

Calhoun County Medical Control Authority September 19, 2016

Conference Call – Draft Executive Board Meeting Minutes

3:00 – 4:00 p.m.

- I. Call to Order** – The meeting was called to order by Chet Dalski at 2:55 p.m. via phone conference to each executive board member. A full quorum was obtained at 2:58 pm.

Executive Board Members Present

Name	Represents	Position	Meeting Date: 8/12/15			Attendance History
			Present	Excused	Absent	
Chet Dalski	KCC	Sec/Treasurer	X			3/3
Mark Burke	Marshall FFA	At-Large Exe.	X			3/3
Dorothy Malcolm	BBC ER Director	Chairperson	X			2/3
Dan Stewart	CCMCA	Medical Director	X			2/3
Kim Campbell	Oaklawn Hospital	Vice Chair	X			3/3

Invited guests present: none

II. Discussion

- a. Background information sent to the executive board by Chet Dalski in a previous email.
 - i. Joshua Miller (a VA Paramedic and Ast Fire Chief from Springfield Fire Department) has formally placed his department’s application for Springfield Fire Department to again become a first response agency under CCMCA. In the past, Springfield Public Safety was licensed to respond to medical calls within the City of Springfield and fell under the CCMCA jurisdiction. We had few issues with them that I recall as a CCMCA. Approximately 2-3 years ago, the City of Springfield withdrew response at the MFR level due to budgetary constraints. Since that time, there has been no first response service. Between then and now, the Public Safety aspect of the department has disbanded reverting to separate Police and Fire Departments. The Fire Department, following reorganization, is again requesting to become a first response agency. They are again applying to the State of Michigan to get a vehicle licensed and begin responding again.
 - ii. On Friday, 8/26/16, I met with Joshua Miller who brought their First Response vehicle to the college. We discussed the next steps and I inspected their vehicle and paperwork. The paperwork is not 100% ready for Dr. Stewart’s signature yet due to some missing components (mutual aid agreements, minor equipment, response level requested) that Joshua is going to get; however, these were

minor in nature and I suspect he will have them within a week or two. Currently, he has six personnel that are trained and licensed at the MFR level or above. He also has seven that are going through the MFR course at KCC this Fall. The inspection of their vehicle was nearly successful and the items missing were minor (no bandaids, no alcohol based hand cleaner, no pediatric AED pads, no EPA registered scene/equipment disinfectant). Otherwise, they met the inspection list completely. Joshua is going to send me a formal email

- iii. CCMCA's next steps: The executive board can discuss this and form a motion to the general membership for an electronic vote that allows Springfield to resume operations at the MFR level. The executive board can also discuss this and decide to turf it to the next board meeting in six weeks where Springfield FD will be invited to present this in person at the meeting. While Springfield FD is ready to resume response, this will mean at least six weeks before they would be allowed to do so while we wait for the CCMCA board meeting.
 - iv. My suggestion is that we create a motion that authorizes Dr. Stewart to sign the paperwork on behalf of the CCMCA once all requirements are met (which I would verify as I have with other agencies).
 - v. One Proposed Motion: "The CCMCA approves the movement of the Springfield Fire Department back to Medical First Responder status and allows for it to again respond to medical emergencies within their jurisdiction. Further, the CCMCA Board gives permission for Dr. Stewart to sign the agency application and vehicle license application for Springfield Fire Department, provided all state and local requirements are met under the law. Verification of this will be performed by Dr. Stewart and/or his designee."
- b. A brief review of the situation with Springfield Fire Department responding to medicals was reviewed by Chet Dalski. During the brief discussion, the executive board was unanimous in moving forward with this action.
 - c. Dr. Stewart felt the motion presented in the email was sufficient to cover the CCMCA in its current action and proposed it to be used. No disagreements were made;

Motion: Dr. Stewart makes motion to move the draft motion for an electronic vote by the CCMCA full board. "The CCMCA approves the movement of the Springfield Fire Department back to Medical First Responder status and allows for it to again respond to medical emergencies within their jurisdiction. Further, the CCMCA Board gives permission for Dr. Stewart to sign the agency application and vehicle license application for Springfield Fire Department, provided all state and local requirements are met under the law. Verification of this will be performed by Dr. Stewart and/or his designee."

Seconded by Dorothy Malcolm.

A recorded roll vote was taken on moving the motion to the general board for a full vote. Individuals were also given the option of casting their electronic vote

for the motion, should it go before the general CCMCA board. All five executive board members voted yea for moving the motion to the membership electronically and yea for their individual electronic vote on the motion.

- d. Chet will send out the meeting minutes and motions for an electronic vote within the next hour. Once sufficient votes (Yea or Nea) are obtained, the results will be shared.
 - i. If passed, Chet Dalski will verify full compliance on behalf of Dr. Stewart with the Springfield Fire Department. Following this, Dr. Stewart will sign their application and Chet will make contact with the 9-1-1 dispatch authority to reactivate Springfield FD as MFR agencies. Chet will report the progress to the CCMCA electronically and at the next board meeting.
 - ii. If failed, no further action will be taken until the next CCMCA board meeting.
- e. No further items were addressed or requested for action.

III. Adjournment

Motion to adjourn at 3:10 pm.

Meeting minutes respectfully recorded and submitted by Chet Dalski.

Electronic Vote Record on Motions from 9/19/16 Executive Board Meeting

Motion: The CCMCA approves the movement of the Springfield Fire Department back to Medical First Responder status and allows for it to again respond to medical emergencies within their jurisdiction. Further, the CCMCA Board gives permission for Dr. Stewart to sign the agency application and vehicle license application for Springfield Fire Department, provided all state and local requirements are met under the law. Verification of this will be performed by Dr. Stewart and/or his designee					
Name	Represents	Motion Results			
		Yes/Yea	No/Nay	Abstention	No vote
Chet Dalski	KCC	X			
Mark Burke	Marshall FFA	X			
Richard Feole	911 Dispatch	X			
Jason Kortgoede	Albion Comm. Amb	X			
Steve Frisbie	LifeCare Amb.	X			
Greg McComb	Urban MFR	X			
James Stevens	At Large	X			
Dan Stewart	CCMCA	X			
Kathy Sowles	BBC ER Director				X
Dorothy Malcolm	BBC Administration	X			
Kim Campbell	Oaklawn ER	X			
Ginger Williams	Oaklawn Administration				X
Rusty Cummins	Rural MFR	X			
Totals		11	0	0	2
Motion Passes					