If an employee or student is experiencing the principal symptoms of COVID-19, they are required to stay home. Per Michigan Public Health Code Emergency Order under MCL 333.2253, symptoms* are:

1. Fever of 100.4 °F or greater or
2. Uncontrolled cough or
3. Shortness of breath or
4. At least two of the following not explained by a known medical or physical condition;
   - Loss of taste or smell
   - Sore throat
   - Abdominal pain
   - Severe headache
   - Diarrhea
   - Muscle aches (myalgia)
   - Vomiting

Testing

- Employees and students are encouraged to get tested and stay at home in isolation until results are received.
- If, at any time, a positive test result is determined, follow the Response to Positive Test Result Protocol ([www.kellogg.edu/coronavirus](http://www.kellogg.edu/coronavirus)).

TESTED, BUT RECEIVE A NEGATIVE RESULT

1. Employee or student is to self-monitor and may return to work/school:
   - After 24 hours of no fever without the use of fever reducing medications
   - Symptoms* have significantly improved

NOT TESTED

1. Employees and students are encouraged to contact their health provider and follow their directions.
   - Students:
     - Contact the Vice President for Student and Community Services at [keckk@kellogg.edu](mailto:keckk@kellogg.edu) or (269)565-7899 to discuss College protocols
     - Contact Instructor(s) to inform them of need to isolate due to COVID-19-related symptoms and request online learning arrangements.
   - Employees:
     - Contact the Human Resources Department (269) 965-4152 and their supervisor to determine remote working considerations.

2. Employee or student is to self-monitor and may return to work/school:
   - After 24 hours of no fever without the use of fever reducing medications
   - Symptoms* have significantly improved

*Per Michigan Emergency Order under MCL 333.2253: Symptoms of COVID-19 mean any one of the following not explained by a known medical or physical condition: fever, an uncontrolled cough, shortness of breath; or (ii) at least two of the following not explained by a known medical or physical condition: loss of taste or smell, muscle aches ("myalgia"), sore throat, severe headache, diarrhea, vomiting, abdominal pain.
AND
It has been at least 10 days from the initial start of symptoms.

3. Employees; before returning, contact the Human Resources department at (269) 965-4152 and your supervisor to inform them of your status to return.

*Per Michigan Emergency Order under MCL 333.2253: Symptoms of COVID-19 mean any one of the following not explained by a known medical or physical condition: fever, an uncontrolled cough, shortness of breath; or (ii) at least two of the following not explained by a known medical or physical condition: loss of taste or smell, muscle aches (“myalgia”), sore throat, severe headache, diarrhea, vomiting, abdominal pain.