If an employee or student is experiencing the principal symptoms of COVID-19, they are required to stay home. Per Michigan Executive Order 2020-172, symptoms are:

1. Fever of 100.4 °F or greater or
2. Uncontrolled cough or
3. Shortness of breath or
4. At least two of the following not explained by a known medical or physical condition:
   - Loss of taste or smell
   - Sore throat
   - Abdominal pain
   - Severe headache
   - Diarrhea
   - Muscle aches (myalgia)
   - Vomiting
   - Severe headache

Testing

- Employees and students are encouraged to get tested and stay at home in isolation until results are received.
- If, at any time, a positive test result is determined, follow the Response to Positive Test Result Protocol.

If not tested, but symptomatic, students/employees should:

1. Contact their health provider and follow their directions.
   a. Students:
      - Call the Office of the Vice President for Student and Community Services at (269) 565-7899.
      - Contact Instructor(s) to inform them of the need to isolate due to COVID-19-related symptoms and request online learning arrangements.
   b. Employees:
      - Contact the Human Resources Department (269) 965-4152 and their supervisor to determine remote working considerations.

2. Employee or student may return to work/school:
   After 24 hours of no fever without the use of fever reducing medications
      AND
   Symptoms* have significantly improved
      AND
   It has been at least 10 days from the initial start of symptoms.

3. Before returning:
   a. Students call the Office of the Vice President for Student and Community Services at (269) 565-7899 and their instructor before returning and inform them of your status for return.
   b. Employees contact the Human Resources Department at (269) 965-4152 and their supervisor before returning to inform them of your status for return.

*Per Michigan Executive Order 2020-172: protecting workers who stay home, stay safe when they or their close contacts are sick. Item 7.a. “The principal symptoms of COVID-19” are (i) any one of the following not explained by a known medical or physical condition: fever, an uncontrolled cough, shortness of breath; or (ii) at least two of the following not explained by a known medical or physical condition: loss of taste or smell, muscle aches (“myalgia”), sore throat, severe headache, diarrhea, vomiting, abdominal pain.