

**Calhoun County Medical Control Authority  
January 26, 2016**

**Kellogg Community College, EMS Conference Room  
Battle Creek, MI**

**9:00 – 11:00 a.m.**

- I. **Call to Order** – The meeting was called to order by Kim Campbell at 9:02 a.m.

Board Members Present

Name	Represents	Position	Meeting Date: 10-20-2014			Attendance History
			Present	Excused	Absent	
Chet Dalski	KCC	Sec/Treasurer	X			13/13
Mark Burke	Marshall FFA	At-Large Exe.	X			13/13
Jeff Troyer	911 Dispatch	Board Member	X			10/13
Dirk Borton	Albion Comm. Amb	Board Member		X		9/15
Steve Frisbie	LifeCare Amb.	Board Member	X			13/13
Dorothy Malcolm	BBC ER Director	Chair		X		8/10
James Stevens	At Large	At Large Bd Member	X			13/13
Greg MComb	Urban MFR	Board Member	X			7/9
Dan Stewart	CCMCA	Medical Director	X			7/9
	BBC					
Kim Campbell	Oaklawn Hospital	Vice Chair	X			6/7
Ginger Williams	Oaklawn Admin	Board Member		X		6/7
Russell Cummins	Rural MFR	Board Member	X			1/1

Others Present-

Luke Wasick-VAMC; Jason Kortgoede-Albion Community Ambulance; Theresa Dawson-Oaklawn Hospital; Rich Feole-911 Dispatch

## Introductions

### Additions or Deletions to the Agenda-none

**Approval of Minutes**-The minutes of the October 19, 2015 meeting were approved. (Stevens/Burke)

- II. **Public Forum:** Fire Chief Luke Wasick from the VAMC withdrew their Application to BLS Transport Level based on research and conversations with Chet and the State of Michigan.

III. **Committee/Officer Reports:**

- A. **Medical Director Report/PSRO Committee (Dan Stewart)**—Dr. Stewart reported discussion re: protocols and the data reporting tool created by the PSRO. The agencies should have copies for use. Now that the data collection form is in use, the data will be reported quarterly. The data will be used in the process improvement planning moving forward.
- B. **Finance Committee (Chet)** – Chet shared that he experienced some reporting problems with the KCC system and does not have an actual report this month. He reported that the Medical Director has been paid and the second Narcan doses have been paid for. Our investment is also down about 10% in the 2 year period it has been in place. Chet requested information from the group on whether or not there needs to be a census on the dues amounts. Dr. Stewart made a recommendation to develop a policy that makes a review necessary on a regular basis. It was also decided that a review was necessary for this year’s dues amount. Chet is looking for calendar year information re: number of transports; number of patients to Emergency Rooms; anything that originates or ends in Calhoun County. Motion to reevaluate dues structure every two years. (Stewart/Stevens) Motion carries. After Chet collects all the data the new dues bills will be sent out. The new bills are to be sent out by April.

IV. **Old Business:**

- A. **VA Medical Center ALS Licensing/Agreement**-Chet reported that the VA ALS Licensing agreement is ready to sign. Chet shared that the agreement would have been done sooner but the additional request (withdrawn earlier in the meeting) held up the process. Dr. Stewart and Dorothy Malcolm will sign and return.
- B. **Regional MCS Network/Representation**-Mark Burke shared the Regional Trauma

Network is looking to better coordinate with MCA's and local physicians. As such Mark feels that Ginger Williams is a better fit as primary representative of our group. Motion was made to appoint Dr. Williams as our representative. (Burke/Frisbie) Motion carries. Dr. Williams is aware of the appointment and has indicated a willingness to serve.

**V. New Business**

- A. **New Protocols**-Dr. Stewart reported that the State of Michigan has sent out new protocols for Adult Pediatric Trauma and Burns. The PSRO recommends adoption of the protocols as written as the Regional Trauma Network works through any questions or concerns. Dr. Stewart hopes to use information on the report cards to support/negate the protocols. The new protocols do not essentially change the treatment. Motion to approve the protocols. (Frisbie/Cummins) Motion carries.
  
- B. **April 2016 Meeting Date**-Chet reported that he will not be available to attend the next scheduled CCMCA meeting on April 18, 2016. After discussion a motion was made to move the meeting to April 25, 2016. (Cummins/Campbell) Motions carries.

**Announcements**-Recognition of Jeff Troyer, he is moving to another position in Kalamazoo in February. We wish him well and he shared that he has enjoyed working with this MCA.

**VI. Adjournment**

Motion to adjourn at 9:26 am.