



450 North Avenue, Battle Creek, MI 49017-3397 PHONE 269 965 3931 WEB www.kellogg.edu

In compliance with the Veterans' Administration, the Michigan Department of Education, and State Approving Agency policies, all veterans and dependents receiving veteran educational benefits at Kellogg Community College are advised of the following:

1. Veteran/students are required to report to the Financial Aid Office immediately concerning any withdrawal, and dropping or adding courses or credits.
2. As stated in the Kellogg Community College catalog, a minimum grade point average (GPA) of 2.0 is required for making progress or to graduate.
3. Veterans falling below the minimum 2.0 grade point average will be placed on academic probation and will be given two (2) semesters to meet the 2.0 minimum requirement. If after two semesters the minimum GPA is not attained, veteran educational benefits may be terminated.
4. Students who receive an 'F', failing grade for a semester are required to report to the Financial Aid Office whether or not that grade was earned or a result of non-attendance. The last date of attendance for a failed class will be reported as the first day of that class, unless otherwise reported by the veteran and documented by the instructor.

**CERTIFICATION STATEMENT: By signing below, I acknowledge that I understand and agree to the Terms and Conditions listed above.**

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Student/Veteran Signature Date

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Social Security Number

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VA File Number (Chapter 35 students only)

Please retain the student copy of this letter for your records. If you have any questions, please contact Laura Miller, Financial Aid Officer at (269) 965.3931 ext. 2656

White Copy—Financial Aid  
Yellow Copy—Student

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