COVID-19 Response Protocols:
Employees or Students in Close Contact with COVID Symptomatic or Positive Tested Individual

If an employee or student has been in close contact with an individual who is symptomatic or has had a positive Covid-19 test result, Kellogg Community College will follow this protocol:

Close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated, per CDC guidelines. Source is here.

- If the employee or student has been directed by their county health department to monitor, quarantine or isolate, they must follow that protocol (www.kellogg.edu/coronavirus). The health department will provide a release to return to normal activity. Providing that release to the College allows the individual to return to campus.
  - Employees:
    - Contact their supervisor and human resources department regarding county health department orders.
    - Work with supervisor to determine if remote work is possible.
    - Work with human resources to coordinate possible leave.
  - Students:
    - Contact the Office of the Vice President for Student and Community Services regarding county health department orders.
    - Contact your Instructor(s) and share the need to participate remotely in classes.

- If the employee or student has not been contacted by their county health department and they have a concern about possible exposure, they should contact their health care provider and follow the directions provided by the health care professional.
  - Employees:
    - Contact their supervisor and human resources department regarding any direction they received to self-quarantine.
    - Work with supervisor to determine if remote work is possible.
    - Work with human resources to coordinate possible leave.
  - Students:
    - Contact the Vice President for Student and Community Services regarding any direction they receive to self-quarantine.
    - Contact Instructor(s) regarding the need to participate remotely in classes.

- If no restrictions are placed on the employee or student by their county health department or health care provider, they may return to campus but are required to continue to monitor for symptoms as outlined in COVID-19 Response Protocols (link) and as defined by Michigan Public Health Code Emergency Order Under MCL 333.2253*.

*Per Michigan Emergency Order under MCL 333.2253: Symptoms of COVID-19 mean any one of the following not explained by a known medical or physical condition: fever, an uncontrolled cough, shortness of breath; or (ii) at least two of the following not explained by a known medical or physical condition: loss of taste or smell, muscle aches (“myalgia”), sore throat, severe headache, diarrhea, vomiting, abdominal pain.