

Kellogg Community College
Minutes of the Special Meeting of the Board of Trustees
December 20, 2019

The special meeting of the Kellogg Community College Board of Trustees was held on Friday, December 20, 2019, in the Board Room of the Roll Administration Building, 450 North Avenue, Battle Creek, MI.

Chairman Claywell called the meeting to order at 4:30 p.m. Roll was taken and reflected the following:

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|---------------------------------|--|
| Chairman Steve Claywell | Trustee Jonathan Byrd – arrived 4:31pm |
| Trustee Jill Booth | Trustee Matthew Davis – absent |
| Trustee Carla Reynolds – absent | Trustee Patrick O'Donnell |
| Trustee Xenia McKay | |

Also in attendance:

Mr. Mark O'Connell, President
Dr. Paul Watson, Vice President, Instruction
Dr. Kay Keck, Vice President, Student & Community Services
Mrs. Michelle Wilson, Executive Assistant, President's Office

Eight individuals sat in the Board Room gallery.

ADJUSTMENTS TO THE AGENDA

None.

BOARD REPORTS AND REQUESTS

Trustee O'Donnell wished everyone a Merry Christmas.

CITIZEN/STAFF REQUESTS AND COMMENTS

None.

ACTION ITEMS

Trustee Booth made a motion to extend President O'Connell's contract from December 31, 2019, to January 5, 2020. The motion was supported by Trustee O'Donnell and the contract extension was approved by the Board.

CITIZEN/STAFF COMMENTS

None.

ADJOURNMENT

Chairman Claywell adjourned the meeting with a motion by Trustee Booth, supported by Trustee O'Donnell. The Board approved the adjournment of the Board of Trustees December 20, 2019, Special Meeting at 4:32 p.m.

Jonathan Byrd, Secretary

Steven Claywell, Chair