

**Calhoun County Medical Control Authority
April 25, 2016**

**Kellogg Community College, EMS Conference
Room Battle Creek, MI**

9:00 – 11:00 a.m.

I. Call to Order – The meeting was called to order by Dorothy Malcolm at 9:03 a.m.

Board Members Present

Name	Represents	Position	Meeting Date: 4-25-16			Attendance History
			Present	Excused	Absent	
Chet Dalski	KCC	Sec/Treasurer	X			13/13
Mark Burke	Marshall FFA	At-Large Exe.	X			13/13
Rich Feole	911 Dispatch	Board Member	X			1/1
Jason Kortgoede	Albion Comm. Amb	Board Member	x			1/1
Steve Frisbie	LifeCare Amb.	Board Member	X			13/13
Dorothy Malcolm	BBC ER Director	Chair	X			9/11
James Stevens	At Large	At Large Bd Member	X			13/13
Greg MComb	Urban MFR	Board Member			X	7/10
Dan Stewart	CCMCA	Medical Director	X			8/10
	BBC					
Kim Campbell	Oaklawn Hospital	Vice Chair	X			7/8
Ginger Williams	Oaklawn Admin	Board Member	X			7/8
Russell Cummins	Rural MFR	Board Member	X			2/2

Others Present-Brett Miller-Firekeepers Casino; Martin Erskine-Battle Creek Fire Dept.; Durk Dunham-CCSO EMD

Introductions-Each member present introduced themselves to Jason Kortgoede, the new representative for ACA.

Additions or Deletions to the Agenda-Chet added the EMS Plan, the appointment of Jason Kortgoede

from ACA and the appointment of Kathy Sowles from BBC.

Approval of Minutes-The minutes of the January 26, 2016 meeting were approved. (Erskine/Cummins)
Questions from Ginger Williams included the process for establishing the dues amount.

Public Forum: None

II. **Committee/Officer Reports:**

- A. **Medical Director Report/PSRO Committee (Dan Stewart)**—Dr. Stewart provided a spreadsheet reporting the items that we, as an MCA, are monitoring. He did remind all that it is not yet a perfect document. He also spoke to the concerns regarding protocols and benchmarks outside of our MCA—are there any? Are there percentages to be adhered to for skills, etc.? Will we need to establish our own benchmarks? The spreadsheet includes skills, agencies and monthly reporting. Discussion followed re: the info being reported, how it is collected, percentages, formulas for averages and data dig down over time. There was discussion about setting goals with baseline percentages and definitions as the year progresses. The MCA made sure to recognize the hard work the committee put into developing this process. There was discussion regarding the confidentiality of the information—the MCA is an open meeting therefore making the info itself public information.

- B. **Finance Committee (Chet)** – Chet reported an increase in our investment—it is worth \$75,154—but it is not yet back to our initial investment. He also reported that there is \$213,208.08, including the investment, in total dollars for the MCA. MAFFAA is in repayment status for the ambulance loan. Chet also handed out the new dues calculation sheet. He reviewed prior years and then compared that info to the recent info and recommended an increase in dues. Motion was made to support the recommendation as presented. Motion carries. (Frisbie/Cummins) Motion to accept financial report as presented. Motion carries. (Williams/Campbell)

III. **Old Business:**

- A. **Regional MCS Network/Representation**—Ginger Williams reported on the meeting she attended. The network has made a decision to remain an advisory board only. There was a question re: making this a standing report—Jackie to add to old business and Ginger will report as needed.

IV.

New Business:

- A. **Michigan EMS Plan Draft (2015-2016)** - Chet provided a copy of the plan to everyone in attendance. He gave some history on the EMS plan and the updating cycle. As a result of the changes in personnel at the State of Michigan there has been a review of the plan and updating by the new staff. The Michigan Association of EMS Systems has some concerns about changing the Michigan plan before the national plan has been updated and essentially no real input on the updates. They have drafted a letter to the State regarding their concerns but have had no response yet. Discussion followed re: biographies of new staff making the changes; questions regarding the MCA Regional networks; input from local MCA's quoted by report; the plan presented versus actual actions; introduction of legislation addressing dispatch and pre-arrival care; standard role of Director of EMS not part of the statute; level of compliance not part of the statute. Group discussion on how to move forward with CCMCA feedback to the State of Michigan. Ginger Williams will draft a letter that Chet will then send out to the members for approval and then submission to the State.
- B. **Calhoun Mitigation Plan Update**—Durk Dunham, the Calhoun County Emergency Management Coordinator, spoke to the group regarding the make-up of the group of folks who gather to help with updating the pre-disaster mitigation plan, when they meet and how to get involved. Membership to the group is open and he is looking to redesign the LEPC to make sure that actual work is done in recognition of how valuable each member's time is. He also shared information on an upcoming survey and encouraged everyone to participate.
- C. **VAMC/Calhoun Local Emergency Planning Commission Task Force Exercise 5/13/16**-Chet shared information on an upcoming Active Shooter Drill at the VAMC. It will be an exercise in one of the buildings out at the VA. They will be looking at the full response of the facility and the entire community, police, fire and EMS, from lockdown to response times and then transport. May 13, 2016 all day.
- D. **5th District Updates**-Chet shared the availability of their website for updates outside of our meeting. There was a Mass Fatality Symposium in Kalamazoo that Chet attended covering the resources available within the 5th District area in help with covering any mass casualty incident. An upcoming HealthCare Leadership in the fall-looking at October- in Alabama that will provide training in healthcare leadership among other trainings. 5th District would like to send a group to the training. More info to follow as Chet gets it. They are also in the process of reviewing and potentially updating the regional response plan.
- E. **Marty Erskine had questions re:** BCFD as the representative from the Fire Chiefs Association. The urban representative is the Marshall Fire Dept.; personnel check in at a hospital when a firefighter has been hurt on scene-is there a policy regarding wearing the fire gear directly from the scene when visiting to check on

the hurt coworker? The chemicals on the gear can cause asthma attacks amongst other problems. No policy exists-it's up to each fire department to work out. There was also a question of police cars being equipped with AED's as they are often one of the first on the scene during drug use/abuse calls. While the MCA has no direct authority over the police it could make a recommendation to support AED's along with the NARCAN. Discussion regarding firefighters currently licensed at MFR versus moving to EMT Basic's. He reported that Calhoun County Fire Chief's Association have applied for a grant to get Lucas II to all fire departments county wide. He also reported that BCFD has 6 members on the 5th District Technical Rescue Team and the HAZMAT Team is working on PA 472 compliance and they all have a concern about communication during drills that could be challenging in a true emergency.

- F. **Jason Kortgoede**-He asked about Calhoun County Protocol testing and was referred to Julie Masten for the actual county test. Mark Burke reminded the group that there has not really been a county wide test available for a while and suggested the organization of one county test. This was referred back to Dr. Stewart and the protocol group.

Announcements-None

VI. Adjournment

Motion to adjourn at 10:12 am.