich.

Chairman Claywell called the meeting to order at 6:06 p.m. Roll was taken and reflected the following:

Chairman Steve Claywell	Trustee Jonathan Byrd
Trustee Jill Booth	Trustee Julie Camp Seifke
Trustee Reba Harrington - Telephonically	Trustee Patrick O'Donnell
Trustee Matt Davis - Absent	

Attendance from President's Council included:

Mr. Mark O'Connell, President
Ms. Teresa Durham, Executive Director, Kellogg Community College Foundation
Ms. Becky Gallimore, Executive Assistant to the President
Dr. Kay Keck, Vice President, Student and Community Services
Dr. Kevin Rabineau, Vice President, Instruction
Mr. Bob Reynolds, Chief of Administrative Services
Ms. Ali Robertson, Director, Human Resources

BOARD REPORTS AND REQUESTS

Strategic Governance Planning: During the workshop, Board members reviewed feedback previously provided by the administrative staff with regards to the Board/President Relationship and Executive Parameters. The discussion and edits that ensued completed a second run-thru by the Board of their governance policies.

Chairman Claywell thanked the members of President's Council in attendance for their support and commitment to the process as well as Teresa Durham for her facilitation of the process and Becky Gallimore for her work in updating and editing the policies.

Goals will be addressed once the plan is put in place.

CITIZEN AND STAFF COMMENTS

Ali Robertson, Director of Human Resources, updated the Board on the recent strategic planning sessions taking place with College employees. The Board will be meeting on October 6, 2016, to become actively engaged in the process by reviewing a draft of the strategic plan and providing their own input and feedback to the plan.

ADJOURNMENT

Chairman Claywell adjourned the workshop at 7:46 pm.

Reba Harrington, Secretary

Steven Claywell, Chair