Kellogg Community College
Checklist for Completion

These forms must be completed before the first day of practice for your specific sport. You **will not** be able to practice, play or participate in KCC athletics until you return the following information:

- [ ] NJCAA Eligibility Affidavit
- [ ] Break in Enrollment / Part-time Enrollment Form (if applicable)
- [ ] KCC Athletic Code of Conduct Agreement
- [ ] Sport specific Biography Form
- [ ] Pre-Participation Physical Examination Form
- [ ] Copy of your Health Insurance Form (Front & Back)
- [ ] Hold Harmless Agreement Form
- [ ] Authorization to Release Medical Information Form
- [ ] Insurance coverage & medical emergency permission Form

- [ ] Submitted copy of High School Transcripts or proof of G.E.D. completion (1st year athletes only). **Send transcripts to the athletic department NOT the college Registrar’s Office.**

- [ ] Submitted copy of college(s) transcripts you have attended (if applicable). **Have to be Official Transcripts – send to the athletic department NOT the college Registrar’s Office**

Upon completion of all materials, return to Kellogg Community College at:

Kellogg Community College
ATTN: Athletic Department
450 North Avenue
Battle Creek, MI 49017