If an employee or student has been in close contact with an individual who is symptomatic or has had a positive Covid-19 test result, Kellogg Community College will follow this protocol.

Close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated, per Centers for Disease Control and Prevention guidelines.

- If in contact with health department, and received direction to quarantine or isolate, follow that protocol at www.kellogg.edu/coronavirus.
- If no contact from the county health department was received and employee or student is concerned, please contact your health care provider and follow their directions.
- If no restrictions are necessary, individual may return to campus but is required to continue to monitor for symptoms as outlined in COVID-19 Response Protocols and as defined by Michigan Executive Order 2020-172*.

If directed to self-isolate:

**Students**

- Contact Vice President for Student and Community Services Contact and Instructor(s) and share the need to participate remotely due to self-isolation in possible Covid-19 exposure case.
- Do not come to campus until:
  - Contact person with COVID-19 symptoms receives negative test result
  - Student who is in contact with person with symptoms receives a negative COVID-19 test result
  - Self-Isolation of 14 days has passed with no symptoms as defined in Michigan Executive Order 2020-172*

**Employees**

- Employees should notify their supervisor and Human Resources that they are self-isolating due to possible direct exposure to someone who has tested positive or who is displaying COVID-19 symptoms
- Work with Supervisor, to determine if remote work is possible, until contact person with COVID-19 symptoms receives test results back.

*Per Michigan Executive Order 2020-172: protecting workers who stay home, stay safe when they or their close contacts are sick. Item 7.a. “The principal symptoms of COVID-19” are (i) any one of the following not explained by a known medical or physical condition: fever, an uncontrolled cough, shortness of breath; or (ii) at least two of the following not explained by a known medical or physical condition: loss of taste or smell, muscle aches (“myalgia”), sore throat, severe headache, diarrhea, vomiting, abdominal pain.