COVID-19 Response Protocols:

Employees or Students in Close Contact with COVID Symptomatic or Positive Tested Individual

If an employee or student has been in close contact with an individual who is symptomatic or has had a positive COVID-19 test result, excluding people who have had COVID-19 within the past 3 months, Kellogg Community College will follow this protocol.

Close contact, per CDC guidelines, is defined as any one of the following:

- Any individual who was within 6 feet of an infected person for at least 15 minutes (cumulative) starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection)
- You had direct physical contact with the person (hugged or kissed them)
- You shared eating or drinking utensils
- They sneezed, coughed or somehow got respiratory droplets on you.

Source is here.

Steps to Take

- If the employee or student has been notified that they have been in direct contact with a Covid-19 positive person:
  o Steps to take:
    ▪ Quarantine—Stay home for 14 days after your last contact with a person who has COVID-19,
    ▪ Watch for fever (100.4F), cough, shortness of breath, or other symptoms of COVID-19, and
    ▪ If possible, stay away from others, especially people who are at higher risk for getting very sick from COVID-19.
  o Following quarantine you should:
    ▪ Watch for symptoms until 14 days after exposure.
    ▪ If you have symptoms, immediately self-isolate and contact your local public health authority or healthcare provider.
    ▪ Wear a mask, stay at least 6 feet from others, wash your hands, avoid crowds, and take other steps to prevent the spread of COVID-19.
  o Exceptions to quarantine
    ▪ People who have tested positive for COVID-19 within the past 3 months and recovered do not have to quarantine or get tested again as long as they do not develop new symptoms.
    ▪ People who develop symptoms again within 3 months of their first bout of COVID-19 may need to be tested again if there is no other cause identified for their symptoms.
    ▪ People who have been in close contact with someone who has COVID-19 are not required to quarantine if they have been fully vaccinated (as defined by the CDC) against the disease and show no symptoms.

  o Employees:
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- Contact their supervisor and human resources department when you are notified of close contact.
- Work with supervisor to determine if remote work is possible.
- Work with human resources to coordinate possible leave.
- If employee receives a notification of close contact, as defined above, the College will require the employee to remain off-campus during the quarantine period and to provide a notice of release from the county health department.

- Students:
  - Contact the Office of the Vice President for Student and Community Services (269-565-7899) when you are notified of close contact.
    - The College will request that students voluntarily self-quarantine and will restrict the student from attending in-person classes and learning activities or accessing the campus during the quarantine period.
    - Contact your Instructor(s).

If the employee or student has a concern about possible exposure:

- Contact your health care provider and follow the directions provided by the health care professional.
- If no restrictions are placed on the employee or student by their health care provider, they may return to campus but are required to continue to monitor for symptoms as outlined in COVID-19 Response Protocols (link) and as defined by Michigan Public Health Code Emergency Order Under MCL 333.2253*.

*Per Michigan Emergency Order under MCL 333.2253: Symptoms of COVID-19 mean any one of the following not explained by a known medical or physical condition: fever, an uncontrolled cough, shortness of breath; or (ii) at least two of the following not explained by a known medical or physical condition: loss of taste or smell, muscle aches (“myalgia”), sore throat, severe headache, diarrhea, vomiting, abdominal pain.