

APPLICATION CHECKLIST FOR: _____

Print Candidate Name

Below is a checklist of all items that are included in the final application for the 2021-2022 Police Academy. All items must be completed and submitted together – we will not accept partial applications.

Initial here

- _____ This application checklist with each item checked
- _____ Completed Personal History Questionnaire (including MCOLES Applicant Information and Authorization for Release of Information)
- _____ KCC Background Supplementation
- _____ Autobiography
- _____ Two Letters of Reference from professional sources that include contact information
- _____ MCOLES Pre-Enrollment Reading and Writing **Passing** Test Score
- _____ MCOLES Physical Fitness **Passing** Test Score **DATED MARCH 6, 2021 OR LATER**
- _____ Mailed in request for Non-Edited Driving History to Secretary of State
- _____ Copy of driver's license (both front and back) with the photo recognizable
- _____ Medical First Responder Disclaimer (include a copy of your State of Michigan Medical First Responder card, or higher, if you have it)
- _____ Copy of social security card
- _____ Copy of your Birth Certificate
- _____ Copy of your Health Insurance Card
- _____ Copy of your proof of high school graduation or GED (you may skip this if you currently have a college degree)

The following items are needed ONLY if they apply to you:

- 1 official college transcript & 1 unofficial transcript (**ONLY** if you've attended a college/university other than KCC)
- Copy of your DD214 Long Form (un-amended)
- Proof of citizenship, if you were born outside the United States
- Copies of all police reports and final court disposition papers on any Criminal Investigation where you were the suspect, victim, or witness in that investigation. Contact the Public Safety Education office at 269-660-7703 if you have any questions.

For Office Use Only		
Received By:	Date:	Time:
Degree: <input type="checkbox"/> Law Enforcement (255) <input type="checkbox"/> Law Enforcement Certificate (196) <input type="checkbox"/> General Studies (313)	<input type="checkbox"/> Public Safety (286) <input type="checkbox"/> Criminal Justice (314) <input type="checkbox"/> Degree in: obtained from:	
Comments:		R/W Band:
		MFR Opt: