

**If an employee or student is experiencing the principal symptoms of COVID-19, they are required to stay home. Per Michigan Public Health Code Emergency Order under MCL 333.2253, symptoms\* are:**

1. Fever of 100.4 °F or greater or
2. Uncontrolled cough or
3. Shortness of breath or
4. At least two of the following not explained by a known medical or physical condition;
  - Loss of taste or smell
  - Sore throat
  - Abdominal pain
  - Severe headache
  - Diarrhea
  - Muscle aches (myalgia)
  - Vomiting

## Testing

- Employees and students are encouraged to get tested and stay at home in isolation until results are received.
- **If, at any time, a positive test result is determined, follow the Response to Positive Test Result Protocol ([www.kellogg.edu/coronavirus](http://www.kellogg.edu/coronavirus)).**

### TESTED, BUT RECEIVE A NEGATIVE RESULT

1. Employee or student is to self-monitor and may return to work/school:  
After 24 hours of no fever without the use of fever reducing medications  
**AND**  
Symptoms\* have significantly improved

### NOT TESTED

1. Employees and students are encouraged to contact their health provider and follow their directions.
  - a. Students:
    - Contact the Vice President for Student and Community Services at [keckk@kellogg.edu](mailto:keckk@kellogg.edu) or (269)565-7899 to discuss College protocols
    - Contact Instructor(s) to inform them of need to isolate due to COVID-19-related symptoms and request online learning arrangements.
  - b. Employees:
    - Contact the Human Resources Department (269) 965-4152 and their supervisor to determine remote working considerations.
2. Employee or student is to self-monitor and may return to work/school:  
After 24 hours of no fever without the use of fever reducing medications  
**AND**  
Symptoms\* have significantly improved

\*Per Michigan Emergency Order under MCL 333.2253: Symptoms of COVID-19 mean any one of the following not explained by a known medical or physical condition: fever, an uncontrolled cough, shortness of breath; or (ii) at least two of the following not explained by a known medical or physical condition: loss of taste or smell, muscle aches (“myalgia”), sore throat, severe headache, diarrhea, vomiting, abdominal pain.

**AND**

It has been at least 10 days from the initial start of symptoms.

3. Employees; before returning, contact the Human Resources department at (269) 965-4152 and your supervisor to inform them of your status to return.

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