



450 North Avenue, Battle Creek, MI 49017-3397 PHONE 269 965 3931 WEB www.kellogg.edu

VETERANS ENROLLMENT FORM

IN ORDER TO RECEIVE BENEFITS, THIS FORM MUST BE COMPLETED FOR EACH SEMESTER.

INSTRUCTIONS: Complete this form for each semester you wish to receive VA education benefits. This form authorizes certification for your enrollment at Kellogg Community College for the semester you specify. Failure to complete this form correctly can delay or prevent the certification of enrollment. ANY changes in your enrollment, credit hours, or degree program must be reported immediately to the certifying official at KCC.

VA WILL NOT PAY FOR ANY CLASSES THAT DO NOT FALL UNDER YOUR DEGREE PROGRAM.

NAME: _____ HOME
PHONE: _____

STREET: _____ ALT.
PHONE: _____

CITY: _____ ST: _____ ZIP: _____ KCC
I.D.: _____

DEGREE PROGRAM: _____ FILE #: _____ (CHAPTER 35 ONLY)

EMAIL ADDRESS: _____

SEMESTER TO BE CERTIFIED: _____ FA _____ SP _____ SU

WHICH CHAPTER WILL YOU BE USING?

ALL CHAPTERS MUST SIGN UP WITH FACTS PAYMENT PLAN EXCEPT FOR CHAPTER 33 (POST 9/11)

_____ CHAPTER 30 (Montgomery GI) _____ CHAPTER 33 (Post 9/11) _____ CHAPTER 1606 (RESERVE)

_____ CHAPTER 1607 (REAP) _____ CHAPTER 35 (DEPENDENT) _____ CHAPTER 31 (VOC REHAB)

*You may call the VA directly at 1-888-442-4551 for general questions about your account or 1-877-838-2778 for direct deposit or address changes.

| Credit Rates for Fall & Spring | Credit Rates for Summer |
|------------------------------------------------------------------|-----------------------------------|
| Full – time = 12 or more credit hours | Full-time= 6 or more credit hours |
| $\frac{3}{4}$ time = 9 – 11.99 credits | $\frac{3}{4}$ = 5.99 credits |
| $\frac{1}{2}$ time = 6- 8.99 credits | $\frac{1}{2}$ = 3 – 4.99 credits |
| NOTE: only tuition and fees will be paid for less than half time | |

- The dollar amount of my G.I. Education benefit check may be affected by dropping, adding, enrolling in unauthorized repeat of a class, enrolling in courses not authorized under the general education requirements or degree programs.
- Enrollment status is determined by the number of credits I take within my program of study.

**I am responsible to provide my certifying official with a copy of my registration each semester and any revised schedule changes. Any classes that do not fall under my declared degree program cannot be certified and will not be paid for by the VA. If there are questions regarding class selection for my degree program I will contact an academic advisor for assistance. Any repeat classes could potentially not be certified based on degree requirement.

Student signature: _____

Date: _____

Please complete the section that applies to your situation:

| |
|--------------------|
| CHANGE OF ADDRESS: |
|--------------------|

STREET ADDRESS: _____

CITY: _____ ST: _____

ZIP: _____

| |
|-----------------|
| PROGRAM CHANGE: |
|-----------------|

If you are using chapter 35 benefits you will need to complete a VA Form #22-5495

All other chapters will complete VA form #22-1995

Please see the certifying official for forms.

If you have questions regarding your VA benefits, please contact:

Laura Miller

VA Certifying Official at KCC

millerl@kellogg.edu