

Calhoun County Medical Control Authority
April 21, 2014

Kellogg Community College, EMS Conference Room
Battle Creek, MI

9:00 – 11:00 a.m.

- I. Call to Order** – The meeting was called to order by Kristin Sims at 9:04 a.m.

Board Members Present

Name	Represents	Position	Meeting Date: 4-21-14			Attendance History
			Present	Excused	Absent	
Chet Dalski	KCC	Sec/Treasurer	X			13/13
Mark Burke	Marshall FFA	At-Large Exe.	X			13/13
Jeff Troyer	911 Dispatch	Board Member		X		5/8
Dirk Borton	Albion Comm. Amb	Board Member	X			11/13
Steve Frisbie	LifeCare Amb.	Board Member	X			13/13
Dorothy Malcolm	BBC ER Director	Vice Chair	X			6/7
James Stevens	At Large	At Large Bd Member	X			13/13
Greg McComb	Urban MFR	Board Member	X			2/2
Dan Stewart	CCMCA	Medical Director	X			5/6
Susan Watson	BBC Administration	Board Member	X			4/4
Kim Campbell	Oaklawn Hospital	Board Member		X		2/3
Kristin Sims	Oaklawn Admin	Chairperson	X			13/13
James Thompson	Rural MFR	Board Member	X			2/2

Others Present-

Adam Beam and Alan Egnatuk-HDI Federal Center

Introductions

Additions/Deletions to the Agenda-There were none.

Approval of Minutes- The minutes of the October 2013 meeting were approved. (Stevens/Burke)

II. Public Forum: None.

III. Committee/Officer Reports:

- A. Medical Director Report/PSRO Committee (Dan Stewart)**—Dr. Stewart reported that the group has not had an opportunity to meet but that they had approved the DNR Protocol at the last meeting. They will meet again in May and he has no info on the Regional Trauma issue. The committee has been looking over data in regards to transfers, drug shortage issues and found we were in line with the state. Also discussion on substance protocols and they are looking at lining up with the hospital quality assurance policies to get a more consistent system wide approach. After the meeting in May, there may be more to discuss.
- B. Finance Committee (Chet)** – The financial report is good for a date of March 31, 2014. There is 80,000.00 invested with Hilliard Lyons with a value of 79,378.77 although the update is done on a yearly basis. Our total assets on paper are 228,050.00 but we have paid a couple of bills and are closer to 215,000.00. Chet reported that we were under budget for 2013 by about 1100.00 which is always good. Chet shared the calculations for 2013 income and requested direction on the 2014 budget. Motion was made to maintain the current billing schedule using 2013 calculations. Motion carried. (McComb/Frisbie)

IV. Old Business:

- A. Epi-Pens-**The meeting scheduled to work on the gathering of information regarding the EpiPens did not happen. Dr. Chapman has been in contact with the vendor but there was no report available and Chief McComb reported on a conversation with Oaklawn Hospital that guarantees replacement for at least the Marshall providers. There was some discussion regarding training and Chet shared that there is a training module on the state website that is available at no cost. It was also shared that there was a State Bill to require that schools keep the pens on hand and the bill had passed.
- B. HB 4785-**Chet reported that the bill is currently dead but reminded everyone that it can always be resurrected. It is still a part of the governor's plan for the departments to become more self-sustaining through the fee structure. It was shared that there was an attempt to propose a bill to make Narcan available to police officers. There was push back especially in light of the nationwide Narcan shortage, it is believed to be a non-issue. And the "Bennett Bill" regarding part time ALS providers still alive.

V. New Business-

A. New DNR Protocol-Chet provide copies of the new DNR Protocol. We are required to update our protocols with this language unless we want to come up with our own language. There was discussion about some of the changes including the paperwork piece and mention of the bracelets. There was a request for clarification on bracelets replacing signed orders. Chet will check on the process. Chet is requesting the CCMCA adopt the protocol as written. Motion to approve. Motion carried. (Dalski/McComb)

B. State Protocols-We received a letter from the State indicating that they had not received our approved protocols. They had actually signed for copies on 2 occasions. They also sent a follow up letter indicating that our protocols needed some changes saying that they would return our copy with the changes noted and they did not do that. Chet has had several conversations with them and Dr. Stewart and Chet are set to conference call with them on April 22 to make sure we are all set. Note: the changes indicated were very minor and presentation housekeeping. The recommendation from Chet and Dr. Stewart is to move forward with changes; no action needed by the Board. Chet assured the group that he will send

C. Discussion/Comments-

- Epi-Pen questions from Mark regarding training-it will be up to the provider to make sure staff is trained
- Chief Thompson questioned the initial purchase and Chet will contact departments regarding participation and number of pens needed. The purchase will include both adult and child. The pens will be delivered after verification of training
- There will be an email sent to agencies regarding training including a copy of a roster, training done by an I/C and the replacement plan. CCMCA will provide 1st set of pens
- Chief McComb and Chief Thompson to work with the Fire Chiefs to get the information out
- Chet to prepare a letter to the agencies re: participation, training, submission of verified training by an I/C and process for replacement
- Chet requested info on rough idea of replacement cost to share with the agencies
- There was suggestion that each agency have an Epi-Pen trainer on hand
- Chief Thompson announced that there will be a Helicopter landing at East Leroy Fire Dept. on May 4, 2014 at 8:30 am

D. Adjournment: Meeting adjourned at 9:40am by the Chair.